



Our ref: ITT_4018
Your ref:

[REDACTED]
The Cube
199 Wharfside Street
Birmingham
B1 1RN

<http://highwaysengland.co.uk/>
Direct Line: [REDACTED]

Benchmark Estimating Ltd
Level 17, 111 Piccadilly
Manchester
Greater Manchester
M1 2HY

31 December 2018

For the attention of [REDACTED]

Dear [REDACTED]

Cost Planning Services Provider Framework

I am directed by Highways England Company Limited to inform you that your Offer dated 5 November 2018 for carrying out the above named contract, is accepted in respect of your proposals for completion in accordance with the Terms and Conditions of the Contract.

Your Tender together with this letter forms a binding contract between yourselves and Highways England.

Please note, an Agreement number, under Highways England's financial system will be created for your company relating to this Contract. The Project Sponsor will notify you of the number which must be quoted on each and every application for payment.

You acknowledge that any documents and information submitted by you as part of your Tender or for validation purposes, represent your proposals for meeting Highways England's requirements, but do not in any way override or modify those requirements. You will remain liable to comply with all the obligations set out in the documents forming part of the Contract. You will not be relieved from compliance with these obligations by any:

- (a) Validation, due diligence or sustainability check carried out by Highways England on any part of your Tender;
- (b) Evidence, assumptions or other information provided by you with your Tender or for the purposes set out in paragraph (a) above; or
- (c) Clarification requested by Highways England and provided by you (whether orally or in writing) as part of the assessment process.



Please treat the contents of this letter as strictly confidential until Highways England makes a public announcement. I should also remind you at this time, of the requirements of paras 1.1.3 and 1.1.6 of the Instructions for Tenderers, as they relate to Confidentiality, the relevant extracts are reproduced below. In the light of recent cases where there has been press reporting in advance of contract award or announcement it is especially important that these conditions are adhered to and that full confidentiality is maintained.

1.1.3 Tenders must be submitted in accordance with these Instructions. Tenders not complying with these Instructions may be rejected by the *Employer* whose decision in the matter will be final. These Instructions will not form part of the proposed contract.

1.1.6 The tender must be treated as private and confidential. Tenderers should not release information concerning the invitation to tender and/or the tender documents for publication in the press or on radio, television, screen or any other medium.

Yours faithfully



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