

## CONTRACT NOTICE

### RM3791 The Supply of Electricity and Ancillary Services Contract Notice Supplies

#### SECTION I: CONTRACTING AUTHORITY

##### I.1 NAME, ADDRESS AND CONTACT POINT(S)

<b>Official Name</b> The Minister for the Cabinet Office acting through Crown Commercial Service		
<b>Postal Address</b> 9th Floor The Capital Old Hall Street		
<b>Town</b> Liverpool	<b>Postal Code</b> L3 9PP	<b>Country</b> United Kingdom
<b>For the attention of</b> _____		
<b>Contact Point(s)</b> _____		<b>Telephone</b> +44 3450103503
<b>Email(s)</b> supplier@crownccommercial.gov.uk eenablement@crownccommercial.gov.uk		<b>Fax</b> _____

<b>Internet Address(es) (If applicable):</b>  <b>General address of the Contracting Authority</b> <a href="http://www.gov.uk/ccs">http://www.gov.uk/ccs</a>  <b>Address of the Buyer profile</b> <a href="https://gpsesourcing.cabinetoffice.gov.uk">https://gpsesourcing.cabinetoffice.gov.uk</a>
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<b>Further Information can be obtained at</b> As in above mentioned contact point(s)
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<b>Specifications and additional documents can be obtained at (including documents for competitive dialogue and a dynamic purchasing system)</b> As in above mentioned contact point(s)
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<b>Tenders or requests must be sent to</b>
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As in above mentioned contact point(s)

## I.2 TYPE OF CONTRACTING AUTHORITY

### **Contracting Authority**

Ministry or any other National or Federal Authority, including their regional or local subdivisions

### **Main Activity(s)**

Other : Public Procurement

**The Contracting Authority is purchasing on behalf of other Contracting Authorities**

Yes

## SECTION II: OBJECT OF CONTRACT

### II.1 DESCRIPTION

#### II.1.1 Title attributed to the Contract by the Contracting Authority

Framework Agreement for The Supply of Non Half Hourly Electricity and Ancillary Services

#### II.1.2 Type of Contract and Location of Works, Place of delivery of Performance

##### Supplies

Purchase

##### Main site or Location of Supplies

England and Wales

##### NUTS Code and Name

UK - UNITED KINGDOM

#### II.1.3 Notice involves

ESTABLISHMENT\_FRAMEWORK\_AGREEMENT

#### II.1.4 Information on Framework Agreement

Framework agreement with single operator

##### Duration of the framework agreement

4 Year(s)

##### Justification for a framework agreement, the duration of which exceeds four years

##### Estimated total value of purchases for the entire duration of the framework agreement

60,000,000.00 GBP

##### Frequency and value of contracts to be awarded (if known)

#### II.1.5 Short description of the Contract or Purchase(s)

Crown Commercial Service as the Contracting Authority is putting in place a Pan Government Collaborative Framework Agreement for use by UK public sector bodies identified at VI.3 (and any future successors to these organisations), which include Central Government Departments and their Arm's Length Bodies and Agencies, Non Departmental Public Bodies, NHS bodies and Local Authorities.

The above Public Sector Bodies have a need for a framework agreement for the supply of approximately 0.7 TWh of electricity to meet requirements of 697 customers across 50,326 meters managed via an aggregated, flexible, risk managed approach.

The requirement covers predominantly Non Half Hourly electricity however there may be a requirement for the supply of Half Hourly electricity following on from the recent P272 legislation.

#### II.1.6 Common Procurement Vocabulary

**Main Object****Main Vocabulary**

<b>Code</b>	<b>Description</b>
09310000	Electricity

**Suppl. Vocabulary**

<b>Code</b>	<b>Description</b>
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**Additional Object(s)****Main Vocabulary**

