

Framework Schedule 6 (Order Form Template, Statement of Work Template and Call-Off Schedules)

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Order Form

Call-Off Reference: DDaT22082

Call-Off Title: DDaT22082 UKSA National SST Programme Public Beta Phase

Call-Off Contract Description

UK Space Agency is seeking to partner with a highly skilled, proven supplier with extensive knowledge of working to Government Digital standards to successfully undertake a public beta phase to build a digital service to enable the sharing of Space Surveillance and Tracking data between UKSA and industry satellite operators.

The Buyer: UK Space Agency

[REDACTED]

The Supplier: The Public Service Consultants Limited, trading as The PSC

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

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Applicable Framework Contract

This Order Form is for the provision of the Call-Off Deliverables and dated Monday 23rd May 2022.

It's issued under the Framework Contract with the reference number RM1043.7 for the provision of Digital Outcomes and Specialists Deliverables.

The Parties intend that this Call-Off Contract will not, except for the first Statement of Work which shall be executed at the same time that the Call-Off Contract is executed, oblige the Buyer to buy or the Supplier to supply Deliverables.

The Parties agree that when a Buyer seeks further Deliverables from the Supplier under the Call-Off Contract, the Buyer and Supplier will agree and execute a further Statement of Work (in the form of the template set out in Annex 1 to this Framework Schedule 6 (Order Form Template, Statement of Work Template and Call-Off Schedules)).

Upon the execution of each Statement of Work it shall become incorporated into the Buyer and Supplier's Call-Off Contract.

Call-Off Lot

Lot 1: Digital Outcomes

Call-Off Incorporated Terms

The following documents are incorporated into this Call-Off Contract. Where numbers are missing we are not using those schedules. If the documents conflict, the following order of precedence applies:

- 1 This Order Form including the Call-Off Special Terms and Call-Off Special Schedules.
- 2 Joint Schedule 1 (Definitions) RM1043.7
- 3 Framework Special Terms

The following Schedules in equal order of precedence:

- Joint Schedules for RM1043.7
 - Joint Schedule 2 (Variation Form)
 - Joint Schedule 3 (Insurance Requirements)
 - Joint Schedule 4 (Commercially Sensitive Information)
 - Joint Schedule 6 (Key Subcontractors)
 - Joint Schedule 7 (Financial Difficulties)
 - Joint Schedule 10 (Rectification Plan)
 - Joint Schedule 11 (Processing Data) RM1043.7

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- Call-Off Schedules for RM1043.7
 - Call-Off Schedule 1 (Transparency Reports)
 - Call-Off Schedule 2 (Staff Transfer)
 - Call-Off Schedule 3 (Continuous Improvement)
 - Call-Off Schedule 5 (Pricing Details and Expenses Policy)
 - Call-Off Schedule 6 (Intellectual Property Rights and Additional Terms on Digital Deliverables)
 - Call-Off Schedule 7 (Key Supplier Staff)
 - Call-Off Schedule 8 (Business Continuity and Disaster Recovery)
 - Call-Off Schedule 9 (Security)
 - Call-Off Schedule 10 (Exit Management)
 - Call-Off Schedule 13 (Implementation Plan and Testing)
 - Call-Off Schedule 15 (Call-Off Contract Management)
 - Call-Off Schedule 20 (Call-Off Specification)
 - Call-Off Schedule 26 (Cyber Essentials Scheme)
- 4 CCS Core Terms (version 3.0.9)
- 5 Joint Schedule 5 (Corporate Social Responsibility) RM1043.7
- 6 Call-Off Schedule 4 (Call-Off Tender) as long as any parts of the Call-Off Tender that offer a better commercial position for the Buyer (as decided by the Buyer) take precedence over the documents above.

No other Supplier terms are part of the Call-Off Contract. That includes any terms written on the back of, added to this Order Form, or presented at the time of delivery.

Call-Off Special Terms

The following Special Terms are incorporated into this Call-Off Contract:

None

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Call-Off Start Date: Monday 23rd May 2022

Call-Off Expiry Date: All project work will be finalised by Friday 31st March 2023 but the contract will continue to be live until the expiry date of Wednesday 19th April 2023

Call-Off Initial Period: 11 months

Call-Off Optional Extension Period: The optional extension period will not exceed 83 calendar days (25% of 11 month call-off contract initial period) and up to a maximum of £415,500.00 excluding VAT to cover any optional extension period.

