



EXHIBITION STAND AREA LEASE CONTRACT SAHA EXPO 2024

1. PARTIES

a. ORGANISER:

SAHA EXPO Fuarçılık Hizmetleri A.Ş.

(Hereafter referred to as the ORGANISER)

Address: Teknopark İstanbul, Sanayi Mah. Teknopark Bulvarı No:1/9A
Blok, Üst Zemin Kat, No:104 Pendik/İstanbul

Authorized Person: [REDACTED]

Authorized Electronic Mail: [REDACTED]

b. EXHIBITOR:

UK Defence & Security Exports

(Hereafter referred to as the EXHIBITOR)

Address: UK Defence & Security Exports | Department for Business and Trade
Old Admiralty Building, Admiralty Place, Whitehall | London | SW1A
2BL |

Authorized Person: [REDACTED]

Authorized Electronic Mail: [REDACTED]

Authorized Contact No: [REDACTED]

Tax Office / No: UK / [REDACTED]

2. EVENT DETAILS

(Hereafter referred to as the EVENT)

Event Name: SAHA EXPO 2024

Show Location: Istanbul Exhibition Center (Istanbul Fuar Merkezi, Yeşilköy, Atatürk Cd. No: 5/5, 34149 Bakırköy/ İstanbul, TÜRKİYE)

Show Date From: 22 October 2024

Show Date To: 26 October 2024

3. SUBJECT OF THE CONTRACT:

This is a Stand Area Lease contract of SAHA EXPO 2024 between the Organiser and Exhibitor related to leasing the stand area during the Exhibition, enabling attending to other promotional activities during the Event such as conferences, symposiums, panels, etc., becoming a sponsor in the Event and being promoted in the Event brochures, catalogue, promotion works relating to the Event and Event area.

4. THE OBLIGATIONS OF THE ORGANISER

The Organiser is obliged to perform the following matters:

a. To all Exhibition and all Exhibitors;

- i. Establishing the overall layout and decoration of the Event area,
 - ii. Installing entrance benches in the Event area,
 - iii. Installing the sound and announcement systems in the Event area,
 - iv. Ensuring the overall cleanliness of the Event area (the Exhibitors are responsible for the safety and cleanliness of their own stand areas),
 - v. Making and announcing the general promotions of the Event, in other words, providing the marketing services.
- b.** To the Exhibitors with a shell scheme stand (the Exhibitors to which the area lease contract includes the shell scheme stand system in the Event area);
 - i. Performing construction of the shell scheme stands,
 - ii. Providing power supply to the stand with three outlets (up to 5KW operation included, additional charge applies),
 - iii. Providing lighting,
 - iv. Providing the company name/brand name (not more than 24 characters) in the structure used in all shell scheme stands defined as fascia and located in front of the stand.
- c.** To the Exhibitors with a Special Decoration Stand (without shell scheme);
 - i. Marking the area where the stand shall be installed and make it ready for delivery to the Exhibitor properly,
 - ii. The delivery of materials/services and applications specified in the forms/exhibition portal submitted to the Exhibitors and paid for.
- d.** To the Exhibitors in the open areas;
 - i. Marking the area where the stand shall be installed and make it ready for delivery to the Exhibitor properly,
 - ii. The delivery of materials/services and applications specified in the forms/exhibition portal submitted to the Exhibitors and paid for.
- e.** The Organiser is obliged to ensure the general safety of the Event. The Exhibitor is responsible for ensuring the safety and oversight of the material within the stand area during the time periods when the Event is open and the Exhibitor is at its stand. During the closed times, the Exhibitor is advised to hire private security from the Venue, if they have any valuable items at the stand overnight.

5. THE OBLIGATIONS OF THE EXHIBITOR

- a. After signing this contract and agreeing to exhibit at the Event, the Exhibitor agrees and undertakes that it shall fulfil any obligations arising from this contract and technical specifications which are inseparable.
- b. The Exhibitor is responsible for taking due care of the Shell Scheme stand materials delivered to him and not damaging the Event area. Otherwise, the Exhibitor is obliged to pay the damages in cash upon the first request.
- c. The Exhibitor is obliged to have the Organiser approve the conformity of decoration projects, general exhibition layout, and construction of the stand or other exhibition layout with the rules, without prejudice to the right of the Organiser to make any inspections and modifications within the deadlines stated in ANNEX 1.
- d. For Space Only stands, the Exhibitor is responsible for the construction of its stand or another exhibition arrangement in the area it leases, the interior and exterior decoration, and all materials and expenses, at its own expense. The Exhibitor acknowledges and warrants that the responsibility for any costs, damages, and losses that may result from this reason is at its own expense, without any notice.
- e. The Exhibitor is responsible for carrying out all exhibition and promotional activities within the area it is leasing and not overflowing into the areas used as general areas (aisles, emergency exits, etc).
- f. The Exhibitor is obliged not to empty the stand area it leases before the Event closure date and not to leave the Event.
- g. The Exhibitor may in no way lease and/or make available the designated stand to any other person or entity. Otherwise, the Exhibitor shall be obliged to pay the total cost of this contract to the Organisers as a penal clause.
- h. The Exhibitor shall be obliged to remove the specially designed stand, materials, and trash within 1 (one) day following the closing time of the exhibition, at the latest. The Exhibitor acknowledges and warrants that the responsibility for any damage or loss that may arise during the removal of the stand or any other exhibition layout is at its own expense, without any notice.
- i. The Exhibitor is responsible for completing its decoration 2 (two) hours before the opening of the Event, making its goods ready to exhibit, and maintaining personnel at the stand that can provide technical and

commercial information during the exhibition period. The Exhibitor acknowledges and warrants that, if it doesn't apply this obligation, without notice, the Organiser has the power of disposition, on the stand or other exhibition arrangement and the obligation of payment shall continue

- j. Any alteration or maintenance work carried out by the Exhibitor during the installation and operation of the exhibition stand shall be carried out in accordance with the safety regulations, in case of working at heights and working with electricity, etc. measures shall be taken for special risks.
- k. The Exhibitor is responsible for ensuring that its staff works safely and securely as required by legal regulations, that all measures are taken fully, that it supplies protective materials to its personnel, and that it has to select and train its staff in accordance with relevant regulatory provisions, operating and supervising its personnel in the exhibition ground.
- l. For Space Only stands, the Exhibitor is obliged to deliver to the Organiser via the exhibition portal, all the documents, especially certificates related to occupational health and safety training and vocational competency training documents, belonging to the list of names of all personnel and subcontractor personnel to be employed in the exhibition area and the persons to be employed within the scope of the Law No. 6331, at the latest 45 days before the date of the organization and to comply with the legislation on Occupational Health and Safety.
- m. After the approval of the personnel working in the exhibition area for the instalment of the stand, a photo identity card shall be issued and those without the said card shall not be able to enter the exhibition areas.
- n. The Exhibitor is solely responsible for the personnel it shall employ and for the law on the goods and services it shall exhibit. The Exhibitor acknowledges and warrants that it is solely responsible for its unlawful conduct and that the Organiser shall not be held liable.
- o. In the Event that the Exhibitor's personnel or subcontractor's personnel or third parties are directly or jointly liable to the Organiser, and the Organiser has to make any payments to the Exhibitor's personnel or subcontractor's personnel or third parties for a reason based on their obligations under the Labour Code or any other applicable legislation, the Exhibitor shall pay the Organiser's loss in cash.
- p. Exhibitor shall obtain, and maintain in force, third-party insurance with a reputable insurance company in connection with its presence at the Event. Without limiting its obligation to take out insurance cover for such risks as it shall consider appropriate, the Exhibitor shall take out insurance including (without limitation) public liability insurance for loss, damage or injury caused by the Exhibitor's negligence or default minimum of coverage set by TOBB (The Union of Chambers and Commodity Exchanges of Türkiye) for any occurrence. The Exhibitor shall, on request by the Organiser, produce to the Organiser its insurance certificate(s) and evidence that all payments under such insurance policy have been paid up to date.
- q. The Exhibitors are advised to insure all the materials in the stand area. The Organiser cannot be held responsible for any damage or loss that may arise.
- r. The Exhibitor agrees, warrants and undertakes that it has exhibited the Event of its own volition and free will, that it has signed this contract, and that the Organiser has no commitment whatsoever to the commercial success of the Event.
- s. The Exhibitor is obliged to comply with all terms and conditions of the contracts to be concluded by the Organiser with third real or legal persons within the framework of the legal legislation and in terms of the organization of the Event.

6. COMMON PROVISIONS

- a. The Parties also agree that Area Lease Contract (ANNEX 1) and Technical Specifications (ANNEX 2) are the annexes and integral parts of this contract.
- b. The Parties acknowledge and agree that this certificate of participation to this Event they have signed jointly is a "commercial agreement" within the framework of legal legislation.

