

DPS FRAMEWORK SCHEDULE 4: LETTER OF APPOINTMENT AND CONTRACT TERMS

Part 1: Letter of Appointment



Department
for Environment
Food & Rural Affairs

Dear Sirs

Letter of Appointment

This letter of Appointment dated 21/05/2021, is issued in accordance with the provisions of the DPS Agreement (RM6018) between CCS and the Supplier.

Capitalised terms and expressions used in this letter have the same meanings as in the Contract Terms unless the context otherwise requires.

Order Number:	[TBC]
From:	Defra ("Customer")
To:	Systra Ltd ("Supplier")

Effective Date:	11/05/2021
Expiry Date:	End date of Initial Period 30/07/2021 (draft report by end June) End date of Maximum Extension Period 30/09/2021 Minimum written notice to Supplier in respect of extension: 2 weeks

Services required:	Set out in Section 2, Part B (Specification) of the DPS Agreement and refined by: <ul style="list-style-type: none">the Customer's Project Specification attached at Annex A and the Supplier's Proposal attached at Annex B; and
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Key Individuals:	<div></div> <div></div>
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[Guarantor(s)]	[]
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Contract Charges (including any applicable discount(s), but excluding VAT):	[REDACTED]
Insurance Requirements	[REDACTED]
Liability Requirements	[REDACTED]
Customer billing address for invoicing:	[REDACTED]

GDPR	Completed Contract Terms Schedule 7 (Processing, Personal Data and Data Subjects
Alternative and/or additional provisions (including Schedule 8(Additional clauses)):	n/a

FORMATION OF CONTRACT

BY SIGNING AND RETURNING THIS LETTER OF APPOINTMENT (which may be done by electronic means) the Supplier agrees to enter a Contract with the Customer to provide the Services in accordance with the terms of this letter and the Contract Terms.

The Parties hereby acknowledge and agree that they have read this letter and the Contract Terms.

The Parties hereby acknowledge and agree that this Contract shall be formed when the Customer acknowledges (which may be done by electronic means) the receipt of the signed copy of this letter from the Supplier within two (2) Working Days from such receipt

For and on behalf of the Supplier:

[REDACTED]

[REDACTED]

[REDACTED]

For and on behalf of the Customer:

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

Date: 10/06/2021

Date: 10/06/2021

ANNEX A

Customer Project Specification

Executive summary

The aim of this research project is twofold:

1. to determine the financial impacts of a Deposit Return Scheme¹ (DRS) on low income households and other groups who may face barriers to using the scheme; and
2. to understand how these households may react to and engage with the scheme in a post Covid-19 context.

¹ More information on the proposed Deposit Return Scheme for drinks containers can be found [here](#).

² Consumer research conducted on behalf of Defra in 2019 is published [here](#).

³ Please see footnote 2.

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

Research objectives

We have outlined four objectives and associated research questions to be answered by this project.

⁴ Please see Chapter 3:

[REDACTED]

1. [REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

██████████

[REDACTED]

⁵ OTG drinks containers include cans and all bottles (glass and plastic) under 750ml and sold alone (rather than as part of a multipack).

Approach and methodology

Below we have outlined two work packages to cover the research questions and objectives of this

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

1 [REDACTED]

2 [REDACTED]

3 [REDACTED]

[REDACTED]

[REDACTED]

⁶ It may be possible to derive this metric from the Supplementary Tables from the quantitative survey conducted as part of the initial consumer research in 2019, published [here](#).

⁷ If the likely usage is expressed on a scale of 0-1, then the reverse is the likely foregoing of the deposit.

⁸ The value of the deposit (20p).

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

- [REDACTED]
- [REDACTED]
- [REDACTED]

[REDACTED]

[REDACTED]

Analysis and reporting

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

- [REDACTED]
- [REDACTED]
- [REDACTED]
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- [REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]



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Supplier Proposal

To be determined at Call for Competition stage