Minimum Notice Period for Extensions: 30 days

Call-Off Contract Value:

The total contract value, including any optional extension, shall not exceed £415,500.00 excluding VAT.



Call-Off Deliverables

See details in Call-Off Schedule 20 (Call-Off Specification)

Buyer's Standards

From the Start Date of this Call-Off Contract, the Supplier shall comply with the relevant (and current as of the Call-Off Start Date) Standards referred to in Framework Schedule 1 (Specification). The Buyer requires the Supplier to comply with the following additional Standards for this Call-Off Contract:

Cyber Essentials Scheme

The Buyer requires the Supplier, in accordance with Call-Off Schedule 26 (Cyber Essentials Scheme) to provide a Cyber Essentials Certificate or Cyber Essentials Plus Certificate prior to commencing the provision of any Deliverables under this Call-Off Contract.

Maximum Liability

The limitation of liability for this Call-Off Contract is stated in Clause 11.2 of the Core Terms as amended by the Framework Award Form Special Terms.



Call-Off Charges

Capped Time and Materials (CTM)

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Where non-UK Supplier Staff (including Subcontractors) are used to provide any element of the Deliverables under this Call-Off Contract, the applicable rate card(s) shall be incorporated into Call-Off Schedule 5 (Pricing Details and Expenses Policy) and the Supplier shall, under each SOW, charge the Buyer a rate no greater than those set out in the applicable rate card for the Supplier Staff undertaking that element of work on the Deliverables.

Reimbursable Expenses

None

Payment Method

BACS (30 days in arrears upon receipt of a valid invoice).

All invoices to be submitted monthly in arrears.

All invoices must be sent to [REDACTED] with

A valid Purchase Order number must be included on all invoices and contract number DDaT22082. Failure to do so may result in payment delays.

Buyer's Invoice Address

UKSA – UK Space Agency

[REDACTED]
[REDACTED]
[REDACTED]

Buyer's Authorised Representative

[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]

Buyer's Environmental Policy

BEIS: Environmental Policy January 2020

<https://www.gov.uk/government/organisations/department-for-business-energy-and-industrialstrategy/about/our-energy-use>

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As per Appendix 2 appended below.

Buyer's Security Policy

BEIS Information Security Policy Version 1.0 April 2017.

As per Appendix 3 appended below.

Supplier's Authorised Representative

[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]

Supplier's Contract Manager

[REDACTED]
[REDACTED]
[REDACTED]

Progress Report Frequency

Progress report to be provided at the end of each sprint and then, if achieved, at the end of each month during the Live stage (Jan-Mar 2023).

Progress Meeting Frequency

Progress meetings will be facilitated through Daily stand-ups, show and tells and the end of each sprint, and adhoc meetings where required to address urgent or priority items. Preferably, meetings to be held via MS Teams whilst COVID-19 restrictions apply. In addition, contract management progress review meeting every month.

A contract management plan will be established within the first two weeks of the contract starting as per Call-Off Schedule 15 (Call-Off Contract Management).

Key Staff

(All are officially based at The PSC address; but please use email as default communication). All of these staff are contracted through The PSC, either on employed contracts or on freelance arrangements outside IR35. No Status Determination Statement is required from UKSA.

[REDACTED]
[REDACTED]
[REDACTED]

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[REDACTED]

Key Subcontractor(s)

[REDACTED]

[REDACTED] er

Commercially Sensitive Information

Not Applicable

Balanced Scorecard

Not Applicable

Material KPIs

Not Applicable

Additional Insurances

Not Applicable

Guarantee

Not Applicable

Social Value Commitment

Not Applicable

Statement of Works

During the Call-Off Contract Period, the Buyer and Supplier may agree and execute completed Statement of Works. Upon execution of a Statement of Work the provisions detailed therein shall be incorporated into the Call-Off Contract to which this Order Form relates.

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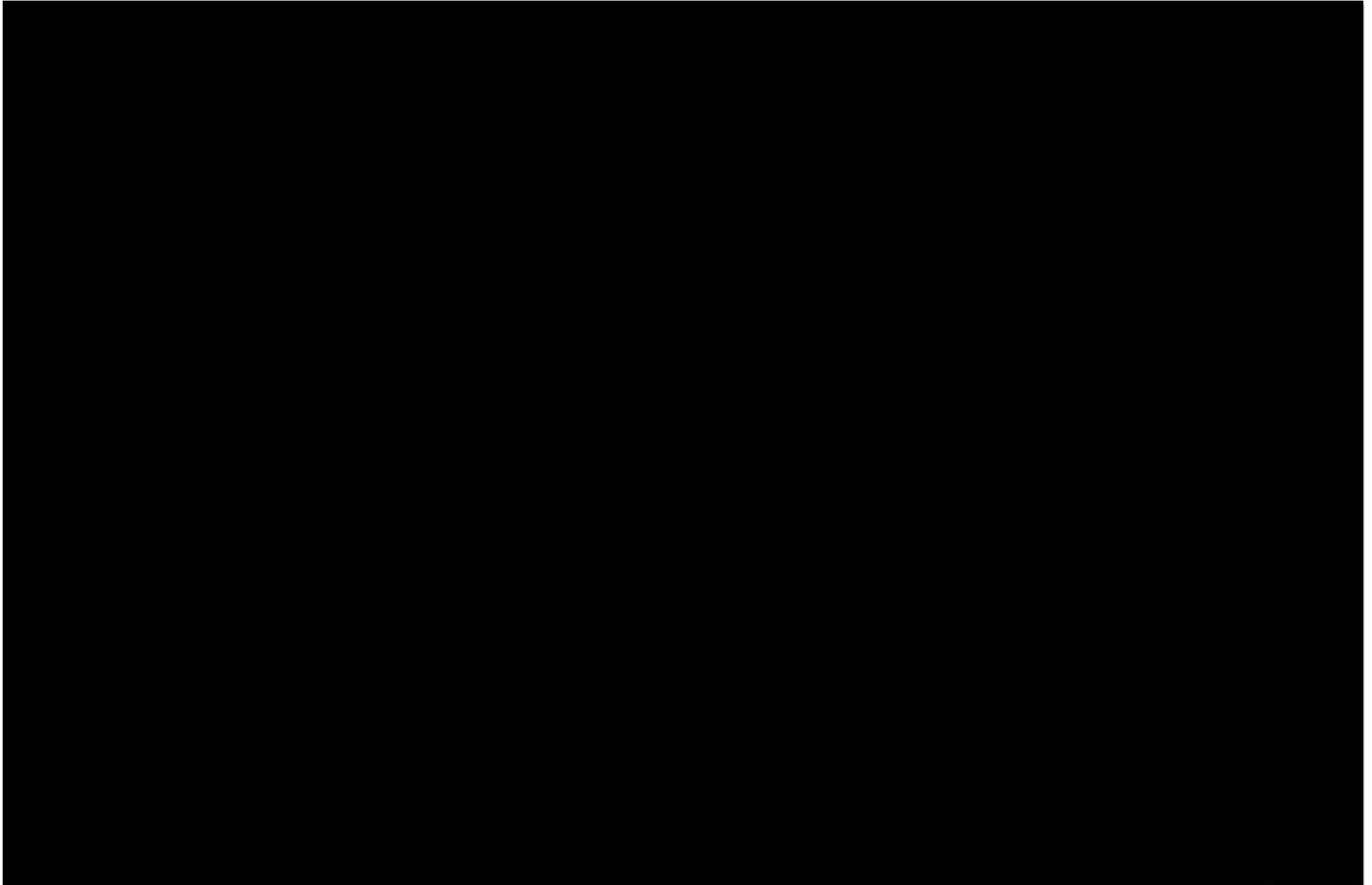
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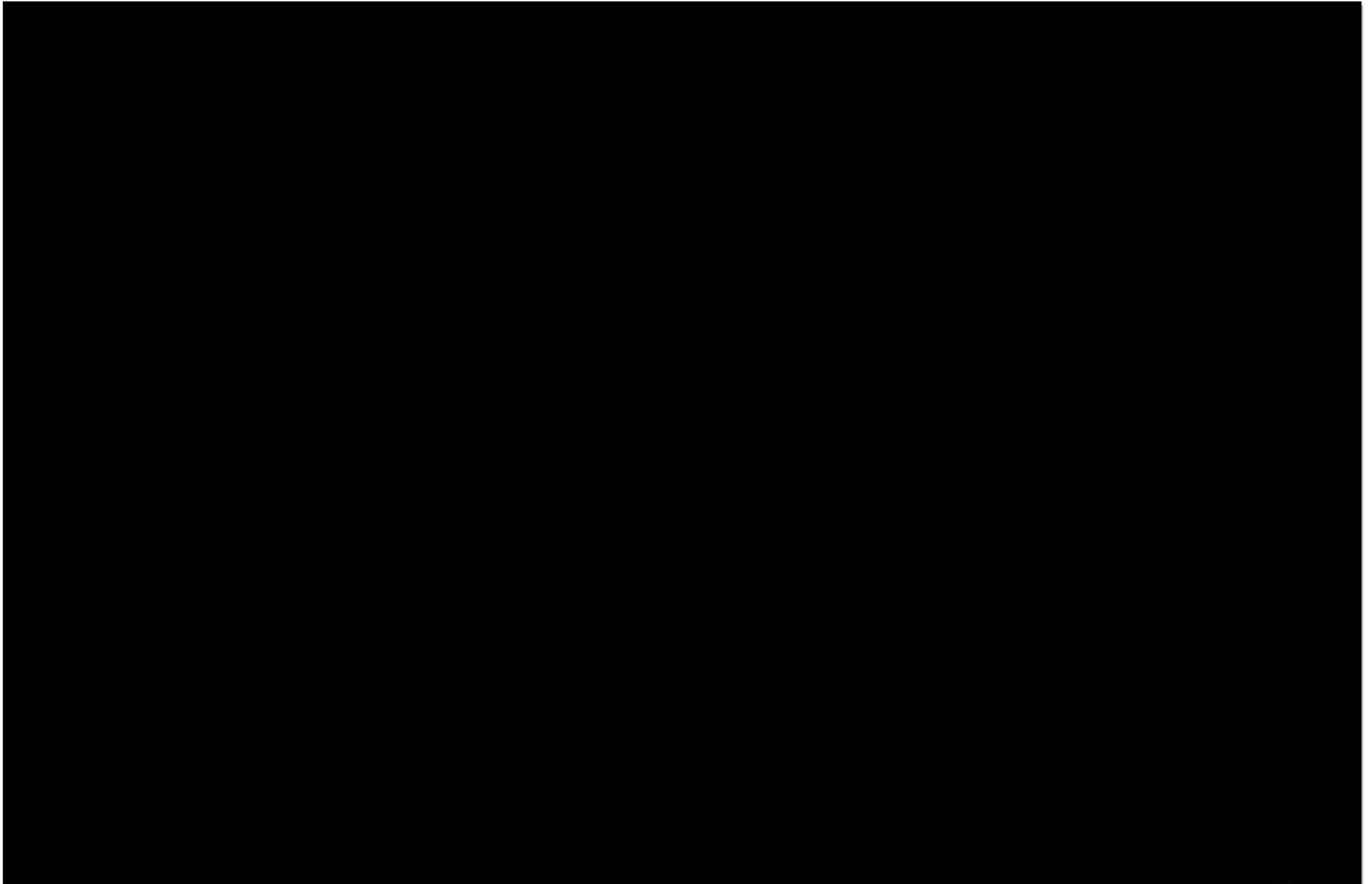
For and on behalf of UKSA:



