



Workforce Alliance

Collaborating for a Sustainable Workforce

National Framework for the Provision of Clinical and Healthcare Staffing

Annex 1: Order Form

FROM:

CONTRACTING AUTHORITY	UK Health Security Agency
CONTRACTING AUTHORITY ADDRESS	Nobel House 17 Smith Square London SW1P 3HX
INVOICE ADDRESS (if different)	Email invoices to: [REDACTED] [REDACTED] [REDACTED] Consolidated monthly invoicing - all invoices must quote a valid PO number and shall be accompanied by [REDACTED] at times [REDACTED]. [REDACTED]
CONTRACTING AUTHORITY CONTACT	[REDACTED] [REDACTED]
ORDER NUMBER	PRO_5861 C169625
ORDER DATE	As per signature date
COMMENCEMENT DATE	1 st January 2023
ANTICIPATED END DATE	31 st March 2023

TO:

SUPPLIER	Mediplacements T/A The Placement Group
SUPPLIER'S ADDRESS	110 Brooker Road Waltham Abbey EN9 1JH England
ACCOUNT MANAGER	[REDACTED] [REDACTED] [REDACTED]
PART 1: SERVICE REQUIREMENT	
PART 1.1: SERVICE AND DELIVERABLES REQUIRED: Temporary Worker Requirements:	
LOT: (If Lots 1-5, please indicate if Master Vendor)	Lot 3
NUMBER OF ROLES REQUIRED:	See Schedule 1
NUMBER OF CVS REQUIRED:	See Schedule 1
JOB ROLE/TITLE:	See Schedule 1



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Service



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NHS Commercial Solutions
NHS East of England Collaborative Procurement Hub
NHS London Procurement Partnership
NHS North of England Commercial Procurement Collaborative

PAY BAND/GRADE:	See Schedule 1
HOURS/DAYS REQUIRED:	See Schedule 1
ANY UNSOCIAL HOURS REQUIRED? (GIVE DETAIL)	N/A
RELEVANT RISK ASSESSMENT/SAFEGUARDING REQUIREMENTS	BPSS required – Costs to be absorbed by the supplier. We reserve the right to release contractors where we do not receive confirmation of BPSS within 4 weeks of their start date.
IMMUNISATION REQUIREMENTS	N/A
HIGH COST AREA SUPPLEMENT?	None
SKILLS, TRAINING AND QUALIFICATIONS NECESSARY TO PERFORMANCE OF THE ROLE:	See Schedule 1
PERSON AND DEPT TO WHOM WORK- SEEKER SHOULD REPORT AT START:	
EXPENSES	Expenses to be agreed in advance
ADDITIONAL REQUIREMENTS:	N/A
SHIFT START DATE:	3 rd January 2023
PART 1.2: PAYMENT PROFILE WILL BE 'ON COMPLETION OF WORKS' AS PER PARAGRAPH 9.3 OF SCHEDULE 2 OF THESE CALL-OFF TERMS AND CONDITIONS.	
DISCOUNTS APPLICABLE:	None
METHOD OF PAYMENT	BACs or alternative payment method as agreed between the Contracting Authority and the Agency. Invoice will be raised weekly for week worked. Standard 30 days payment terms
PART 1.3: ACCEPTANCE PRIOR TO PAYMENT	
[GUIDANCE NOTE: Completion of an assignment checklist by Service Provider]	
PART 2: CONTRACTING AUTHORITY CONTRACTUAL REQUIREMENTS & DELIVERABLES	
The resources supplied under this agreement shall work under the direction and control of UKHSA and shall carry out duties and tasks reasonably assigned to them that they are competent and qualified to perform.	



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returned

**PART 3.1: SUPPLEMENTARY
REQUIREMENTS IN ADDITION TO
CALL-OFF TERMS AND CONDITIONS:**

PART 3.2: VARIATIONS TO CALL-OFF TERMS AND CONDITIONS:

PART 4: PERFORMANCE OF THE SERVICES AND DELIVERABLES

PART 4.2: SUB-CONTRACTORS TO BE INVOLVED IN THE SERVICES AND DELIVERABLES:

N/A

**PART 5.1: THE FOLLOWING
INFORMATION SHALL BE DEEMED
COMMERCIALY SENSITIVE
INFORMATION OR CONFIDENTIAL
INFORMATION:**

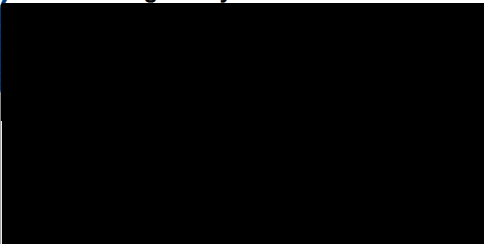
N/A



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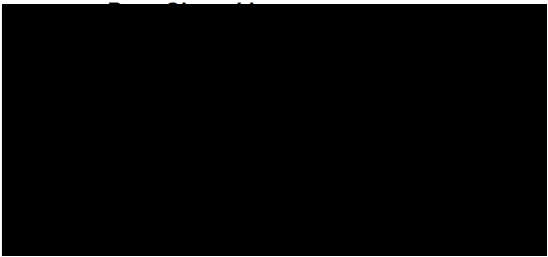
FOR AND ON BEHALF OF THE SUPPLIER:

DocuSigned by:



Date Signed: 15.05.23

FOR AND ON BEHALF OF THE CONTRACTING AUTHORITY:



Date Signed: 15/05/2023



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Schedule 1

The resources to be supplied are as follows (all prices ex VAT)

Name	Role	Cost Centre	PAYE Status (Payroll/Umb/Ltd-PAYE/Ltd-Gross)	Start Date	End Date	Candidate Rate	Charge Rate	Days	Total
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	£ [REDACTED]	[REDACTED]	[REDACTED]	£ [REDACTED]

[REDACTED]
[REDACTED]
Total £ 13,259.00

[REDACTED]
[REDACTED]
[REDACTED]