Form of Quotation

**Contract for Greener Surfaces for Science: Procurement of Silane Vapor Deposition System with Plasma Cleaning**

To Refeyn Ltd

I/we the undersigned DO HEREBY OFFER to provide the Goods upon and subject to the terms and conditions set out in such documents as are contained or incorporated herein. This offer remains valid and open for acceptance for three months.

I/we acknowledge the requirement of the OxLEP Grant that all costs are claimed and defrayed by 31st December. I warrant that we can meet the delivery date of [*insert date*] included in our Bid as of the date of this quotation.

The amount of my/our Bid has not been calculated by agreement or arrangement with any person other than Refeyn Ltd and that the amount of my/our Bid has not been communicated to any person until after the closing date for the submission of Bids and in any event not without the consent of Refeyn Ltd.

I/we have not and will not enter into any agreement or arrangement with any person that they shall refrain from bidding, that they shall withdraw or vary the amount of any Bid once offered or otherwise collude with any person with the intent of preventing or restricting full competition.

I/we have not canvassed and will not, before the evaluation process, canvass or solicit any member or officer, employee or agent of Refeyn in connection with the award of the Contract and that no person employed by me/us has done or will do any such act.

Signature ...............................................................

Duly authorised for and on behalf of the Bidder

(Electronic/typed signatures are acceptable)

Position held ...............................................................

Name and Address ...............................................................

of Bidder ...............................................................

Dated ...............................................................

Bidder Checklist

Bidders should ensure that they have completed the following sections before returning their RFQ responses:

|  |  |
| --- | --- |
| *Item* | Specification |
| Section A General Commercial Information | 🞏 Yes |
| Section B Substantive Bid Documentation | 🞏 Yes |
| Section C Form of Quotation | 🞏 Yes |

It is important that all sections are completed as failure to do so may result in your RFQ response not being considered.

Bidders who do not wish to provide a response to this RFQ are requested to advise the Refeyn Representative as soon as possible.

All correspondence relating to this request for proposals should be directed to:

**Andrew Justo**

Chief Financial Officer, Refeyn Ltd

andrew.justo@refeyn.com

Any questions raised by bidders will be published on Refeyn’s website so all potential respondents can view them.