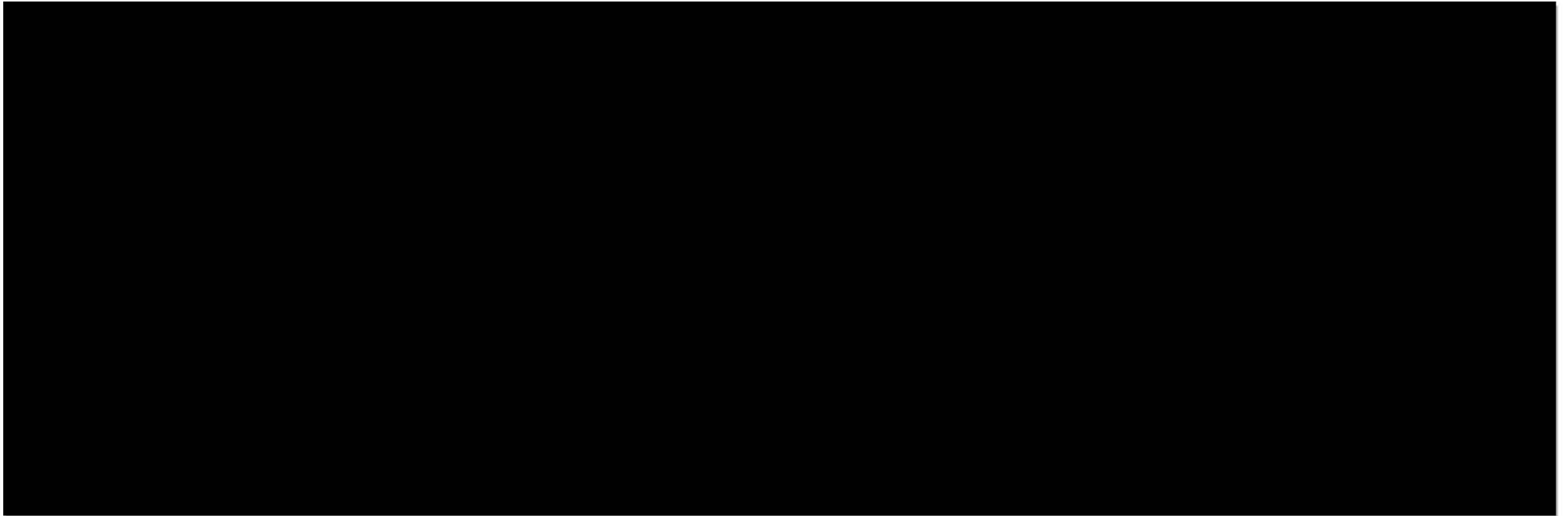
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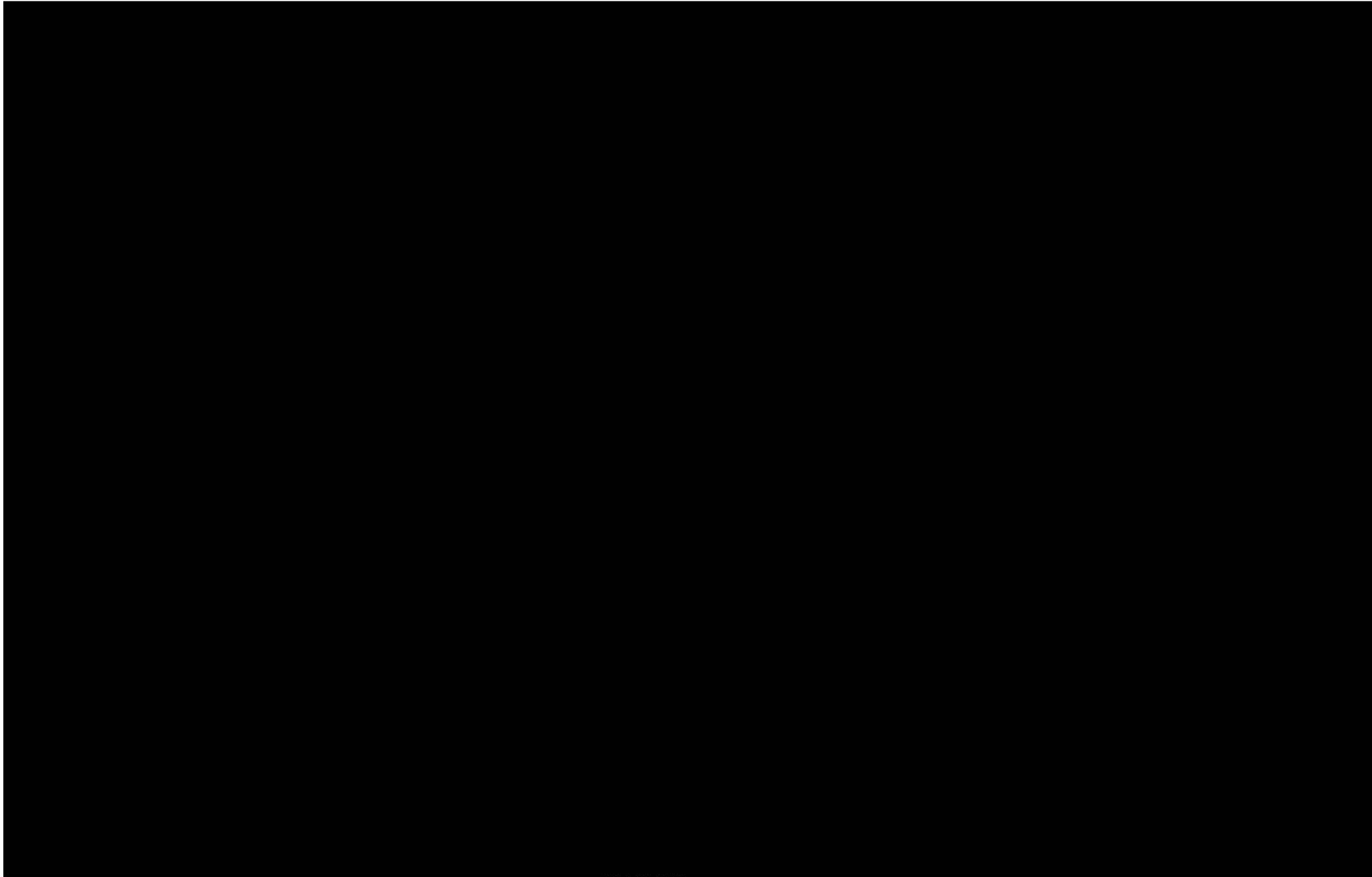