<b>Code</b>	<b>Description</b>
09000000	Petroleum products, fuel, electricity and other sources of energy
09330000	Solar energy
09331000	Solar panels
09331200	Solar photovoltaic modules
09332000	Solar installation
30237475	Electric sensors
31100000	Electric motors, generators and transformers
31110000	Electric motors
31121111	Electric rotary converters
31200000	Electricity distribution and control apparatus
31221000	Electrical relays
31230000	Parts of electricity distribution or control apparatus
31321000	Electricity power lines
31500000	Lighting equipment and electric lamps
31518200	Emergency lighting equipment
31680000	Electrical supplies and accessories
31681000	Electrical accessories
31681200	Electric pumps
31682000	Electricity supplies
31682100	Electricity boxes
31682110	Electricity box covers
38551000	Energy meters
38552000	Electronic meters
38554000	Electricity meters
42100000	Machinery for the production and use of mechanical power
42500000	Cooling and ventilation equipment
42520000	Ventilation equipment
44111511	Electrical insulators
44212222	Electricity transmission pylons
44212226	Electricity poles

**Suppl. Vocabulary**

<b>Code</b>	<b>Description</b>
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**Additional Object(s)**

<b>Main Vocabulary</b>		<b>Suppl. Vocabulary</b>	
<b>Code</b>	<b>Description</b>	<b>Code</b>	<b>Description</b>
45232200	Ancillary works for electricity power lines		
45261215	Solar panel roof-covering work		
45310000	Electrical installation work		
45315000	Electrical installation work of heating and other electrical building-equipment		
45315100	Electrical engineering installation works		
45315300	Electricity supply installations		
45317000	Other electrical installation work		
45317100	Electrical installation work of pumping equipment		
45317200	Electrical installation work of transformers		
45317300	Electrical installation work of electrical distribution apparatus		
50411300	Repair and maintenance services of electricity meters		
50532000	Repair and maintenance services of electrical machinery, apparatus and associated equipment		
50532400	Repair and maintenance services of electrical distribution equipment		
50710000	Repair and maintenance services of electrical and mechanical building installations		
50711000	Repair and maintenance services of electrical building installations		
51110000	Installation services of electrical equipment		
51112000	Installation services of electricity distribution and control equipment		
51112200	Installation services of electricity control equipment		
51120000	Installation services of mechanical equipment		
65300000	Electricity distribution and related services		
65310000	Electricity distribution		
65320000	Operation of electrical installations		
71314000	Energy and related services		
71314100	Electrical services		
71314200	Energy-management services		
71314300	Energy-efficiency consultancy services		
71314310	Heating engineering services for buildings		

**Additional Object(s)****Main Vocabulary****Suppl. Vocabulary****Code****Description****Code****Description**

71323100

Electrical power systems design services

**II.1.7 Contract covered by the Government Procurement Agreement (GPA)**

Yes

**II.1.8 Lot Details****Division into lots****II.1.9 Variants will be accepted**

No

**II.2 QUANTITY OR SCOPE OF THE CONTRACT****II.2.1 Total quantity or scope**

Supply of approximately 0.7 TWh of electricity to meet requirements of 697 customers across 50,326 meters managed via an aggregated, flexible, risk managed approach.

The requirement covers predominantly Non Half Hourly electricity however there may be a requirement for the supply of Half Hourly electricity following on from the recent P272 legislation.

Growth in customer numbers could cause a rise in demand. Conversely, any energy demand destruction/efficiency initiatives could reduce the figure over the life of the relationship.

The cost noted below is estimated on current projections against current volumes and market conditions that may rise and fall and does not factor in demand destruction/efficiency initiatives.

The exact details of the contractual arrangements and whether this requirement is to be split into lots is yet to be decided. Existing volumes will be expected to transfer in stages as supply delivery periods (under the existing arrangement) expire and therefore initial delivery volumes may be significantly lower.

Provision of goods, works and services in addition to the provision of electricity supplies may also be required. It is envisaged that this will include, but not be limited to a wide range of procurement options and which allow for the greatest degree of control and transparency of pricing; direct access to trading service and access to Financial Services Authority regulated advisors; price to market options; flexible and electronic billing systems; sourcing of longer term price mechanisms (potentially acting as Agent); customer administration and query management, including site registrations, objection handling and ongoing maintenance of customer contracts; bespoke report generation; transparent balancing and settlement charges; new connections and site-works; metering; demand side management and innovations delivering energy savings; Automatic Meter Reading; Energy/Carbon reduction/management advice and guidance and implementation of recommendations (which may include sourcing of third- party services/technology); Display Energy Certificate's & Energy Performance Certificate's; Export Agreements and Balancing Services.

