



Crown
Commercial
Service

**Technology Products 2 Agreement RM3733
Framework Schedule 4 - Annex 1**

Order Form

In this Order Form, capitalised expressions shall have the meanings set out in Call Off Schedule 1 (Definitions), Framework Schedule 1 or the relevant Call Off Schedule in which that capitalised expression appears.

The Supplier shall supply the Goods and/or Services specified in this Order Form to the Customer on and subject to the terms of the Call Off Contract for the duration of the Call Off Period.

This Order Form should be used by Customers post running a Further Competition Procedure under the Technology Products 2 Framework Agreement ref. RM3733.

The Call Off Terms, referred to throughout this document, are available from the Crown Commercial Service website at <http://ccs-agreements.cabinetoffice.gov.uk/contracts/rm3733>



Section A General information

This Order Form is issued in accordance with the provisions of the Technology Products 2 Framework Agreement RM3733.

Customer details

Customer organisation name

Ministry of Defence

Billing address

Your organisation's billing address - please ensure you include a postcode
Via CP&F

Customer representative name

The name of your point of contact for this Order

[REDACTED]

Customer representative contact details

Email and telephone contact details for the Customer's representative

[REDACTED]

Supplier details

Supplier name

The Supplier organisation name, as it appears in the Framework Agreement
Centerprise International Limited

Supplier address

Supplier's registered address

[REDACTED]

Supplier representative name

The name of the Supplier point of contact for this Order

[REDACTED]

Supplier representative contact details

Email and telephone contact details of the supplier's representative

[REDACTED]

Order reference number

A unique number provided by the supplier at the time of quote

[REDACTED]



Section B

Overview of the requirement

Framework Lot under which this Order is being placed

Tick one box below as applicable

- | | |
|---|-------------------------------------|
| 1. HARDWARE | <input type="checkbox"/> |
| 2. SOFTWARE | <input type="checkbox"/> |
| 3. COMBINED SOFTWARE AND HARDWARE REQUIREMENTS | <input type="checkbox"/> |
| 4. INFORMATION ASSURED PRODUCTS | <input checked="" type="checkbox"/> |
| 5. VOLUME HARDWARE REQUIREMENTS (DIRECT FROM OEM) | <input type="checkbox"/> |

Customer project reference

Please provide a project reference, this will be used in management information provided by suppliers to assist CCS with framework management

RCA 130344

Call Off Commencement Date

The Call Off Commencement Date is the date on which the Call Off Contract is formed – this should be the date of the last signature on Section E of this Order Form

17/08/2018

Call Off Contract Period (Term)

A period in Months which does not exceed 60 Months (5 years) - **leave blank if this is a simple transactional Goods purchase**. Where established as an initial and extension period complete the fields below

The contract will be for a one (1) year period to commence upon delivery and expire one (1) year thereafter.

Call Off Initial Period Months

One (1) Year

Call Off Extension Period (Optional) Months

Not Applicable

Specific Standards or compliance requirements

Include any conformance or compliance requirements with which the Goods and/or Services must meet

The specification of goods is outlined within the Statement of Requirements. The Customer's populated Schedule 5 in line with GDPR can be found under Appendix H - Call-Off Schedule 5 Schedule of Processing, Personal Data and Data Subjects. By signing this Contract the Supplier has accepted the Customer's completed Annex A.



Section C

Customer Core Goods and/or Services Requirements

Please provide details of all Goods and/or Services required (including any items which are considered business critical) including the locations where the supplier will be required to deliver the service/s Ordered.

Goods and/or Services

To include where relevant Packing/Packaging

Model	Specification	Qty
HP ProDesk 600 G3 Microtower Desktop – without DVD	<ul style="list-style-type: none"> Intel Core i5 7500. 7th Gen 3.4, 2400MHz, Quad Core CPU. 8GB (2x4GB) DDR42400 NECC Unbuffered RAM. 500GB 7200RPM 3.5in HDD with DX115 removable HDD Caddy HDMI port Allied Telesyn AT2711FX/SC PCI Network Adapter. 2x digital video output (Display Ports) 3x USB including 1x USB3 Trusted Platform Module 2.0 Windows 10 Professional licence (To be installed by the Authority) Standard Manufacturer Warranty 	370

The Authority is also requesting pricing option for a further thirty (30) of the above items. This quantity will be priced as an optional extra and the Authority will choose whether to utilise the option upon award of contract. The Authority anticipate that if taking up this option any additional items would be incorporated into a pre-agreed delivery by mutual agreement.

Suppliers are advised that the model identified above has undergone extensive testing and that alternative models will **not** be accepted.

All Hardware is to be new and unused – “grey goods” or re-conditioned hardware will not be accepted.

The Authority will carry out checks of the build and UAD specification to ensure all UADs meet the required quality and requirements standards.

Suppliers are requested to provide the Authority with the manufacturer’s fire certificate and manufacturer serial numbers for all UADs.

Build/Assembly



Suppliers are required to build/assemble all UADS as outlined in the documents. This should be in accordance with the following:

Removal of Bluetooth, Wifi, no WWAN etc. radios, and where possible, any associated hardware removed.

BIOS configuration – install the HP BCU configuration files on each unit, to be supplied by the Authority via USB/disc.

Mounting of HDD in a caddy.

Apply asset no. labels to each machine in the format prescribed by the Authority. The required format will be given to the winning contractor.

No deviation to this build specification will be accepted.

Storage and Delivery

Following the build of the UADs, the awarded supplier shall be responsible for securely storing each UAD until delivery is scheduled.

Storage will need to be at a “List X” facility only.

Delivery of the UADs will be in batches, as detailed in section 7.1.

Suppliers are asked to provide details of their proposed storage facility within their tender proposal.