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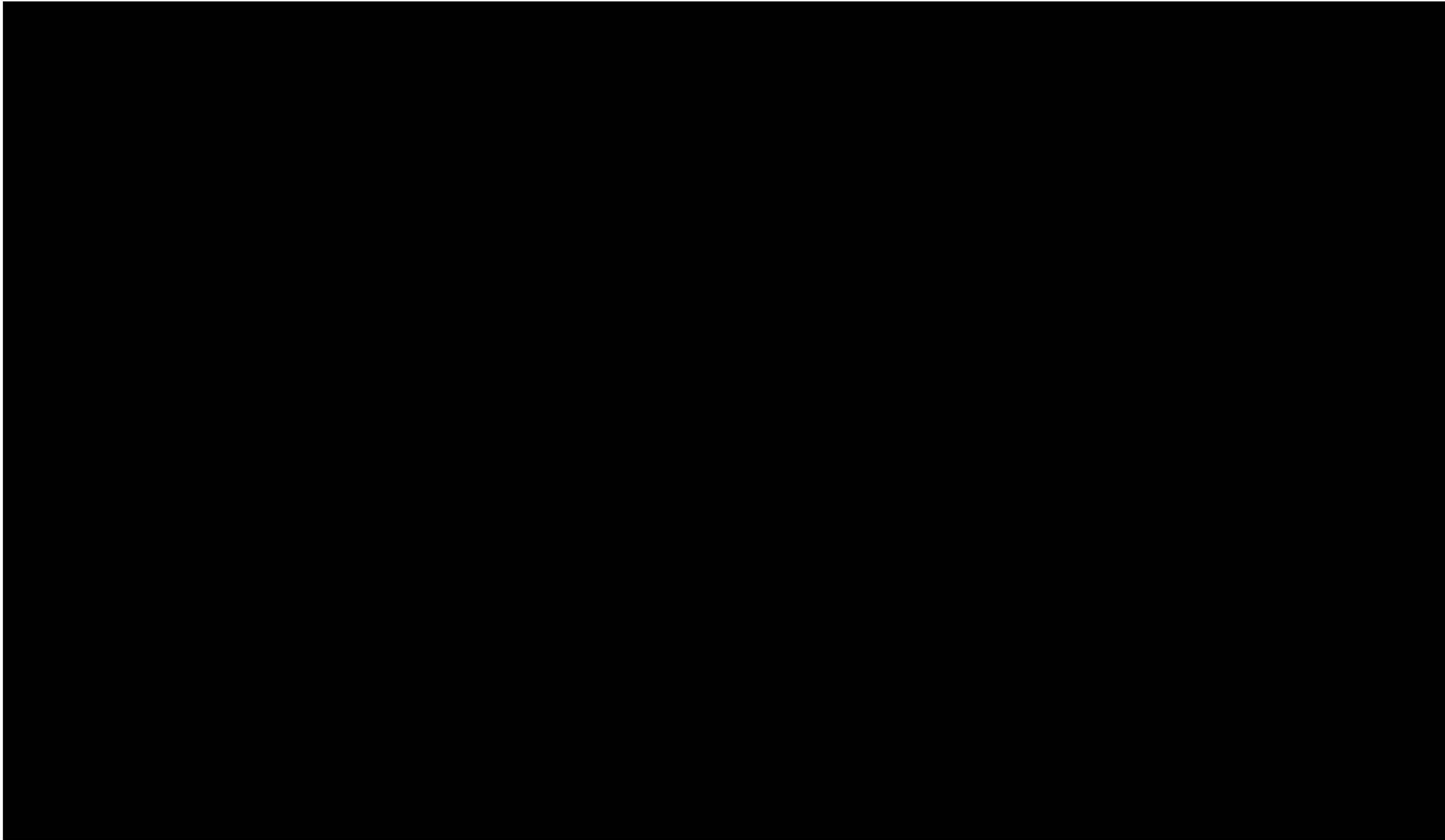