**Value Basis**

60,000,000.00 GBP

**II.2.2 Options**

No

### **II.3 Duration of the Contract or Time-Limit for Completion**

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## SECTION III: LEGAL, ECONOMIC, FINANCIAL & TECHNICAL INFORMATION

### III.1 CONDITIONS RELATING TO THE CONTRACT

#### **III.1.1 Deposits and Guarantees required (if applicable)**

Participants will be advised if this is necessary during the procurement. Parent company and/or other guarantees of performance and financial liability may be required by Crown Commercial Service if considered appropriate.

#### **III.1.2 Main Financing conditions and Payment arrangements and/or reference to the relevant provisions regulating them**

Participants can refer to Section 5 within Selection Questionnaire for further financial conditions applicable to this procurement.

#### **III.1.3 Legal form to be taken by the group of economic operators to whom the contract is to be awarded (if applicable)**

No special legal form is required but if a contract is awarded to a consortium, the Contracting Authority may require the consortium to form a legal entity before entering into the Framework Agreement.

#### **III.1.4 Other particular conditions to which the performance of the contract is subject (if applicable)**

Yes

#### **Description of particular conditions**

The Potential Provider must have a Full Electricity supply licence and obtained through the Office of Gas and Electricity Markets (OFGEM) pursuant to the Gas Act 1986 (as amended).

Other conditions are set out within the Selection Questionnaire.

### III.2 CONDITIONS FOR PARTICIPATION

#### **III.2.1 Personal situation of economic operators, including requirements relating to enrolment on professional or trade registers**

Candidates will be assessed in accordance with Part 4 of the Public Contracts Regulations 2006, as amended (implementing Title II, Chapter V11, Section 2 of Directive 2004/18/EC), on the basis of information provided in response to a Selection Questionnaire.

This procurement will be managed electronically via the Crown Commercial Service's e-Sourcing Suite. To participate in this procurement, participants must first be registered on the e-Sourcing Suite.

If you have not yet registered on the eSourcing Suite, this can be done online at <https://gpsesourcing.cabinetoffice.gov.uk> by following the link 'Register for CCS eSourcing'. Please note that, to register, you must have a valid DUNS number (as provided by Dun and Bradstreet) for the organisation which you are registering, who will be entering into a contract if invited to do so. Full instructions for registration and use of the system can be found at

<https://www.gov.uk/government/publications/esourcing-tool-guidance-for-suppliers>

Once you have registered on the eSourcing Suite, a registered user can express an interest for a specific procurement. This is done by emailing [ExpressionOfInterest@crownccommercial.gov.uk](mailto:ExpressionOfInterest@crownccommercial.gov.uk)

Your email must clearly state: the name and reference for the procurement you wish to register for; the name of the registered supplier; and the name and contact details for the registered individual sending the email. Crown Commercial Service will process the email and then enable the supplier to access the procurement online via the e-Sourcing Suite. The registered user will receive a notification email to alert them once this has been done.

As a user of the e-Sourcing Suite you will have access to the Emptoris messaging service which facilitates all messages sent to you and from you in relation to any specific RFX event. Please note it is your responsibility to access these messages on a regular basis to ensure you have sight of all relevant information.

For technical assistance on use of the e-Sourcing Suite please contact Crown Commercial Procurement Service Support Desk email: [eEnablement@crownccommercial.gov.uk](mailto:eEnablement@crownccommercial.gov.uk)

Responses must be published by the date in IV.3.4.

### **III.2.2 Economic and Financial Capability**

#### **Information and formalities necessary for evaluating if requirements are met:**

Candidates will be assessed in accordance with Part 4 of the Public Contracts Regulations 2006, as amended (implementing Title II, Chapter V11, Section 2 of Directive 2004/18/EC), on the basis of information provided in response to a Selection Questionnaire.