7. PAYMENT

If the Exhibitor fails to pay the fee explained in ANNEX 1 of this contract, for participating in the Event, it shall not be entitled to claim any rights from the Organiser. Otherwise, the Organiser is entitled to take all kinds of measures that it deems necessary for the welfare of the Event.

Every payment will be paid based on the invoice.

8. TERMINATION

8.1 Termination by the Organiser

- a. If the Organiser deems it necessary for the general welfare of the Event, it has the right to terminate this contract and not to include the Exhibitor in the organization and Event. In such a case, the Organiser shall refund the Exhibitor's fee. The Exhibitor shall not claim and collect negative and positive damages and losses, loss of profit, deprived earnings, etc. due to the termination of this contract by the Organiser for any reason.
- b. The Organiser retains the right to cancel any Exhibitor's participation with immediate effect should the payment terms be breached.
- c. In case of cancellation of the Event due to Force Majeure, the parties acknowledge and agree that they shall not bear any responsibility to the Organiser.

8.2 Termination by the Exhibitor

An Exhibitor wishing to cancel or reduce a confirmed stand reservation may do so only by written notice to the Organiser, and the following charges will apply:

- a. If cancelled prior to **1 March 2024, 75% of the rental fee** will be retained or invoiced as a cancellation fee if unpaid.
- b. If cancelled after **1 March 2024, 100% of the rental fee** will be retained or invoiced as a cancellation fee if unpaid.

Cancellation shall be deemed to take place on the day of receipt and acceptance by the Organiser of written notification from the Exhibitor.

9. PRIVACY AND PERSONAL DATA PROTECTION

- a. The Exhibitor shall keep all technical information and commercial documents provided to it by the Organiser in relation to the commercial works and actions carried out pursuant to this contract as a trade secret and shall not disclose such information that must remain confidential to third parties and their competitors in the market.
- b. The Exhibitor shall ensure that all its personnel, solution partners, and third parties with whom it has commercial and other relations comply with this confidentiality obligation. It shall also inform and warn its staff that its obligations regarding the non-disclosure of confidential information shall continue even in case of termination of its personnel's employment and/or business relationship and that the parties shall be mutually liable to each other in these matters.
- c. The obligation of privacy and confidentiality is an irrevocable provision of the contract and shall remain in force even if the contract is terminated. The Exhibitor irrevocably agrees and undertakes that it shall cover all kinds of damages and losses incurred by the Organiser due to violation of these confidentiality provisions and that the Organiser has the right and authority to terminate the contract unilaterally and without compensation in case of violation of this obligation.
- d. The Exhibitor agrees, declares, and undertakes that it is aware of its obligations and provisions to be complied with as a data processor under the Law on the Protection of Personal Data No. 6698 ("LPPD"), that it shall not act contrary to these regulations and that it shall take all necessary measures to comply with the LPPD, that it shall compensate any damages that may arise and/or arise before the Organiser in case of any violation of the regulations within the framework of the LPPD, that it shall immediately pay any damages that may arise from the sanctions to be imposed on the Organiser due to violation of the provisions of the LPPD, that it immediately compensate the Organiser for any damages that may arise from this situation if the relevant personal data is seized, changed, stored or otherwise processed by third parties contrary to the legislation.

10. DOCUMENTARY EVIDENCE

The Parties agree that all commercial books and records of the Organiser shall constitute documentary evidence in the Event of a dispute that may arise between them in relation to the fulfilment of the matters set forth in this contract, and in accordance with Article 287 of the Code of Civil Procedure. The parties agree and undertake in advance that this mutually signed contract is valid and that this document shall be documentary evidence in legal disputes.

11. NOTIFICATION ADDRESS

In all kinds of correspondence and disputes arising from this contract, the parties agree and undertake in advance that the addresses specified in this contract are their legal domicile addresses and that the notifications to be made here shall be made to their legal domicile addresses. In the Event that either party changes its address specified in this contract, it is obliged to notify the other party in writing by e-mail within

15 days. Otherwise, they agree and undertake in advance that all kinds of documents to be made to the address specified in this contract and all kinds of notifications have been made to their legal residence address.

12. DISPUTE AUTHORITY

The parties agree and undertake in advance that Istanbul Courts and Enforcement Offices are competent in resolving all kinds of disputes arising from this contract.

