

**NHS North West Surrey Clinical Commissioning Group**  
**Behavioural, Emotional Neurodevelopmental (BEN) Pathway**

**Procurement Process Detail**

The contract to be awarded will be for the period of 1 year with the option to extend for up to 1 further year should this be required.

The fixed cost envelope is £346,750 for circa 1,900 patients. This figure includes the requirement to provide the service for Associate Commissioners in Surrey and neighbouring practices in East Berkshire. Activity pertaining to these CCGs may not be included in the final agreement and thus providers are asked to consider both the wider number of 1900 and the lower number of approx. 1600 for NWS CCG alone with a financial envelope of £292,000 per annum in respect of NWS CCG.

The commissioners will assist the eventual provider with agreeing premises from which to deliver services.

Proposed Timeline

The closing date to submit Expressions of Interest is **Friday 2<sup>nd</sup> June 2017**

The CCG will send potential providers submitting an EOI, a Request for Proposals including details of the evaluation criteria to be applied - week commencing **5<sup>th</sup> June 2017**

Potential Providers will be requested to submit proposals by **Friday 16<sup>th</sup> June 2017**

Evaluation of proposals will take place week commencing **19<sup>th</sup> June 2017**

Preferred Bidder Notification week commencing **26<sup>th</sup> June 2017**

Mobilisation Period **3<sup>rd</sup> July - 31<sup>st</sup> July**

Target Service Commencement **1<sup>st</sup> August 2017**

In the event that an EOI is received from only one provider the CCG will reserve to right to direct award or cancel the process.

In order to submit an Expression of Interest you are asked to send an email communication to Sumona Chatterjee, Director Strategic Commissioning, at

[Sumona.Chatterjee@nwsurreyccg.nhs.uk](mailto:Sumona.Chatterjee@nwsurreyccg.nhs.uk)

by 17:00 Friday 2nd June 2017 outlining a very brief summary of your experience and capability to deliver the proposed service.

Should you have any questions about the proposed service please do not hesitate to contact Sue Robertson, Head of Collaborative Programmes and Partnership on 07703 885773 or via email, [Sue.robertson@nwsurreyccg.nhs.uk](mailto:Sue.robertson@nwsurreyccg.nhs.uk)