



Department for
International Trade

Unit 31 Tileyard Studios
Kings Cross
London
N7 9AH
United Kingdom

Our ref: DN434052
Date: 06 September 2019

Dear [REDACTED],

Award of Agreement: International Live Music Conference (ILMC)

This letter (Award Letter) and Agreement set out the terms of the Agreement between The Department for International Trade as the Customer and International Live Music Conference (ILMC) as the Contractor for the provision of the Services. Unless the context otherwise requires, capitalised expressions used in this Award Letter have the same meanings as in the terms and conditions of the Agreement. In the event of any conflict between this Award Letter and the Agreement, this Award Letter shall prevail. Please do not attach any Contractors terms and conditions to this Award Letter as they will not be accepted by the Customer and may delay conclusion of the Agreement.

For the purposes of the Agreement, the Customer and the Contractor agree as follows:

- 1) The charges for the Services shall be as set out in Appendix 2 of the Agreement
- 2) The Specification of the Services to be supplied as set out in Appendix 1 of the Agreement.
- 3) The Term shall commence on 12th September 2019 and the Expiry Date shall be 12th December 2019.
- 4) The address for notices of the Parties are:

Customer

The Department for International Trade
3 Whitehall Place
London SW1A 2AW

Contractor

International Live Music Conference
Unit 31 Tileyard Studios, Kings Cross,
London, N7 9AH

Attention: [REDACTED]

Attention: [REDACTED]

seven (7) days from the date of this letter. No other form of acknowledgement will be accepted. Please remember to quote the reference number above in any future communications relating to this Agreement.

Yours sincerely

[REDACTED]
Commercial Team
Commercial, Finance and Corporate Services
Department for International Trade
Windsor House
50 Victoria Street
London SW1H 0TL

E-mail: [REDACTED]

We accept the terms set out in this letter and Agreement

Signed for and on behalf of International Live Music Conference

Name:

Job Title:

Signature:

Date:

Signed for and on behalf of the Department for International Trade

Name:

Job Title:

Signature:

Date: