

# NEWQUAY COUNCIL

Newquay Town Council, Municipal Offices, Marcus Hill, Newquay TR7 1AF  
Tel: (01637) 878388 Email: [Office@newquaycouncil.co.uk](mailto:Office@newquaycouncil.co.uk) Web: [www.newquaycouncil.co.uk](http://www.newquaycouncil.co.uk)  
Town Clerk of Newquay: Andrew Curtis

*Cornwall Habitat Management Services (CHMS)*  
*Ian Moye (Director)*  
*Fernlea Cottage Farm*  
*Rosemellyn*  
*Roche*  
*PL26 8LB*

Thursday, 20 April 2017

Dear Mr Moye,

**Re: Footpath Maintenance for Newquay Town Council 2017-18 (the "Proposed Contract")**

This is an Award Decision Notice to inform you that, following the evaluation process, Newquay Town Council proposes to accept your offer in relation to the Proposed Contract as contained within document with reference '**Footpath Maintenance Contract 2017-18**' and dated **27 March 2017** (your "**Offer**").

The reasons for the decision, including the characteristics and relative advantages of your winning tender, were as follows.

- Competitive price per kilometre in relation to other tenderers
- Demonstrated competency to undertake the work outlined in the contract by providing evidence of other contracts with reputable local and national organisations
- Undertook an extensive exercise to ensure the Council was provided the most viable quotation

However, this letter is not, at this stage, a communication of Newquay Town Council's formal acceptance of your offer. A mandatory "standstill" period of 14 days is now in; this period will end at midnight on **05 May 2017**

Subject to Newquay Town Council receiving no notice during the standstill period of any intention to legally challenge the award process, Newquay Town Council aims to conclude the Proposed Contract with you on or after **06 May 2017**

During this period, and if you are agreeable, I would like to arrange a meeting to discuss the contract requirements. Please let me know your availability either by telephone or Email to arrange said meeting.

If, of course, you wish to wait until the end of the standstill period, that of course is entirely understandable and I will contact you after it has expired.

Yours sincerely,

A handwritten signature in black ink, appearing to read "Piwecki". The signature is written in a cursive style with a large initial 'P'.

Joe Piwecki  
**Deputy Town Clerk**

UNIQUE LETTER REF: O/C/O/2017/O/CA-002