

Job Entry: Targeted Support (JETS) Scotland - Guidance for E2E Applicants

What is Job Entry: Targeted Support (JETS) Scotland?

Job Entry: Targeted Support (JETS) Scotland will launch in January 2021. Its purpose will be to support people who have been made unemployed due to the impact of Covid-19 move back into employment. JETS Scotland will provide early, light touch support and be a focussed programme.

Contract duration and implementation:

- The service is due to go-live in January 2021
- Primarily, referrals will last for 12 months, although there is a potential of up to 1-year extension

Key objectives of the programme will be:

- Provide a light touch provision that includes activities such as transferable skills analysis, CV writing, effective job search, interview skills, self-efficacy, and confidence building
- Take a sector-based approach, providing advice and guidance for those wanting to change sector
- Performance will be measured against achievement of sustained outcome participant earnings - when participants earn £1000 in-work
- The funding model will be split between a delivery fee and outcome fee payment.

Key principles of service delivery:

- Referrals will be made from the JCP
- Participants will have been in receipt of unemployment benefits for 13 weeks
- Participants can be on the programme for a maximum of 182 days (6 months)
- Performance indicators will be both job entry rates and job outcome measures
- Blended delivery through online delivery and face-to-face interventions.

The Opportunity

Given the tight bidding window for this opportunity, we are adapting a pragmatic approach and are seeking to partner with organisations that have experience of delivering targeted, integrated, tailored employability support to individuals in receipt of out of work benefits; enabling them to develop the skills, attitude and experiences needed to be successful and resilient in the labour market.

Ingeus will support delivery partner organisations in their readiness to deliver this service. However, it is imperative that organisations who apply understand that there will be a requirement to deliver the service and performance, at speed, with a short ramp-up period. Therefore, we are actively encouraging organisations with established footprint to apply.

General Guidance

- The primary purpose of the Expression of Interest (EOI) form is to evaluate the suitability of interested applicants, alongside their ability and track record, to meet the requirements to partner with Ingeus on the JETS Scotland programme.
- Applicants should answer all the questions.
- Applicants should address their answers to this application only and should not include general marketing or promotional material.
- We value clear, concise, and relevant information in response to the questions provided in the EOI.
- Failure to provide a satisfactory response to any of the questions may result in Ingeus not proceeding further with the organisation in question.
- Applications that score highly are those that provide unambiguous and detailed information

Delivery requirements

Delivery Partners will be expected to:

- Work cooperatively with Ingeus and partners, and local stakeholders, to deliver an integrated service for participants.
- Demonstrate commitment to achieving high levels of performance and quality, within a holistic participant-centred approach.
- Adhere to compliance and regulatory standards
- Contribute relevant skills, expertise and experience to the delivery and continuous improvement of the service.

We are keen to work with organisations that can demonstrate:

- Experience of successfully providing support to people out of work, overcome practical barriers and move towards employment.
- Experience of engaging and supporting people with specific needs
- Close links with local employers, stakeholders, and other local government services
- Proven ability to deliver performance in a contractual environment
- The ability to work with pace and urgency, whilst maintaining the highest levels of compliance and quality.
- Have existing delivery sites, and staff in Scotland

Assessment and Completion of the EOI

Please complete the EOI, outlining your capabilities to meet the requirements for delivery. All questions will be scored according to the criteria outlined in the table below. Please be as specific as you can in your answers.

Following the scoring process partners will be notified as to the outcome of their application. If successful potential partners will be invited to take part in further dialogue and due diligence to determine suitability for the JETS Scotland provision.

All questions will be scored based on the scoring criteria outlined here:

Score 0 -	No information provided.
Score 1 -	The response provides insufficient evidence and/or little confidence that the organisation can deliver the required services to an acceptable standard.
Score 2 -	The response does not address all elements of the question or provides unsatisfactory evidence that the organisation is able to deliver the required services.
Score 3 -	The response addresses the required elements of the question and provides evidence that the organisation can deliver the required services.
Score 4 -	The response clearly addresses all the required elements of the question and provides evidence that the organisation is able to deliver the required services in full. Some added value is offered.
Score 5 -	The response very clearly addresses all the required elements of the question. It provides comprehensive evidence including names, dates, quantitative details, and assurance that the organisation can meet and exceed the service requirements.

Interested organisations are asked to complete the EOI by no later than **3pm Friday 16th October 2020**.

For any questions regarding the application process please email partnerships@ingeus.co.uk