Annex 5

Supplier ITT Tender Return Checklist

Tenderers are required to return the following tender documents with their Tenders, along with a signed and completed copy of this mandatory tender documents’ checklist:

|  |  |  |
| --- | --- | --- |
| Document No. | Document Description add annex number column | Y/N |
| 1 | Company Information (Appendix D) |  |
| 2 | Confirmed acceptance of the Form of Tender (Tender Submission Declaration) Annex 1 |  |
| 3 | Confirmed acceptance of Confidentiality Undertaking Annex 2 |  |
| 4 | Confirmed acceptance of Non- Collusion Certificate Annex 3 |  |
| 5 | Completed & signed Schedule of Confidential Information Annex 4 |  |
| 6 | Completed Selection Questionnaire completed on the Tender Portal Link included in the ITT |  |
| 7 | Quality Evaluation – including the subsections completed on the Tender Portal |  |
| 8 | Commercial Evaluation – including the subsections completed on the Tender Portal |  |
| 9 | Supplier Charter Evaluation – including the subsections completed on the Tender Portal |  |
| 10 | Social Value Evaluation – including the subsections completed on the Tender Portal |  |

Signed for and on behalf of:

Tenderer Name ..........................

Name…………………

Date………………………