The Selection Questionnaire can be accessed at <https://gpsesourcing.cabinetoffice.gov.uk> using the instructions detailed in III.2.1

The Contracting Authority may take into account any of the following information:

- (a) appropriate statements from banks or, where appropriate, evidence of relevant professional risk indemnity insurance;
- (b) the presentation of balance-sheets or extracts from the balance-sheets, where publication of the balance-sheet is required under the law of the country in which the economic operator is established;
- (c) a statement of the undertaking's overall turnover and, where appropriate, of turnover in the area covered by the contract for a maximum of the last three financial years available, depending on the date on which the undertaking was set up or the economic operator started trading, as far as the information on these turnovers is available.

#### **Minimum level(s) of Standards possibly required (if applicable):**

Participants can refer to Section 5 within Selection Questionnaire for further financial conditions applicable to this procurement.

### **III.2.3 Technical Capability**

#### **Information and formalities necessary for evaluating if requirements are met:**

Candidates will be assessed in accordance with Part 4 of the Public Contracts Regulations 2006, as amended (implementing Title II, Chapter V11, Section 2 of Directive 2004/18/EC), on the basis of information provided in response to a Selection Questionnaire .

The Selection Questionnaire can be accessed at <https://gpsesourcing.cabinetoffice.gov.uk> using the instructions detailed in III.2.1

The Contracting Authority may have regard to any of the following means in its assessment:

- (a) a description of the technical facilities and measures used by the supplier or service provider for ensuring quality and the undertaking's study and research facilities;
- (b) where the products or services to be supplied are complex or, exceptionally, are required for a special purpose, a check carried out by the contracting authorities or on their behalf by a competent official body of the country in which the supplier or service provider is established, subject to that body's agreement, on the production capacities of the supplier or the technical capacity of the service provider and, if necessary, on the means of study and research which are available to it and the quality control measures it will operate;

(c) the educational and professional qualifications of the service provider or contractor and/or those of the undertaking's managerial staff and, in particular, those of the person or persons responsible for providing the services or managing the work;

(d) a statement of the average annual manpower of the service provider or contractor and the number of managerial staff for the last three years;

(e) a statement of the tools, plant or technical equipment available to the service provider or contractor for carrying out the contract;

(f) an indication of the proportion of the contract which the services provider intends possibly to subcontract

**Minimum level(s) of Standards possibly required (if applicable):**

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### **III.2.4 Reserved Contract (if applicable)**

**Existence of Reserved Contracts**

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## SECTION IV: PROCEDURE

### IV.1 TYPE OF PROCEDURE

#### IV.1.1 Type of Procedure

Restricted

#### IV.1.2 Limitations on the number of Operators

Limitations on the number of Operators who will be invited to Tender or to participate

Criteria for choosing the limited number of Candidates

### IV.2 AWARD CRITERIA

#### IV.2.1 Award Criteria

Most economically advantageous tender in terms of Criteria stated below

No.	Criteria	Weighting
1	Quality	60
2	Price	40

#### IV.2.2 An Electronic auction will be used

No

### IV.3 ADMINISTRATIVE INFORMATION

#### IV.3.1 File Reference Number attributed by the contracting authority (if applicable)

RM3791

#### IV.3.2 Previous publication(s) concerning the same Contract

Yes

##### Previous Publication Notice Number in OJ

Prior Information Notice 2016/S 053-088931 published on 16/03/2016 GMT

##### Other previous publications (if applicable)

No

#### IV.3.4 Time-limit for receipt of Tenders or requests to participate

03/04/2017 15:00 GMT

#### IV.3.5 Date of dispatch of invitations to Tender or to participate to selected candidates (if known) (in the case of restricted and negotiated procedures, and competitive dialogue

**IV.3.6 Languages**

**Language(s) in which Tenders or requests to participate may be drawn up**

English

**Other Language(s)**

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## SECTION VI: COMPLEMENTARY INFORMATION

