

Redactions made under FOIA 2000 exemptions sec 40: personal info and sec 43: commercial.

Green Park Interim & Executive Ltd  
15 Portland Place  
London  
W1B 1PT

Business Operations Procurement  
Team  
The Cube  
199 Wharfside Street  
Birmingham  
B1 1RN

Direct Line: Redacted

2 November 2016

### RESTRICTED – COMMERCIAL

For the attention of Redacted

#### **Provision of up to 12 Executive Searches to Highways England**

Dear Redacted,

On behalf of Highways England I am awarding the above contract based on your proposal and fees quoted in the pricing schedule dated 6 October 2016. This contract is awarded through the ESPO 3S framework Lot 2 and terms and conditions for this framework will apply.

The approved budget for this contract is for the provision of up to 12 executive searches and will not be exceeded without Procurement approval.

The contract manager is Redacted who can be contacted on Redacted.

I would be grateful if you would confirm your receipt and understanding of this letter by signing and returning the attached acknowledgement slip and contract agreement via Bravo.

**You should note Highways England will not pay for any work outside the scope of this contract unless it has been authorised by the Procurement Team.**

Invoices should be forwarded direct to Highways England, The Cube, Payments Team, 10<sup>th</sup> Floor, 199 Wharfside Street, Birmingham, West Midlands, B1 1RN. A purchase order number for this work will be provided in due course by the contract manager.

Yours Sincerely,

Redacted

Business Operations Procurement Team,  
Commercial & Procurement Directorate.

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