

## PROJECT INFORMATION for PRELIMINARY TENDER ENQUIRY

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**PROJECT:      NUMBER 5 MARKET PLACE  
                     SAFFRON WALDEN CB10 1HS**

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### 1.      **Project**

The Employer wishes to invite tenders for to form 3no new flats in Saffron Walden Market Place.

### 2.      **Description of Works**

Main contractors are invited to tender for the following works to 5 Market Place, Saffron Walden. Works involving 3no new flats, sound proofing works, structural works and formation of new internal stairs.

Contractor is to note access restrictions prior to tender. Space for welfare/storage can be made available on Saffron Walden Common subject to all required safety measures being put in place.

### 3.      **Employer**

3.1      Saffron Walden Town Council  
            The Town Hall  
            Market Street  
            Saffron Walden  
            Essex  
            CB10 1HZ

### 4.      **Employer's Professional Team**

4.1      Contract Administrator and Quantity Surveyor

Wilby & Burnett LLP  
Provident House  
123 Ashdon Road  
Saffron Walden  
Essex  
CB10 2AJ

Contact:            Wayne Everitt  
Telephone:        01799 513621  
E-mail:             wayneeveritt@wilbyburnett.co.uk

**5. Location of Site**

The site is located in the centre of Saffron Walden in the Market Square.

**6. Listing**

The building and the works are all subject to Building Control approval.

**7. Number of Tenderers it is Proposed to Invite**

Four.

**8. Tender Documentation**

Specification comprising Schedules of Work and drawings.

**9. Form of Contract**

JCT Intermediate Building Contract with Contractor's Design 2011, including NRM update August 2012, Amendment 1 March 2015 and JCT Public Sector Supplement.

The Appendix to this Contract will be completed as follows:

Rectification Period	- 12 months
Insurance 6.4.1.2	- £5,000,000
Insurance 6.7	- Clause 6.7 Option C
Liquidated and Ascertained Damages	- £500 per calendar week or pro-rata thereto
Interim Certificates	- Monthly
Retention	- 5%
Contractor Designed Elements:	- None

**10. Examination and Correction of Priced Documents**

Alternative 2 will apply - Confirm or Amend.

**11. Execution of Contract**

The Contract is to be executed as a Deed.

**12. Anticipated Date for Possession**

27<sup>th</sup> September 2023 or sooner subject to planning approval and agreement.

**13. Period for Completion of the Works**

12 weeks.

**14. Approximate Date for Despatch of Tender Documents**

Late July/Early August 2023.

**15. Tender Period**

3 weeks.

**16. Performance Bond**

Not required.