### VI.1 RECURRENT PROCUREMENT

**VI.1.1 This is a Recurrent Procurement (if applicable)**

No

### VI.2 PROJECT AND/OR PROGRAMME FINANCED BY EU FUNDS

**VI.2.1 Contract related to a Project and/or Programme Financed by EU Funds**

No

### VI.3 ADDITIONAL INFORMATION (IF APPLICABLE)

**Additional Information**

Potential suppliers should note that, in accordance with the UK Government's policies on transparency, Crown Commercial Service intends to publish the Invitation to Tender (ITT) document and the text of any Framework Agreement awarded, subject to possible redactions at the discretion of Crown Commercial Service. The terms of the proposed Framework Agreement will also permit a public sector contracting authority, awarding a contract under this Framework Agreement, to publish the text of that contract, subject to possible redactions at the discretion of the contracting authority. Further information on transparency can be found at:

<https://www.gov.uk/government/publications/procurement-and-contracting-transparency-requirements-guidance>

The Contracting Authority expressly reserves the right (i) not to award any contract as a result of the procurement process commenced by publication of this notice; and (ii) to make whatever changes it may see fit to the content and structure of the tendering competition; and in no circumstances will the Contracting Authority be liable for any costs incurred by the candidates. If the Contracting Authority decides to enter into a Framework Agreement with the successful supplier, this does not mean that there is any guarantee of subsequent contracts being awarded. Any expenditure, work or effort undertaken prior to contract award is accordingly a matter solely for the commercial judgement of potential suppliers. Any orders placed under this Framework Agreement will form a separate contract under the scope of this Framework between the supplier and the specific requesting other contracting body. The Contracting Authority and other contracting bodies utilising the Framework reserve the right to use any electronic portal during the life of the agreement.

The duration referenced in Section II.1.4 (3 + 1 years) is for the placing of orders.

The value provided in Section II.1.4 is only an estimate. We cannot guarantee to suppliers any business through this framework agreement.

Crown Commercial Service wishes to establish a Framework Agreement for use by the following UK public sector bodies (and any future successors to these organisations):

Central Government Departments, Local Government and Public Corporations that can be accessed at the Public Sector Classification Guide:

<http://www.ons.gov.uk/ons/rel/na-classification/national-accounts-sector-classification/index.html>

Please note Central Government departments may be subject to Government Digital Service approval before using the Framework Agreement.

Local Authorities

<http://openlylocal.com/councils/all>

[www.ubico.co.uk](http://www.ubico.co.uk) Agent acting on behalf of Cheltenham Borough Council.

## NDPBs

<https://www.gov.uk/government/organisations>

### National Parks Authorities

<http://www.nationalparks.gov.uk/>

Educational Establishments in England and Wales, maintained by the Department for Children, Schools and Families including Schools, Universities and Colleges but not Independent Schools

<http://www.education.gov.uk/edubase/home.xhtml>

### Police Forces in the United Kingdom

[http://www.police.uk/?view=force\\_sites](http://www.police.uk/?view=force_sites)

<http://apccs.police.uk/about-the-apcc/>

### Fire and Rescue Services in the United Kingdom

<http://www.fireservice.co.uk/information/ukfrs>

<http://www.nifrs.org/areas-districts/>

<http://www.firescotland.gov.uk/your-area.aspx>

### NHS Bodies England

<http://www.nhs.uk/ServiceDirectories/Pages/AcuteTrustListing.aspx>

<http://www.nhs.uk/ServiceDirectories/Pages/MentalHealthTrustListing.aspx>

<http://www.nhs.uk/ServiceDirectories/Pages/CareTrustListing.aspx>

<http://www.nhs.uk/ServiceDirectories/Pages/AmbulanceTrustListing.aspx>

<http://www.nhs.uk/ServiceDirectories/Pages/SpecialHealthAuthorityListing.aspx>

<http://www.nhs.uk/ServiceDirectories/Pages/OtherListing.aspx>

### Hospices in the UK

<http://www.helpthehospices.org.uk/about-hospice-care/find-a-hospice/uk-hospice-and-palliative-care-services/>

### Registered Social Landlords (Housing Associations)

### Third Sector and Charities in the United Kingdom

<http://www.charitycommission.gov.uk/find-charities/>

<http://www.oscr.org.uk/search-charity-register/>

<https://www.charitycommissionni.org.uk/ShowCharity/RegisterOfCharities/RegisterHomePage.aspx>

