

CEPA LLP Queens House, 55-56 Lincoln's Inn Fields, London WC2A 3LJ Department for Transport Great Minster House 33 Horseferry Road London SW1P 4DR

Website: www.gov.uk/dft

Date: 03/01/2023

Dear Supplier,

## **Procurement Reference: TROO0359 Transport Project Uncertainties Variation**

I am writing about the agreement made on 31 October 2022 between the Department for Transport ("the buyer") and CEPA LLP ("the Supplier").

This letter is to vary the above agreement for additional work as set out in your proposal dated 5 December 2022. The agreement will continue in accordance with the same terms and conditions as specified in the original agreement signed on 31 October 2022.

The total contract value will be varied by £9,999 excluding VAT to give a total contract value of up to £124,499 excluding VAT with DfT under no obligations to utilise the full amount. The contract will still expire on 31 March 2023, with the option to extend for one month.

Please acknowledge receipt and acceptance of this letter by signing and returning a copy to me.

discuss detailed arrangements for the continuation of this work package.



By authority of the Secretary of State for Transport

IN WITNESS WHEREOF the Parties have entered into the Agreement on the date written above.



Position: Commercial Relationship Advisor;

On behalf of the Secretary of Department for Transport

(Employer)and



On behalf of CEPA LLP (Supplier)