13. EFFECTIVENESS

This contract is issued and executed between the parties with the free will of the parties on the date specified on the page as 13 articles including this article and the written conditions are specified in Article 1 of this document.

ANNEX-1: Area Lease Contract (Excel)

ANNEX-2: Technical Specifications

| Exhibitor Company Officer's Name and Surname | Seal and Signature |
|--|--------------------|
| | [REDACTED] |
| DATE | 12/9/2024 |
| Organiser Officer's Name and Surname | Seal and Signature |
| | [REDACTED] |

| | | | | | |
|--|------------|--|--|---|-------------------------|
| <div>SAHA EXPO 2024</div> <div>22-26 October 2024 / ISTANBUL EXPO CENTER</div> <div>AREA LEASE CONTRACT ANNEX 1</div> | | | | | |
| Company Name (Floor Plan) | | UK Defence & Security Exports | | | |
| Company Name (Billing Name) | | UK Defence & Security Exports | | | |
| Company Address | | UK Defence & Security Exports Department for Business and Trade Old Admiralty Building, Admiralty Place, Whitehall London SW1A 2BL | | Country | UK |
| Billing Address (if different than Company Address) | | | | Country | |
| Company E-mail | | [REDACTED] | | Company Phone | [REDACTED] |
| Company Official | Name/Title | [REDACTED] | E-mail | [REDACTED] | Mobile Phone [REDACTED] |
| Exhibition Responsible (Onsite) | Name/Title | [REDACTED] | E-mail | [REDACTED] | Mobile Phone [REDACTED] |
| Finance Contact | Name/Title | [REDACTED] | E-mail | [REDACTED] | Mobile Phone [REDACTED] |
| TAX ID | [REDACTED] | | Tax Office | UK | |
| STAND AREA LEASED | | | | | |
| Hall and Stand Number | | Space Only/ Shell Scheme | m2 / number | m2 Unit Price (Euro) | Amount (Euro) |
| 1D-02b | | Shell Scheme | 16 | [REDACTED] | [REDACTED] |
| | | Silk Road Fee | No | [REDACTED] | [REDACTED] |
| | | Corner Fee | 1 | [REDACTED] | [REDACTED] |
| | | Double Decker Fee | 0 | [REDACTED] | [REDACTED] |
| | | Back Graphics | 15 | [REDACTED] | [REDACTED] |
| | | Flag hanging | 2 | [REDACTED] | [REDACTED] |
| | | Online Catalog Fee | 1 Year | [REDACTED] | [REDACTED] |
| Service Fees Content | | | Amount of service fee to be charged according to stand size (Euro) | | |
| Registration, electrical energy use up to 5 kW, line connection, internet, general safety and cleaning, heating, cooling, ambulance, consumables and service cost, waste desposal | | | 9 m2 - 20 m2 | [REDACTED] | [REDACTED] |
| | | | 21 m2 - 50 m2 | [REDACTED] | |
| | | | 51 m2 - 100 m2 | [REDACTED] | |
| | | | 101 m2 and above | [REDACTED] | |
| Important Notes: | | | | TOTAL EURO | [REDACTED] |
| <div>- Space Only Stands shall cover max. - 30% of each open side of their stand.</div> <div>All exhibitors and visitors must - Space be over 18 years of age.</div> <div>Only Stands must be considerate of their neighbor stands and should their stand design surpass the stand's walls, they must cover the - 1 neighbor back of the surpassing wall area according to the neighbor stand's table, 4 chairs, 1 counter, Carpet, to the decoration. Facia, Digital printing logo, Lighting, 1 m2 locked storage area will exhibitor with shell scheme be provided stand (12-20 m2).</div> | | | | Contract Stamp Tax (% 0,189) | [REDACTED] |
| | | | | TR VAT (% 20) | [REDACTED] |
| | | | | GENERAL TOTAL, EURO | |
| Payment scheme, EURO | | Deposit (50%) - In 15 Days | Balance (50%) - 30 August 2024 | GENERAL TOTAL, EURO | |
| | | [REDACTED] | [REDACTED] | 11,988.85 | |
| TIME PLAN | | | | | |
| Submission of exhibitor information form | | 1 September 2024 | | ORGANISER INFORMATION | |
| Delivery of name badge information | | | | SAHA EXPO Fuarcılık Hizmetleri A.Ş. | |
| Delivery of stand personnel name list | | | | Address: Teknopark İstanbul, No:1/9A Blok, Üst Zemin Kat, No: 104 34906 Pendik / İstanbul | |
| Stand decoration / preparation | | 16-21 October 2024 | | Pendik Tax Office[REDACTED] | |
| | | The installation starts on 16 October at 08:30. The installation ends on 21 October at 14:00. | | | |
| Last date emptying the event area | | 27 October at 18:00 | | BANK INFORMATION | |
| | | | | [REDACTED] | |
| | | | | [REDACTED] | |
| We confirm that we have read and accepted all of the Area Lease Contract and Special Terms without objecting to the terms with an authorized signature and a stamp on all pages. | | | | | |
| EXHIBITOR COMPANY OFFICER'S NAME AND SURNAME | | | SIGNATURE DATE | ORGANISER OFFICER'S NAME AND SURNAME | |
| [REDACTED] 12/9/2024 | | | | [REDACTED] | |
| [REDACTED] | | | | [REDACTED] | |
| SEAL AND SIGNATURE | | | | SEAL AND SIGNATURE | |