### Citizens Advice in the United Kingdom

<http://www.citizensadvice.org.uk/index/getadvice.htm>

[www.cas.org.uk](http://www.cas.org.uk)

<http://www.citizensadvice.co.uk/>

### Scottish Public Bodies

The Framework Agreement will be available for use by any Scottish Public Sector Body: the Authority; Scottish Non-Departmental Public Bodies; offices in the Scottish Administration which are not ministerial offices; cross-border public authorities within the meaning of section 88(5) of the Scotland Act 1998; the Scotland Office; the Scottish Parliamentary Corporate Body; councils constituted under section 2 of the Local Government etc. (Scotland) Act 1994 (except where they are acting in their capacity as educational authority); Scottish joint fire boards or joint fire and rescue boards; Scottish joint police boards or any successor National Police or Fire Authority; Scottish National Park authorities, bodies registered as social landlords under the Housing (Scotland) Act 2001, Scottish health boards or special health boards, Student Loans Company Limited, Northern Lighthouse Board, further or higher education institutions being fundable bodies within the meaning of section 6 of the Further and Higher Education (Scotland) Act 2005

any public body established by or under the Scotland Act 1998 or any Act of the Scottish Parliament, any association of or formed by one or more of the foregoing, bodies financed wholly or mainly by one or more of the foregoing, bodies subject to management supervision by one or more of the foregoing and bodies more than half of the board of directors or members of which, or, in the case of a group of individuals, more than half of those individuals, being appointed by one or more of the foregoing.

Scottish Government

<http://www.scotland.gov.uk/Home>

Scottish Parliament

<http://www.scottish.parliament.uk/abouttheparliament/27110.aspx>

Scottish Public Services Ombudsman

Scottish Information Commissioner

Commissioner for Children and Young People in Scotland

Scottish Commission for Human Rights

Commission for Ethical Standards in Public Life in Scotland

Standards Commission for Scotland

Scottish Local Authorities

<http://www.scotland.gov.uk/About/Government/councils>

<http://www.scotland-excel.org.uk/home/AboutUs/OurMembers/AssociateMembers.aspx>

Scottish Agencies, NDPBs

<http://www.scotland.gov.uk/Topics/Government/public-bodies/about/Bodies>

Scottish NHS Bodies

<http://www.scotland.gov.uk/Topics/Health/NHS-Workforce/NHS-Boards>

Scottish Further and Higher Education Bodies

<http://www.universities-scotland.ac.uk/index.php?page=members>

[http://www.sfc.ac.uk/aboutus/council\\_funded\\_institutions/WhoWeFundColleges.aspx](http://www.sfc.ac.uk/aboutus/council_funded_institutions/WhoWeFundColleges.aspx)

Scottish Police

<http://www.scotland.police.uk/your-community/>

Scottish Housing Associations

[http://www.sfha.co.uk/component/option,com\\_membersdir/Itemid,149/view,membersdir/](http://www.sfha.co.uk/component/option,com_membersdir/Itemid,149/view,membersdir/)

The Scotland Office

<http://www.scotlandoffice.gov.uk/scotlandoffice/33.30.html>

Registered Social Landlords (Housing Associations) - Scotland

[http://www.esystems.scottishhousingregulator.gov.uk/register/reg\\_pub\\_dsp.search](http://www.esystems.scottishhousingregulator.gov.uk/register/reg_pub_dsp.search)

Scottish Schools

Primary Schools

<http://www.ltscotland.org.uk/scottishschoolsonline/index.asp?>

schoolsearchstring=&addresssearchstring=&authority=&strTypes=isprimaryschool&bSubmit=1&Submit=Search

Secondary Schools

<http://www.ltscotland.org.uk/scottishschoolsonline/index.asp?>

schoolsearchstring=&addresssearchstring=&authority=&strTypes=issecondaryschool&bSubmit=1&Submit=Search

Special Schools

<http://www.ltscotland.org.uk/scottishschoolsonline/index.asp?>

schoolsearchstring=&addresssearchstring=&authority=&strTypes=isspecial&bSubmit=1&Submit=Search

