



## **THE NATIONAL ARCHIVES**

### **FORTIGATE 600E**

#### **INVITATION TO TENDER – OPEN COMPETITION**

**DEADLINE FOR SUBMISSIONS – 5PM (UK TIME), 25<sup>th</sup> August 2021**

#### **1 ABOUT US**

- 1.1. The National Archives (TNA) is the official archive and publisher for the UK government, and for England and Wales. We are the guardians of some of our most iconic national documents, dating back over 1,000 years. We are an accredited archive service.
- 1.2. Our 21st-century role is to collect and secure the future of the government record, both digital and physical, to preserve it for generations to come, and to make it as accessible and available as possible. More information on TNA can be found at [The National Archives](#)
- 1.3. TNA is based in Kew, South West London.

## 2 REQUIREMENTS, OBJECTIVES AND DELIVERABLES

2.1 To provide the hardware, software and maintenance in the specification below, delivered to The National Archives, Kew, Richmond, TW9 4DU

Specification:

Category	Product	Quantity required
<b>Hardware</b>	Fortigate FG-600E 2x 10GE SFP+ slots, 10x GE RJ45 ports (including 1x MGMT port, 1x HA port, 8x switch ports), 8x GE SFP slots, SPU NP6 and CP9 hardware accelerated	2
<b>Hardware</b>	AC power supply for FG-600E	2
<b>Software Subscription</b>	FortiGate-600E 3 Year FortiGuard Web & Video Filtering Service	2
<b>Support &amp; Maintenance</b>	FortiGate-600E 3 Year 24x7 FortiCare Contract	2

2.2 We require all hardware items to be brand new and boxed upon delivery. We will not accept any refurbished or second hand equipment.

2.3 We only require the above specified software and support packages at this time.

2.4 We require delivery of all hardware items on or before 15<sup>th</sup> September 2021.

### 3 HOW TO RESPOND

- 3.1 If you have any clarification questions related to your Tender Response, please submit these to [itfp@nationalarchives.gov.uk](mailto:itfp@nationalarchives.gov.uk) by **5pm, 17<sup>th</sup> August 2021**
- 3.2 Please submit your Tender Response to [itfp@nationalarchives.gov.uk](mailto:itfp@nationalarchives.gov.uk) by **5pm, 25<sup>th</sup> August 2021**
- 3.3 To respond please ensure you complete the attached spreadsheet **Appendix A** ensuring your response addresses as a minimum, the points below. **Should you wish to include any supplementary information please do this as a separate document.**
- 3.4 Your contract price, which must include all taxes (except UK VAT) and other expenses. Your submitted contract price must include any and all duties and levies (except UK VAT, which should be excluded) which may be payable on your proposed solution as submitted. If some or all of your proposed solution includes goods or services which are sourced from outside the UK, you must tell us (a) which goods/services are sourced from outside the UK, (b) the associated commodity code(s), (c) the associated duties and levies payable and (d) confirmation that your contract price includes all such duties and levies (except UK VAT). For the avoidance of doubt, your contract price should reflect the equivalent of Incoterm DDP (Delivery Duty Paid) and therefore the full cost to The National Archives should your bid be successful.

#### 4 EVALUATION CRITERIA

4.1 Your Tender Response will be evaluated using the following criteria:

Category	Maximum pre-weighted score	Weighting	Maximum weighted score
Price	10	10	100
Delivery Date by 15 <sup>th</sup> September 2021	Pass/Fail		

4.2 Price scores will be based on a comparison between each Potential Suppliers' price offers. The lowest offered price will receive the maximum pre-weighted score of 10 points; remaining Potential Suppliers will be marked in order of cheapest price thereafter.

## 5 PROCUREMENT TIMETABLE

5.1 The procurement timetable is as follows:

Ref.	Description	Date
1	Requirement published	10 <sup>th</sup> August 2021
2	Deadline for Potential Suppliers to submit clarification questions to <a href="mailto:itfp@nationalarchives.gov.uk">itfp@nationalarchives.gov.uk</a>	5pm, 17 <sup>th</sup> August 2021
3	Deadline for Potential Suppliers to submit Tender Responses to <a href="mailto:itfp@nationalarchives.gov.uk">itfp@nationalarchives.gov.uk</a>	5pm, 25 <sup>th</sup> August 2021

\* *Any clarification question received that TNA deems to be relevant to more Than one Potential Supplier may be shared with all Potential Suppliers.*

## **6 CONTRACT TERMS**

- 6.1 The Contract, and any subsequent Contract variations, shall be governed by our standard terms and conditions, available [here](#) and by submitting a response to this Invitation to Tender, you accept these terms and conditions.
- 6.2 TNA reserves the right not to award in full and to complete its objectives through other means.
- 6.3 Time is of the essence of this agreement and each of its terms.