(Signatory Circular/Attorney Document shall be added to the contract.)

THIS EXHIBITION IS ORGANIZED WITH THE AUDIT OF TOBB (THE UNION OF CHAMBERS AND COMMODITY EXCHANGES OF TURKEY) AS PER THE LAW WITH NO. 5174.



SAHA EXPO 2024

EXHIBITION AREA LEASE CONTRACT

TECHNICAL SPECIFICATIONS

1. The technical specifications contract is an annex and integral part of the Exhibition Stand Area Lease Contract.
2. The Organiser has signed an area lease contract with Istanbul Exhibition Center Istanbul (hereinafter referred to as "IFM") with its head office located at Yeşilköy Mah. Atatürk Cad. Hol 1 Blok No:5/2, İç Kapı No:1, Bakırköy, 34149 İstanbul, TÜRKİYE for the exhibition ground. If the Organiser is liable to IFM for any reason arising from the exhibitor, it shall recourse to the exhibitor in all matters for which it is responsible.
3. SAHA EXPO 2024 shall be held in exhibition halls No. 1-2-3-4-5-6-7-8 of Istanbul Exhibition Center between 10:00 and 18:00 on **October 22-26, 2024**.
4. **All exhibitors and visitors must be over 18 years of age.**
5. **Space Only Stands shall cover max. 30% of each side of their stand.** Should they cover more than 30% of each side, the Organiser holds the right to withhold the Exhibitor from the Event and cut off the electric supply.
6. **Space Only Stands must be considerate of their neighbor stands and should their stand design surpass the neighbor stand's walls, they must cover the surpassing wall area according to the neighbor stand's decoration.** Should the Exhibitor not do this, the Organiser will do it for the Exhibitor and charge the exhibitor with an invoice.
7. During the Event, the upper sound limit produced on the stands by music, broadcasting, or any machine operating is **80 decibels**. In case of the sound above this figure, the participant will be warned first, and if the sound continues, the stand electricity will be cut off.
8. The build-up for the Event will commence on **16 October 2024 at 08:30 am**. and will finish on **21 October 2024 at 14:00 pm**. Daily working hours during the build-up are 08:30 -18:30. All Exhibitors' stand designers will be scheduled by the Organiser in slots prior to the Event. Should an Exhibitor need more time during the build-up, this may be subject to a surcharge which will be determined by the Organiser.
9. The soft breakdown starts as soon as the Event finishes (26 October 2024, 18:30), and the hangar doors will be open at 21:00 for lorry access on the same day. All stands must be completely collected, and the stand area must be free of any form of stand material and waste until **27 October 2024, 20:00 pm**. The Exhibitor will be liable to pay a fee/hour to the Organiser should they pass the allocated time by the Organiser.
10. Project approval of Space Only stands must be obtained from the Organiser by **1 September 2024**. No stand work without authorization shall be allowed. Disruptive work on safety precautions shall not be allowed during stand installations. This area shall be equipped with a demounted stand taken into account fire escape gates and corridors. The stands shall be designed so that they do not block the front of the fire cabinets, restrict the visibility of the safety cameras, and prevent the ventilation vents. The emergency exit doors and fire cabinets are performed to non-installable areas of the stand.