Scottish Public Bodies

National Records of Scotland

Historic Scotland

Disclosure Scotland

Registers of Scotland

Scottish Qualification Authority

Scottish Courts Service

Scottish Prison Service

Transport Scotland

The Scottish Government Core Directorates

Highlands and Islands Enterprise

Crown Office & Procurator Fiscal Service

Scottish Police Authority

National Museums of Scotland

Scottish Children's Reporter Administration

Scottish Enterprise

Scottish Environment Protection Agency

Scottish Legal Aid Board

Scottish Natural Heritage

Skills Development Scotland

Visit Scotland

Aberdeen City Council

Aberdeenshire Council

Angus Council

Argyll and Bute Council

City of Edinburgh Council

Clackmannanshire Council

Comhairle nan Eilean Siar

Dumfries and Galloway Council

Dundee City Council

East Ayrshire Council

East Dunbartonshire Council

East Lothian Council

East Renfrewshire Council

Falkirk Council

Fife Council

Glasgow City Council

Highland Council

Inverclyde Council

Midlothian Council

Moray Council, The

North Ayrshire Council

North Lanarkshire Council  
Orkney Islands Council  
Perth and Kinross Council  
Renfrewshire Council  
Scottish Borders Council  
Shetland Islands Council  
South Ayrshire Council  
South Lanarkshire Council  
Stirling Council  
West Dunbartonshire Council  
West Lothian Council  
Central Scotland Fire and Rescue Service  
Dumfries and Galloway Fire and Rescue Service  
Fife Fire and Rescue Service  
Grampian Fire and Rescue Service  
Highlands and Islands Fire and Rescue Service  
Lothian and Borders Fire and Rescue Service  
Strathclyde Fire and Rescue Service  
Tayside Fire and Rescue Service  
Golden Jubilee Hospital (National Waiting Times Centre Board)  
NHS 24  
NHS Ayrshire and Arran  
NHS Borders  
NHS Dumfries and Galloway  
NHS Education for Scotland  
NHS Fife  
NHS Forth Valley  
NHS Grampian  
NHS Greater Glasgow and Clyde  
NHS Health Scotland  
NHS Highland  
NHS Lanarkshire  
NHS Lothian  
NHS Orkney  
Healthcare Improvement Scotland  
NHS Shetland  
NHS Tayside  
NHS Western Isles  
Scottish Ambulance Service  
The Common Services Agency for the Scottish Health Service  
The State Hospital for Scotland  
Aberdeen College

Adam Smith College  
Angus College  
Annie'sland College  
Ayr College  
Banff and Buchan College  
Barony College  
Borders College  
Cardonald College  
Carnegie College  
Central College of Commerce  
Clydebank College  
Coatbridge College  
Cumbernauld College  
Dumfries and Galloway College  
Dundee College  
Edinburgh's Telford College  
Elmwood College  
Forth Valley College  
Glasgow College of Nautical Studies  
Glasgow Metropolitan College  
Inverness College  
James Watt College  
Jewel and Esk College  
John Wheatley College  
Kilmarnock College  
Langside College  
Lews Castle College  
Moray College  
Motherwell College  
Newbattle Abbey College  
North Glasgow College  
North Highland College  
Oatridge College  
Orkney College  
Perth College  
Reid Kerr College  
Sabhal Mor Ostaig  
Shetland College  
South Lanarkshire College  
Stevenson College  
Stow College  
West Lothian College

