

LANGUAGE:	EN
CATEGORY:	ORIG
FORM:	F02
VERSION:	R2.0.9.S01
SENDER:	ENOTICES
CUSTOMER:	ECAS_nbajatha
NO_DOC_EXT:	2017-038799
SOFTWARE VERSION:	9.4.1
ORGANISATION:	ENOTICES
COUNTRY:	EU
PHONE:	/
E-mail:	jonathan.barton2@hmpo.gsi.gov.uk
NOTIFICATION TECHNICAL:	YES
NOTIFICATION PUBLICATION:	YES

## Contract notice

### Services

Directive 2014/24/EU

#### **Section I: Contracting authority**

##### **I.1) Name and addresses**

Secretary of State for the Home Department for and on behalf of the Crown  
2 Marsham Street  
London  
SW1P 4DF  
United Kingdom  
Contact person: Passport Procurement Team  
E-mail: [PassportProcurement@hmpo.gsi.gov.uk](mailto:PassportProcurement@hmpo.gsi.gov.uk)  
NUTS code: UK

##### **Internet address(es):**

Main address: <http://www.gov.uk/government/organisations/home-office>  
Address of the buyer profile: [https://gpsesourcing.cabinetoffice.gov.uk/emptoris/sso\\_login.jsp#/login/loginPage](https://gpsesourcing.cabinetoffice.gov.uk/emptoris/sso_login.jsp#/login/loginPage)

##### **I.2) Joint procurement**

##### **I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at: [https://gpsesourcing.cabinetoffice.gov.uk/emptoris/sso\\_login.jsp#/login/loginPage](https://gpsesourcing.cabinetoffice.gov.uk/emptoris/sso_login.jsp#/login/loginPage)  
Additional information can be obtained from the abovementioned address  
Tenders or requests to participate must be submitted electronically via: [https://gpsesourcing.cabinetoffice.gov.uk/emptoris/sso\\_login.jsp#/login/loginPage](https://gpsesourcing.cabinetoffice.gov.uk/emptoris/sso_login.jsp#/login/loginPage)  
Tenders or requests to participate must be submitted to the abovementioned address  
Electronic communication requires the use of tools and devices that are not generally available.  
Unrestricted and full direct access to these tools and devices is possible, free of charge, at: [https://gpsesourcing.cabinetoffice.gov.uk/emptoris/sso\\_login.jsp#/login/loginPage](https://gpsesourcing.cabinetoffice.gov.uk/emptoris/sso_login.jsp#/login/loginPage)

##### **I.4) Type of the contracting authority**

Ministry or any other national or federal authority, including their regional or local subdivisions

##### **I.5) Main activity**

Public order and safety

#### **Section II: Object**

##### **II.1) Scope of the procurement**

###### **II.1.1) Title:**

Passport Production and Associated Services

###### **II.1.2) Main CPV code**

22451000

###### **II.1.3) Type of contract**

Services

###### **II.1.4) Short description:**

Contract for the design, production and personalisation of the UK Passport and its Variants and other secure documents.

**II.1.5) Estimated total value**

Value excluding VAT: 490 000 000.00 GBP

**II.1.6) Information about lots**

This contract is divided into lots: no

**II.2) Description**

**II.2.1) Title:**

**II.2.2) Additional CPV code(s)**

22456000

22458000

22450000

64121100

48000000

**II.2.3) Place of performance**

NUTS code: UK

**II.2.4) Description of the procurement:**

Due to the upcoming expiry of its current passport design, print, assembly and personalisation contract, the Contracting Authority is commencing a procurement in respect of a new contract for passport production and associated services, to include but not be limited to;

- Design, print, assembly and personalisation of the UK Passport and its Variants;
- Design, print, assembly and/or personalisation of other secure travel documents, including Emergency Travel Documents on behalf of the Foreign and Commonwealth Office

The Contracting Authority issues over 6 million passports annually (with passport Variants accounting for circa 1.2% of volumes) and is the only provider of passports to British citizens living anywhere globally. The UK passport is a secure travel document which contains many world leading security features; the integrity of which allows British Citizens to travel without a visa to a large number of countries.

Please note, the estimated total value is based on the current unit prices and forecast volumes for this contract. The estimated total contract value is in the region of £490m (at 2017 prices and excluding VAT).

**II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

**II.2.6) Estimated value**

Value excluding VAT: 490 000 000.00 GBP

**II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months: 138

This contract is subject to renewal: yes

Description of renewals:

This contract can be extended for up to 18 months

**II.2.9) Information about the limits on the number of candidates to be invited**

Envisaged number of candidates: 6

Objective criteria for choosing the limited number of candidates:

All Bidders who successfully Pass all Selection Questionnaire questions will be invited to the Invitation to Tender (ITT) Stage (the number will not be limited to 6).

The evaluation process will be detailed within the procurement documentation.

**II.2.10) Information about variants**

Variants will be accepted: no

**II.2.11) Information about options**

Options: no

**II.2.12) Information about electronic catalogues**

**II.2.13) Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds: no

**II.2.14) Additional information**

The Authority is not responsible for any bidding costs incurred by potential suppliers in respect of this procurement. The Authority reserves the right to abandon the competitive process and not award any contract; make any changes it sees as reasonable to the competition; remove and/or amend element(s) from the scope of the requirements; and accept or reject any tender.

