

# Framework Schedule 6a (Short Order Form Template and Call-Off Schedules)

## Short Order Form

### APPLICABLE FRAMEWORK CONTRACT

This Order Form is for the provision of the Deliverables and dated [REDACTED] [REDACTED].  
[REDACTED] It is issued under the Framework Contract with the reference number RM6309.

### SECTION 1: CONTRACTING PARTIES

CALL-OFF REFERENCE: **TIEE0001**

THE BUYER: **Department for Transport**

BUYER ADDRESS **Great Minster, House 33 Horseferry Road,  
SW1P 4DR**

THE SUPPLIER: **Arcadis Consulting (UK) Limited**

SUPPLIER ADDRESS: **80 Fenchurch Street, London, EC3M 4BY**

REGISTRATION NUMBER: **[OC 301540]**

DUNS NUMBER: **[02212959]**

### SECTION 2: CALL-OFF CONTRACT TERM

CALL-OFF START DATE: **16 February 2026**

CALL-OFF EXPIRY DATE: **15 May 2026**

CALL-OFF INITIAL PERIOD: **3 Months**

CALL-OFF OPTIONAL EXTENSION PERIOD **Not applicable**



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**SECTION 4: CALL-OFF CHARGES**

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**SECTION 5: PAYMENT METHOD**

Supplier to invoice against valid Buyer Purchase Order.

**SECTION 6: BUYER AND SUPPLIER DETAILS**

**BUYER'S INVOICE ADDRESS:**

Unity Business Services (UBS)  
5 Sandringham Park  
Swansea Vale  
Swansea  
SA7 0EA

[REDACTED]

**BUYER'S AUTHORISED REPRESENTATIVE**

[REDACTED]  
[REDACTED]  
[REDACTED]  
[REDACTED]  
[REDACTED]

**SUPPLIER'S AUTHORISED REPRESENTATIVE**

[REDACTED]  
[REDACTED]  
[REDACTED]  
[REDACTED]

**SUPPLIER'S CONTRACT MANAGER**

[REDACTED]  
[REDACTED]  
[REDACTED]  
[REDACTED]

**SECTION 7: KEY SUPPLIER STAFF (IF APPLICABLE)**

[REDACTED]  
[REDACTED]  
[REDACTED]  
[REDACTED]

[REDACTED]

[REDACTED]

### **SECTION 8: KEY SUBCONTRACTORS**

Not Applicable

### **SECTION 9: COMMERCIALY SENSITIVE INFORMATION**

Not applicable

### **SECTION 10: BUSINESS CONTINUITY DISASTER RECOVERY PLAN**

[REDACTED]



[REDACTED]

### **SECTION 11: INCORPORATED TERMS**

The following documents are incorporated into this Call-Off Contract. Where numbers are missing we are not using those schedules. If the documents conflict, the following order of precedence applies:

1. This Order Form including the Call-Off Special Terms
2. Joint Schedule 1 (Definitions)
3. Framework Special Terms
4. [REDACTED]

- [REDACTED]
- [REDACTED]
- [REDACTED]
- [REDACTED]
- [REDACTED]
- [REDACTED]
- [REDACTED]
- [REDACTED]

5. CCS Core Terms (version 3.0.11)
6. Joint Schedule 5 (Corporate Social Responsibility)

7. No other Supplier terms are part of the Call-Off Contract. That includes any terms written on the back of, added to this Order Form, or presented at the time of delivery.

## **SECTION 12: CALL-OFF SPECIAL TERMS**

Not applicable.

## **SECTION 13: MAXIMUM LIABILITY**

The Estimated Year 1 Charges used to calculate liability in the first Contract Year is £215,604.

## **SECTION 14: REIMBURSABLE EXPENSES**

None.

## **SECTION 15: SERVICE CREDITS**

Not applicable.

## **SECTION 16: PROCESSING DATA**

The Buyer must confirm the following statements:

- That the Buyer has reviewed Joint Schedule 11 (Process Data)
- Annex 1 has been completed by the Controller where applicable
- The roles for the processing of data under this Call-Off Contract will be:

Buyer - Joint Controller

Supplier - Joint Controller

## **SECTION 17: SECURITY**

**Part A: Short Form Security Requirements from Call Off Schedule 9 (Security) is applicable to this short Order Form.**