Edinburgh College of Art  
Edinburgh Napier University  
Glasgow Caledonian University  
Glasgow School of Art  
Heriot-Watt University  
Queen Margaret University  
Robert Gordon University  
Royal Scottish Academy of Music and Drama  
Scottish Agricultural College  
UHI Millennium Institute  
University of Aberdeen  
University of Abertay Dundee  
University of Dundee  
University of Edinburgh  
University of Glasgow  
University of St Andrews  
University of Stirling  
University of Strathclyde  
University of the West of Scotland  
Cairngorms National Park Authority  
Office of Scottish Charity Regulator  
Forestry Commission Scotland  
Audit Scotland  
Welsh Public Bodies  
National Assembly for Wales, Welsh Assembly Government and Welsh Local Authorities, and all bodies covered by:  
<http://www.assemblywales.org/abthome/abt-links.htm>  
<http://new.wales.gov.uk/about/civilservice/directorates/?lang=en>  
NHS Wales  
<http://www.wales.nhs.uk/ourservices/directory>  
Housing Associations – Registered Social Landlords Wales  
NI Public Bodies  
Northern Ireland Government Departments  
<http://www.northernireland.gov.uk/gov.htm>  
Northern Ireland Public Sector Bodies and Local Authorities  
<http://www.northernireland.gov.uk/az2.htm>  
Schools in Northern Ireland  
<http://www.nidirect.gov.uk/index/search.lsim?sr=0&nh=10&cs=iso-8859-1&sc=nidirect-cms&sm=0&mt=1&ha=nidirect-cms&cat=Banner&qt=SCHOOLS>  
Universities in Northern Ireland  
<http://www.deni.gov.uk/links.htm#colleges>  
Health and Social care in Northern Ireland

<http://www.hscni.net/index.php?link=hospitals>

<http://www.hscni.net/index.php?link=boards>

<http://www.hscni.net/index.php?link=agencies>

<http://www.hscni.net/index.php?link=councils>

Northern Ireland Housing Associations

<http://www.nidirect.gov.uk/index/contacts/contacts-az.htm/housing-associations-contact>

Police Service of Northern Ireland

<http://www.psnipolice.uk/index.htm>

Any corporation established, or a group of individuals appointed to act together, for the specific purpose of meeting needs in the general interest, not having an industrial or commercial character, and

(i) financed wholly or mainly by another UK public sector body listed above in this section VI.3;

(ii) subject to management supervision by another UK public sector body listed above in this section VI.3;  
or

(iii) more than half of the board of directors or members of which, or, in the case of a group of individuals, more than half of those individuals, are appointed by another UK public sector body listed above in this section VI.3

(iv) an association of or formed by one or more of the UK public sector bodies listed above in this section VI.3

If you have any queries regarding this process please contact the CCS Sourcing Policy Team.

From 2nd April 2014 the Government introduced the Government Security Classifications (GSC) classification scheme to replace the previous Government Protective Marking Scheme (GPMS). A key aspect of this is the reduction in the number of security classifications used. All potential suppliers should make themselves aware of the changes as it may impact on this Requirement. The link below to the Gov.uk website provides information on the new GSC:

<https://www.gov.uk/government/publications/government-security-classifications>

Please refer to the Invitation to Tender document for the CCS complaints procedure.

## VI.4 PROCEDURES FOR APPEAL

### VI.4.1.1 Body responsible for Appeal Procedures

<b>Official Name</b> _____		
<b>Postal Address</b> _____		
<b>Town</b> _____	<b>Postal Code</b> _____	<b>Country</b> _____
<b>Telephone</b> _____	<b>Fax</b> _____	
<b>Email(s)</b> _____		
<b>Internet Address (URL)</b> _____		

### VI.4.1.2 Body responsible for Mediation Procedures (if applicable)

<b>Official Name</b>		
_____		
<b>Postal Address</b>		
_____		
<b>Town</b>	<b>Postal Code</b>	<b>Country</b>
_____	_____	_____
<b>Telephone</b>	<b>Fax</b>	
_____	_____	
<b>Email(s)</b>		
_____		
<b>Internet Address (URL)</b>		
_____		

#### **VI.4.2 Lodging of Appeals**

##### **Information on deadline(s) for lodging Appeals**

There is no right of appeal in this procurement. If you have a complaint or seek to challenge the outcome, please follow the guidance on procedure contained in the previous section.

#### **VI.4.3 Service from which information about the lodging of Appeals may be obtained**

<b>Official Name</b>		
_____		
<b>Postal Address</b>		
_____		
<b>Town</b>	<b>Postal Code</b>	<b>Country</b>
_____	_____	_____
<b>Telephone</b>	<b>Fax</b>	
_____	_____	
<b>Email(s)</b>		
_____		
<b>Internet Address (URL)</b>		
_____		

#### **VI.5 DATE OF DISPATCH**

##### **Date of dispatch of this Notice**

02/03/2017 GMT