**Section III: Legal, economic, financial and technical information**

**III.1) Conditions for participation**

**III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

**III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

**III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

**III.1.5) Information about reserved contracts**

**III.2) Conditions related to the contract**

**III.2.1) Information about a particular profession**

**III.2.2) Contract performance conditions:**

**III.2.3) Information about staff responsible for the performance of the contract**

**Section IV: Procedure**

**IV.1) Description**

**IV.1.1) Type of procedure**

Competitive procedure with negotiation

**IV.1.3) Information about a framework agreement or a dynamic purchasing system**

**IV.1.4) Information about reduction of the number of solutions or tenders during negotiation or dialogue**

Recourse to staged procedure to gradually reduce the number of solutions to be discussed or tenders to be negotiated

**IV.1.5) Information about negotiation**

The contracting authority reserves the right to award the contract on the basis of the initial tenders without conducting negotiations

**IV.1.6) Information about electronic auction**

**IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: no

**IV.2) Administrative information**

- IV.2.1) **Previous publication concerning this procedure**  
Notice number in the OJ S: [2016/S 198-357485](#)
- IV.2.2) **Time limit for receipt of tenders or requests to participate**  
Date: 24/04/2017  
Local time: 14:00
- IV.2.3) **Estimated date of dispatch of invitations to tender or to participate to selected candidates**  
Date: 05/06/2017
- IV.2.4) **Languages in which tenders or requests to participate may be submitted:**  
English
- IV.2.6) **Minimum time frame during which the tenderer must maintain the tender**
- IV.2.7) **Conditions for opening of tenders**

#### **Section VI: Complementary information**

- VI.1) **Information about recurrence**  
This is a recurrent procurement: no
- VI.2) **Information about electronic workflows**
- VI.3) **Additional information:**  
Bidders are requested to express interest by 14th April 2017, 08:00 UK local time in order to enable the submission of a request to participate by 24th April 2017, 14:00 UK local time.  
The process for expression of interest and requesting further information in order to submit a request to participate is set out below.  
For the avoidance of doubt, please note that Participants are required to express an interest separately for this competition regardless of their involvement in the previous Market Engagement activities for this project. Any such involvement does not constitute an expression of interest for the competition advertised in this notice.  
The Home Office uses an eSourcing toolkit to enable its sourcing activities to be conducted over the internet. In order to express an interest and participate in this procurement, please follow the steps set out below.  
The procurement will be managed electronically via the Crown Commercial Service's e-Sourcing Suite. To participate in this procurement, Bidders must first be registered on the e-Sourcing Suite. If you have not yet registered on the e-Sourcing Suite, this can be done online at <https://gpsesourcing.cabinetoffice.gov.uk> by following the link 'Register for CCS e-Sourcing'.  
Please note that, to register, you must have a valid DUNS number (as provided by Dun & Bradstreet) for the organisation which you are registering and who will be entering into a contract if invited to do so.  
Once registered, organisations expressing an interest in the tender must send an email to: [PassportProcurement@hmpo.gsi.gov.uk](mailto:PassportProcurement@hmpo.gsi.gov.uk). The email should be entitled "Passport Procurement - Expression of Interest" and contain the following details: your organisation's name, your contact name, e-mail address and telephone number.  
Any expressions of interest not submitted in the required form (or containing the requested information) may be rejected. Bidders are requested to express interest by 14th April 2017, 08:00 UK local time, to allow sufficient time for the administrative process and submission of requests to participate.  
The Authority requires Bidders to sign a Non-Disclosure Agreement (NDA) in order to be invited to submit a request to participate. (Please note that this applies even if you have signed a Non-Disclosure Agreement in order to participate in Market Engagement).  
On receipt of an email detailed above, the Authority will provide access to the NDA document through the eSourcing portal. The Authority requires Bidders to download and re-attach a signed copy of the NDA to the

event. When saving the 'pdf' document, please ensure that you include the Bidder organisation's name in the filename.

Once a correctly signed NDA is received by the Authority, Bidders will be invited to the request to participate event and will be able to access all relevant procurement documentation.

Your request to participate will take the form of a completed Selection Questionnaire. This will be available in the request to participate event.

Clarification requests relating to expressions of interest and/or requests to participate must be submitted no later than 14th April 2017, 08:00 UK local time.

Any requests to participate not submitted in the required format (or containing the requested information) may be rejected.

For technical assistance on use of the e-Sourcing Suite contact; Crown Commercial Service Help-desk: freephone: +44 3450103503 or email: [supplier@ccs.gsi.gov.uk](mailto:supplier@ccs.gsi.gov.uk).

The Authority reserves the right to award a contract on the basis of initial tenders without negotiation.

The Authority reserves the right to reduce the number of tenders to be negotiated during the negotiation process through the application of the award criteria as detailed within the procurement documentation.

**VI.4) Procedures for review**

**VI.4.1) Review body**

N/A

N/A

United Kingdom

**VI.4.2) Body responsible for mediation procedures**

N/A

N/A

United Kingdom

**VI.4.3) Review procedure**

Precise information on deadline(s) for review procedures:

N/A

**VI.4.4) Service from which information about the review procedure may be obtained**

**VI.5) Date of dispatch of this notice:**

22/03/2017