The Authority reserves the right to attend this facility at any time during the contract term for inspection of goods in relation to this contract.

Once all builds have been completed, the supplier will be responsible for delivering all UADs to specified UK MoD sites as per the agreed delivery schedule.

The supplier will warrant that all UAD's will be “fit for purpose” and in working order when stored at the suppliers list X facilities. For any UAD's that do not work after delivery on first deployment and initial testing by Authority staff, the supplier will repair/replace at own cost.

KEY MILESTONES

The Potential Provider should note the following project milestones that the Authority will measure the quality of delivery against:

Milestone	Description	Timeframe
1	Evidence to the Authority that the Supplier has placed orders with their supply chain for all UADs detailed in section 6 – The Requirement	Within week 1 of Contract Award
2	Build, test, and deliver 112 of UADs.	By 30th August 2018
3	Build, test, and deliver 26 of UADs.	By 7th September 2018



4	Build, test, and deliver 159 of UADs.	By 13th October 2018
5	Build, test, and deliver the remaining 73 of UADs.	By 23rd November 2018

Warranty Period, if applicable

One (1) year

Location/Site(s) for Delivery

Secure sites to be disclosed upon contract award.

Dates for Delivery of the Goods and/or the Services

30/08/2018

Software List product details under each relevant heading below

Supplier Software

Not Applicable

Third Party Software

Not Applicable

Include license or link in Call Off Schedule 3

Maintenance Agreement

Not Applicable.

Include terms or link in Call Off Schedule 3

Additional Clauses (see Annex 3 of Framework Schedule 4) Tick as required

Alternative Clauses

Scots Law Or ☐

Northern Ireland Law ☐

Non-Crown Bodies ☐

Non-FOIA Public Bodies ☐

Additional Clauses

Tick one box below as applicable

A: Termed Delivery – Goods ☐

B: Complex Delivery – Solutions (includes Termed Delivery – Goods) ☐

NB Both of the above options require an Implementation Plan which should be appended to this Order Form

Optional Clauses

Tick any applicable boxes below

C: Due Diligence ☐

D: Call Off Guarantee ☐

E: NHS Coding Requirements ☐

F: Continuous Improvement & Benchmarking ☐

G: Customer Premises ☐

H: Customer Property ☐

I: MOD Additional Clauses ☒

Items licensed by the Customer to the Supplier (including any Customer Software, Customer Background IPR and Customer Data)

List below

Not Applicable.



Call Off Contract Charges payable by the Customer to the Supplier (including any applicable Milestone Payments and/or discount(s), but excluding VAT) and payment terms/profile including method of payment (e.g. Government Procurement Card (GPC) or BACS)

Not Applicable

Is a Financed Purchase Agreement being used?

Tick as required

☐

If so, append to Call Off Schedule 2 as Annex A

Estimated Year 1 Call Off Contract Charges (£)

For Orders with a defined Call Off Contract Period

£285,396.80

Section D Supplier response

Suppliers - use this section to provide any details that may be relevant in the fulfilment of the Customer Order

Commercially Sensitive information

Any information that the Supplier considers sensitive for the duration of an awarded Call Off Contract
Click here to enter text.

Total contract value

Please provide the total contract value (for the Call Off Initial Period) as detailed in your response to the Customer's statement of requirements

£285,396.80

Ref	Model	Specification	Unit Price	Quantity	Total Cost
1	HP ProDesk 600 G3 Microtower Desktop – without DVD	<ul style="list-style-type: none">• Intel Core i5 7500. 7th Gen 3.4, 2400MHz, Quad Core CPU.• 8GB (2x4GB) DDR42400 NECC Unbuffered RAM.• 500GB 7200RPM 3.5in HDD with DX115 removable HDD Caddy• HDMI port• Allied Telesyn AT2711FX/SC PCI Network Adapter.• 2x digital video output (Display Ports)• 3x USB including 1x USB3• Trusted Platform Module 2.0• Windows 10 Professional licence (To be installed by the authority)• Standard Manufacturer Warranty	£ 710.00	370	£ 262,700.00
				Total	£ 262,700.00



Optional Items					
Ref	Model	Specification	Unit Price	Quantity	Total Cost
1	HP ProDesk 600 G3 Microtower Desktop – without DVD	<ul style="list-style-type: none">• Intel Core i5 7500. 7th Gen 3.4, 2400MHz, Quad Core CPU.• 8GB (2x4GB) DDR42400 NECC Unbuffered RAM.• 500GB 7200RPM 3.5in HDD with DX115 removable HDD Caddy• HDMI port• Allied Telesyn AT2711FX/SC PCI Network Adapter.• 2x digital video output (Display Ports)• 3x USB including 1x USB3• Trusted Platform Module 2.0• Windows 10 Professional licence (To be installed by the authority)• Standard Manufacturer Warranty	£ 710.00	30	£ 21,300.00
				Total	£ 21,300.00

Additional Costs					
Item #	Product	Description	Unit Price	Quantity	Total Cost
1	Delivery	Delivery will be £1.80 per mile for a Sprinter-size vehicle	£ 1.80	775	£ 1,395.00
				Total Cost	£ 285,395.00



Section E

Call Off Contract award

This Call Off Contract is awarded in accordance with the provisions of the Technology Products 2 Framework Agreement RM3733.

The Supplier shall supply the Goods and/or Services specified in this Order Form to the Customer on and subject to the terms of this Order Form and the Call Off Terms (together referred to as “the Call Off Contract”) for the duration of the Call Off Contract Period.

SIGNATURES

For and on behalf of the Supplier

Name	
Job role/title	
Signature	
Date	

For and on behalf of the Customer

Name	
Job role/title	
Signature	
Date	