

## Framework Schedule 6

## Framework Schedule 6 (Order Form Template and Call-Off Schedules)

### Order Form

|                      |                                       |
|----------------------|---------------------------------------|
| CALL-OFF REFERENCE:  | D&T10380                              |
| THE BUYER:           | United Kingdom Health Security Agency |
| BUYER ADDRESS        | [REDACTED]                            |
| THE SUPPLIER:        | Insight Direct Ltd                    |
| SUPPLIER ADDRESS:    | [REDACTED]                            |
| REGISTRATION NUMBER: | [REDACTED]                            |
| DUNS NUMBER:         | [REDACTED]                            |
| SID4GOV ID:          | N/A                                   |

### APPLICABLE FRAMEWORK CONTRACT

This Order Form is for the provision of the Call-Off Deliverables and dated **01/12/2022**. It's issued under the Framework Contract with the reference number RM6068 for the provision of Technology Products and Associated Services.

### CALL-OFF LOT(S):

- Lot 3 Software & Associated Services

### CALL-OFF INCORPORATED TERMS

The following documents are incorporated into this Call-Off Contract. Where numbers are missing we are not using those schedules. If the documents conflict, the following order of precedence applies:

- 1 This Order Form including the Call-Off Special Terms and Call-Off Special Schedules.
- 2 Joint Schedule 1(Definitions and Interpretation) RM6068
- 3 The following Schedules in equal order of precedence:
  - Joint Schedules for RM6068
    - Joint Schedule 2 (Variation Form)
    - Joint Schedule 3 (Insurance Requirements)
    - Joint Schedule 4 (Commercially Sensitive Information)

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- Joint Schedule 10 (Rectification Plan)
- Joint Schedule 11 (Processing Data)
- Joint Schedule 12 (Supply Chain Visibility)
- Call-Off Schedules for D&T10380
  - Call-Off Schedule 5 (Pricing Details)
  - Call-Off Schedule 9 (Security Part B)
- 4 CCS Core Terms (version 3.0.6)
- 5 Joint Schedule 5 (Corporate Social Responsibility) RM6068

No other Supplier terms are part of the Call-Off Contract. That includes any terms written on the back of, added to this Order Form, or presented at the time of delivery.

## CALL-OFF SPECIAL TERMS

The following Special Terms are incorporated into this Call-Off Contract:

**None**

CALL-OFF START DATE: **01/12/2022**

CALL-OFF EXPIRY DATE: **30/11/2023**

CALL-OFF INITIAL PERIOD: **12 months**

CALL-OFF OPTIONAL EXTENSION **12 months**  
PERIOD

## CALL-OFF DELIVERABLES

Option A:

License Summary – Perpetual License

ConfigSnapshot is licensed against one or more production instances of the Oracle Fusion Cloud Applications. Once a production instance has been licensed there are no restrictions on the number of ConfigSnapshot users who can access it or access clones of the licensed production environment(s) (e.g. development or test environments).

Production Instance / Restrictions The license covers a single Production Instance within PHE and the instance is considered licensed if the specified metrics are met:

|   |     |
|---|-----|
| Maximum Number of Core Cloud Suite Users  | 500 |
| Maximum Number of Legislative Data Groups | 3   |
| Maximum Number of Ledgers                 | 3   |
| Maximum Number of Business Units          | 3   |
| Maximum Number of Inventory Orgs          | 10  |

If any of the specified metrics are exceeded on the Production Instance you must notify RSL as additional license fees may be applicable.

Technical Support: Technical support consists of support services you may have ordered, details of which are covered by the Technical Support Policy. Fees for technical support are due and payable annually in advance. Technical support is effective upon shipment or upon

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the effective date of this ordering document if shipment is not required. Beginning one (1) year from the Effective Date of this order, technical support acquired with the order will be automatically quoted to you on an annual basis.

### Schedule 1 – Modules Licensed Yes (Y/y) / No (N/n)

| General / Common                         | Required |
|--|----------|
| <b>Administration</b>                    |          |
| Application Security                     | Y        |
| <b>Common Setup</b>                      |          |
| Legal Structures & Organisation          | Y        |
| Application Extensions & Common Setup    | Y        |
| <b>Personalisation</b>                   |          |
| Personalisation                          | Y        |
| <b>Master Data Management</b>            |          |
| Customer Data Management                 | Y        |
| <b>Financials</b>                        |          |
| <b>Common Financials</b>                 |          |
| Subledger Accounting                     | Y        |
| Transaction Tax                          | Y        |
| <b>Financial Control and Reporting</b>   |          |
| General Ledger / Budgeting               | Y        |
| Intercompany                             | Y        |
| <b>Procure to Pay</b>                    |          |
| Accounts Payable / Expenses              | Y        |
| Payments                                 | Y        |
| <b>Cash and Treasury</b>                 |          |
| Cash Management and Banking              | Y        |
| <b>Credit to Cash</b>                    |          |
| Accounts Receivable / Revenue Management | Y        |
| Collections                              | Y        |
| <b>Assets and Real Estate</b>            |          |
| Fixed Assets                             | Y        |
| <b>Lease Accounting</b>                  |          |
| Lease Accounting                         | N        |
| <b>Localisations</b>                     |          |
| Federal Financials                       | N        |
| <b>Projects and Grants Management</b>    |          |

