



REDACTED TEXT under FOIA Section 40, Personal Information

Attn: REDACTED TEXT under FOIA Section 40, Personal Information

Date: **5th October 2023**

Contract ref: **CCOG23A02**

Dear REDACTED TEXT under FOIA Section 40, Personal Information

Award of contract for the supply of Tail Spend Solution

Further to your submission of a proposal for the above Procurement, on behalf of Crown Commercial Service (the Contracting Authority), we are pleased to award this contract to you.

The call-off contract is retrospective and therefore the commencement date is 7th day of September 2023 and the Expiry Date will be 6th day of September 2024. The Buyer reserves the option to extend the call-off contract by 1 period of 12 months/years. The total contract value is up to the value of £50,000 per contract year, excluding VAT and including the optional extension option. Spend is not guaranteed via this commercial agreement and this value is a cap on the amount that can be bought through the contract. The contract has zero cost.

This procurement activity was a Direct Award under Commercial Agreement RM6202 Tail Spend Solution; Lot 1: Tail Spend Solution and the Commercial Agreement Terms and Conditions shall apply. A copy of the contract is provided with this Award Letter and includes those terms and conditions.

Please sign the Call-Off Contract/Terms and Conditions (Attachment 5) and forward to the Procurement Lead via email by Wednesday 4th October 2023.
A copy signed on behalf of the Buyer will be returned for your records.

Should you have any queries regarding this or any other matter please do not hesitate to contact me.

Yours faithfully,

Signed for and on behalf of **Crown Commercial Service**

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Information

Date: **05/10/2023**