11. The maximum height for **single-storey** Space Only stands is **3,80 meters**. The maximum height limit for **double-decker** Space Only stands is **5 meters**. **Double-decker stand build-ups shall be possible, provided that static reports and projects are approved by the Occupational Health and Safety teams.**
12. The maximum weight of displays on stands e.g. machinery, vehicles, etc. is **2,250 kg per m2**. During the build-up and breakdown, the outer hangar doors connecting the exhibition halls to the open area shall be open and the inner hangar doors connecting the exhibition halls to the foyer area shall be closed. From the completion of the build-up procedures and laying of the carpets until the end time of the organization, the outer hangar doors shall be closed and the inner hangar doors shall be open. In addition, it is prohibited to install a stand in the areas specified in front of the entrance of the external hangar in order not to restrict the possibility of intervention in emergency situations.
13. **Plasterboard, steel, painted wood and iron, and betopan stands will not be allowed in the halls and foyer area. Instead, aluminum alloy metal or unpainted wooden stand applications can be done. Water-based paint can be applied. During the installment of aluminum alloy metal construction-based stands Manufacturing works like welding, cutting stone, etc. will not be carried out in the foyer area or halls, such preparations will be made outside.** Necessary measures will be taken by the exhibitor during the logistics and construction to prevent damage to the floor during assembly. All damages that may occur in the foyer or the halls during stand build-up, break-down, or during other works as a result of non-compliance with the rules shall be borne by the exhibitor.
14. **The construction of the stands will be done within the framework of the floor plan to be determined by the Organiser. The Exhibitor will work in coordination with the Organiser's technical team during stand build-up and break-down.**
15. **No modifications shall be made to the stands during SAHA EXPO visiting hours (10:00 – 18:00).** Exhibitors who want to make minor redecorations must make a written notification to the Organiser's technical team during the day. Upon written request, the Exhibitor will be allowed to make changes after visiting hours. This process is subject to inspection and additional charges.
16. The Exhibitor must let the Organiser know via the Exhibition Portal about their **electricity usage** until **1 September 2024** in kW. Should the Exhibitor need 24 hours of uninterrupted power, this must be submitted to the Organiser with a written request. In reference to this additional request, the exhibitor shall be charged separately in kW/h. Halogen lighting fixtures shall not be used in the halls and foyer area, all stands and surrounding areas lighting shall be led lighting. The construction of stands that do not meet these conditions will not be allowed.
17. **No material damage can be done to the walls, vents, and floors during the stand build-up.** A penalty is imposed if the area is damaged.
18. **On the night before the opening day, the Exhibitors who wish to place their products on their stands must notify the Organiser with the list of their products and leave one of their own employees /securities on the night watch.** The security personnel of the Venue (Istanbul Exhibition Center) are not responsible for this matter.
19. In the evenings during the Event, the Exhibitors must **request security from the Organiser**, should they want to arrange a stand watch at night at an extra cost. Contracted security personnel of the Venue will be assigned. Exhibitors' security personnel are not allowed on the stand at night.
20. The Organiser is responsible for the cleaning of aisles and public areas. Exhibitors requesting cleaning services for their stand during the event must put this request on the Exhibitor Portal. Cleaning services on the stand are arranged by the contractor of the Venue at an extra cost.
21. **Rigging is not allowed by the Venue (Istanbul Exhibition Center).** Exhibitors who wish to have flags/banners above their stand must get the Organiser's permission and declare the technical measurements in advance. **The measurements for flags/banners shall not be more than 1,5m x 3m.** Flags/banners hung inside the hall

should be hung in such a way that they do not obscure the view of the security cameras. In case of blocking the field of view, the place of flags and pennants will be changed by the Organiser. **Hanging flags/banners are done by the venue and at an extra cost.**

