

PART 1 - Task Details

Contractor: Survey No

Contract No: Date Valid from to

NSN Item Description

Serial No Activity

Delivery Date Order No

PART 2 - Task Quotation

Materials* = £

Subcontracts (detailed quotes attached)* = £

Labour (full breakdown attached)* = £

Total Cost = £

* Rates at Annex B and Annex D of the Contract shall apply.

Firm Price for Task = _____ (VAT ex.)

Firm Price = £ £ - (VAT inc.)

Signature for Company Name Position Held in Company Date

Ministry of Defence Authorisations

PART 3 - Authority's Project Manager

APM comments (if any):

RAC	<input type="text"/>
VAT code	<input type="text"/>
POC/IMC	<input type="text"/>

I certify that the task is essential, agree with the task description, that the direct elements of the quotation are commensurate to the requirement and that the task dates are realistic for the work to be undertaken.

Authority's Project Manager Date

PART 4 - Authority's Finance Officer

MoD Finance are content with the details provided and confirm funding approval for this Task

for SEEC Finance Officer

Date

PART 5 - Authority's Commercial Officer

Commercial Branch are content with the details provided and hereby authorise the contractor to proceed with this Task

for SEEC Commercial Officer

Date

PART 5 - Cost Breakdown

Materials	£
Materials	<input type="text"/>
Profit Rate*	<input type="text"/>
Total Materials	£ <input type="text"/>

*Only to be applied for materials not listed within the Annex B

Sub-Contracts		
Description		£
Profit Rate		
Total Sub-Contracts		£

Labour	Man/hrs	Rate	£
Project Management			
Engineering			
Manufacture			
Administration			
Total Labour			£