|                                       |   |
|---------------------------------------|---|
| <b>Projects and Grants Management</b> |   |
| <b>Projects</b>                       |   |
| Projects Suite                        | Y |
| Grants Management                     | N |
| <b>Supply Chain and Manufacturing</b> |   |
| <b>Logistics</b>                      |   |
| Inventory                             | Y |
| Costing                               | Y |
| Landed Cost Management                | Y |
| Sourcing                              | N |
| Supply Chain Planning                 | N |
| <b>Procurement</b>                    |   |
| Purchasing / Procurement              | Y |
| Channel Revenue Management            | N |
| <b>Order Management</b>               |   |
| Order Management                      | Y |
| Shipping                              | Y |
| Pricing                               | Y |
| <b>Product Development</b>            |   |
| Product Management                    | N |
| Innovation Management                 | N |
| <b>Human Resources</b>                |   |
| <b>Human Capital Management</b>       |   |
| Core HRMS                             | Y |
| Payroll and Compensation              | Y |
| Advanced Benefits                     | N |
| Absence Management                    | Y |
| Recruitment                           | N |
| Time & Labour                         | Y |
| Learning Management                   | Y |

|  |   |
|--|---|
| <b>CX - Customer Experience</b>                |   |
| <b>Sales</b>                                   |   |
| Sales  | N |
| Customer Loyalty                               | N |
| Subscription Management                        | N |
| <b>Service</b>                                 |   |
| Service  | N |
| <b>Marketing</b>                               |   |
| Marketing                                      | N |
| <b>Contracts</b>                               |   |
| <b>Contracts</b>                               |   |
| Enterprise Contracts                           | N |
| <b>Security / Audit Reporting</b>              |   |
| Segregation of Duties Reporting (SOD)          | Y |
| <b>Metadata Extensibility</b>                  |   |
| Metadata Extensibility                         | N |
| <b>Configuration Migration</b>                 |   |
| <b>Migration Pack</b>                          |   |
| Configuration Migration - Pack                 | N |
| Configuration Migration - 1 x Functional Area  | N |
| Configuration Migration - 2 x Functional Areas | N |
| Configuration Migration - 3 x Functional Areas | N |
| Configuration Migration - 4 x Functional Areas | N |

## LOCATION FOR DELIVERY



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**DATES FOR DELIVERY OF THE DELIVERABLES**

Option A: **01/12/2022**

**TESTING OF DELIVERABLES**

Option A: None

**WARRANTY PERIOD**

The warranty period for the purposes of Clause 3.1.2 of the Core Terms shall be 90 days.

**MAXIMUM LIABILITY**

The limitation of liability for this Call-Off Contract is stated in Clause 11.2 of the Core Terms.  
The Estimated Year 1 Charges used to calculate liability in the first Contract Year is **£38,357.71** Estimated Charges in the first 12 months of the Contract.

**CALL-OFF CHARGES**

|  |                   |
|--|-------------------|
| <div></div>  |                   |
| <b>Total Fees Due - Licence &amp; First Year Support</b> | <b>£38,357.71</b> |

The Charges will not be impacted by any change to the Framework Prices. The Charges can only be changed by agreement in writing between the Buyer and the Supplier because of a Specific Change in Law or Benchmarking using Call-Off Schedule 16 (Benchmarking) where this is used.

**REIMBURSABLE EXPENSES**

None

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**PAYMENT METHOD**

The payment method for this Call-Off Contract is by BACS following a correct invoice. All invoices must include purchase order and project reference.

**BUYER’S INVOICE ADDRESS:**

Invoices will be sent to: [redacted]

[redacted]

[redacted]

[redacted]

[redacted]

[redacted]

[redacted]

And copy invoice emailed to: [redacted]

**BUYER’S AUTHORISED REPRESENTATIVE**

[redacted]

[redacted]

[redacted]

**BUYER’S ENVIRONMENTAL POLICY**

Not applicable

**BUYER’S SECURITY POLICY**

[Security policy framework: protecting government assets - GOV.UK \(www.gov.uk\)](#)

[Cyber Essentials Scheme: overview - GOV.UK \(www.gov.uk\)](#)

**SUPPLIER’S AUTHORISED REPRESENTATIVE**

[redacted]

[redacted]

[redacted]

**SUPPLIER’S CONTRACT MANAGER**

[redacted]

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[REDACTED]  
[REDACTED]

## **PROGRESS REPORT FREQUENCY**

On the first Working Day of each calendar month (if required).

## **PROGRESS MEETING FREQUENCY**

Quarterly on the first Working Day of each quarter (if required).

## **KEY STAFF**

[REDACTED]  
[REDACTED]  
[REDACTED]

## **KEY SUBCONTRACTOR(S)**

Not applicable

## **COMMERCIALLY SENSITIVE INFORMATION**

All information relating to our Supplier People, Processes and Pricing identified as being commercially sensitive will remain commercially sensitive.

## **SERVICE CREDITS**

Not applicable

## **ADDITIONAL INSURANCES**

Not applicable

## **GUARANTEE**

Not applicable

## **SOCIAL VALUE COMMITMENT**

Not applicable

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|  |                         |
|--|-------------------------|
|  |                         |
|  | Date Signed: 06/12/2022 |