0. During the Event, only small packages that can be carried by hand are allowed through the visitor exits and this requires written permission from the Organiser. At the exit, a vehicle must be directed solely by the Venue (Istanbul Expo Center) under the watch of the Venue's security officers. It is essential to follow the security instructions.
1. **No rubble or garbage etc. can be left in the halls or foyer during the build-up and break-down.** Exhibitors/Stand designers that have completed the dismantling must have the Organiser or their representative sign a report stating that they have delivered the rented space clean and empty.
2. In case of damage to the areas under the responsibility of the Venue (Istanbul Exhibition Center), the person causing the damage and the participating company he/she works for shall be jointly and severally liable.
3. During the Event, it is strictly forbidden to carry out practices under the name of collective food delivery, and free food and beverage distribution, both within the stands and in separate place/places. Participant treats such as cookies and beverages at the stands are not included in this scope. Again, it is strictly forbidden to bring take-out meals to the fairgrounds, to offer or sell tobacco products or alcoholic beverages, including those brought by cocktail or catering companies, both in the rented areas and outside areas and parking lots. A penalty of € 2.500 will be paid by the exhibitor who offers or sells tobacco products or alcoholic beverages. In addition, the relevant stand is immediately removed and destroyed by the Organiser at the expense of the Exhibitor. In this regard, the Exhibitor cannot demand or collect the delivery of the relevant products or the payment of the price from the Organiser.
4. Any alteration or maintenance work carried out by the exhibitor during the build-up, the Event, and the break-down shall be carried out following the safety regulations. All necessary measures shall be taken by the Exhibitor for special risks, especially in case of working at heights and working on electricity. The Exhibitor is responsible for any damages incurred under this contract relating to Occupational Health and Safety No. 6331.
5. The Exhibitor shall notify the Organiser in writing at least one month before the start date of the Event, about the dimensions and visuals of any advertising medium to be exhibited in the area, and shall obtain the Organiser's written approval. The Organiser shall separately notify the Participant of the prices to be applied for such tools and advertising channels.
6. The use of open spaces, public spaces, aisles, and the foyer for display and advertising purposes, by placing any product, will be done with the written permission of the Organiser. Should the permission be granted by the Organiser, a fee will be determined which must be paid by the Exhibitor. Display products placed without permission may be dismantled and removed by the Organiser without informing the Exhibitor.
7. The Exhibitors shall be able to open their stand after the necessary checks have been carried out before the opening of the Event and approval has been given by the Organiser. It is forbidden to open the stand without approval. It is compulsory to protect the energy supplies taken from the walking corridors and exposed in the stand, otherwise, the energy will not be turned on. All stand connections require a distribution board, a fuse box, and an RCD (residual current device) and without these, the power will not be supplied/will be cut. No services, including electricity, will be provided to the Exhibitors who do not comply with the articles and instructions presented in this contract.

During stand build-up, all fixed distribution boxes for electricity, water, telephone, and air will be left open and they will not be covered so that they can be intervened. Permission will be obtained from the Organiser or its contracted company for works that will affect architectural, electrical, and mechanical systems in the building. All work except the knowledge and approval of the Organiser shall be terminated immediately and all damage and losses shall be charged to the Exhibitor.

8. Flammable, combustible, and explosive materials will not be allowed into the Exhibition. All precautions regarding this issue will be taken by the Exhibitor. The Exhibitor accepts, declares, and undertakes that

he/she is solely responsible for the administrative, legal, and penal liability arising from an accident that may occur due to the violation of this article and that he/she will undertake all kinds of requests on his/her own upon the first notification, in case of a request from the Organiser.

- 22. All Exhibitors must hold valid third-party liability insurance** and provide this information as they sign this contract. The Exhibitors without third-party liability insurance must obtain this from the Organiser's reputable agent. **The minimum limits are; Personal Insurance Per Person TRY 200.000, Personal Insurance Per Accident TRY 1.000.000, and Property Insurance Per Accident TRY 200.000.**
23. SAHA EXPO is not an exhibition where special security measures are taken. Therefore, only imitations of materials, such as weapons that require high security or that may pose a danger, can be brought into the field. In case of a security need, the participant company can ensure the safety of its products by obtaining security services from the Venue (Istanbul Exhibition Center) through the Organiser.
24. If the points in this contract are not fulfilled by the Exhibitor, any penal clauses to be applied to the Organiser by the Venue (Istanbul Expo Center) will be recoured to the Exhibitor, and the Exhibitor irrevocably accepts, declares, and undertakes that it will pay the penal clause immediately and in cash.
25. The Exhibitor must follow the rules regarding construction around the columns in the halls. Exhibitors are allowed to build a framework around the column, no drilling/hanging on the column is allowed. The height of the column framework can be a maximum of 5m. The exhibitor is not allowed to cover the fire extinguisher, they can have a window where the extinguisher is. The framework must be 50cm away from the air vents. The air vent holes are situated 30cm above the ground and they are 1,5m tall.

[REDACTED]

| Exhibitor Corn pang Officer's Name and Surname | Seal and Signature |
|--|--------------------|
| [REDACTED] | [REDACTED] |
| | |
| DATE | 12/9/2024 |
| Organiser Officers Name and Surname | Seal and Signature |
| [REDACTED] | [REDACTED] |