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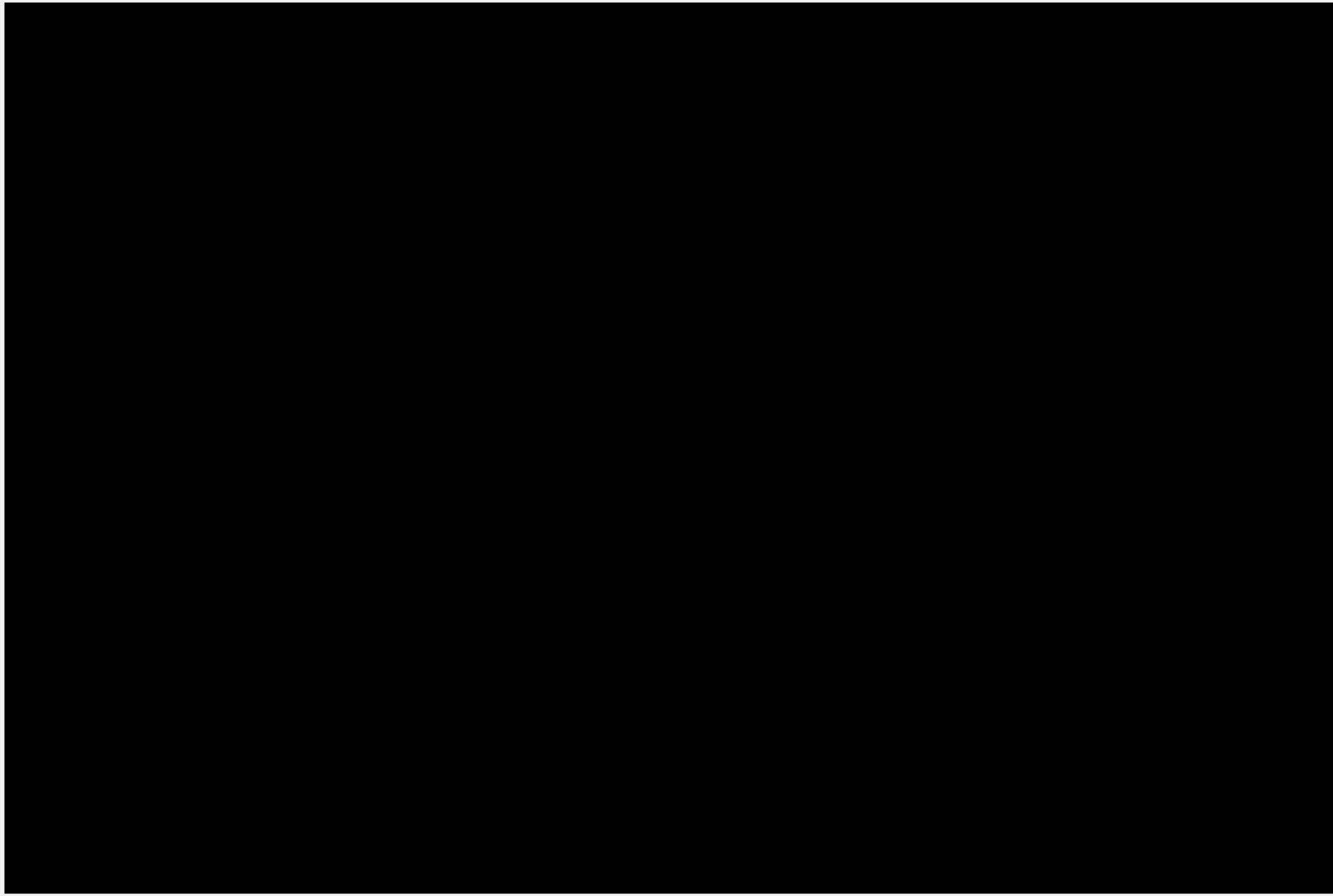
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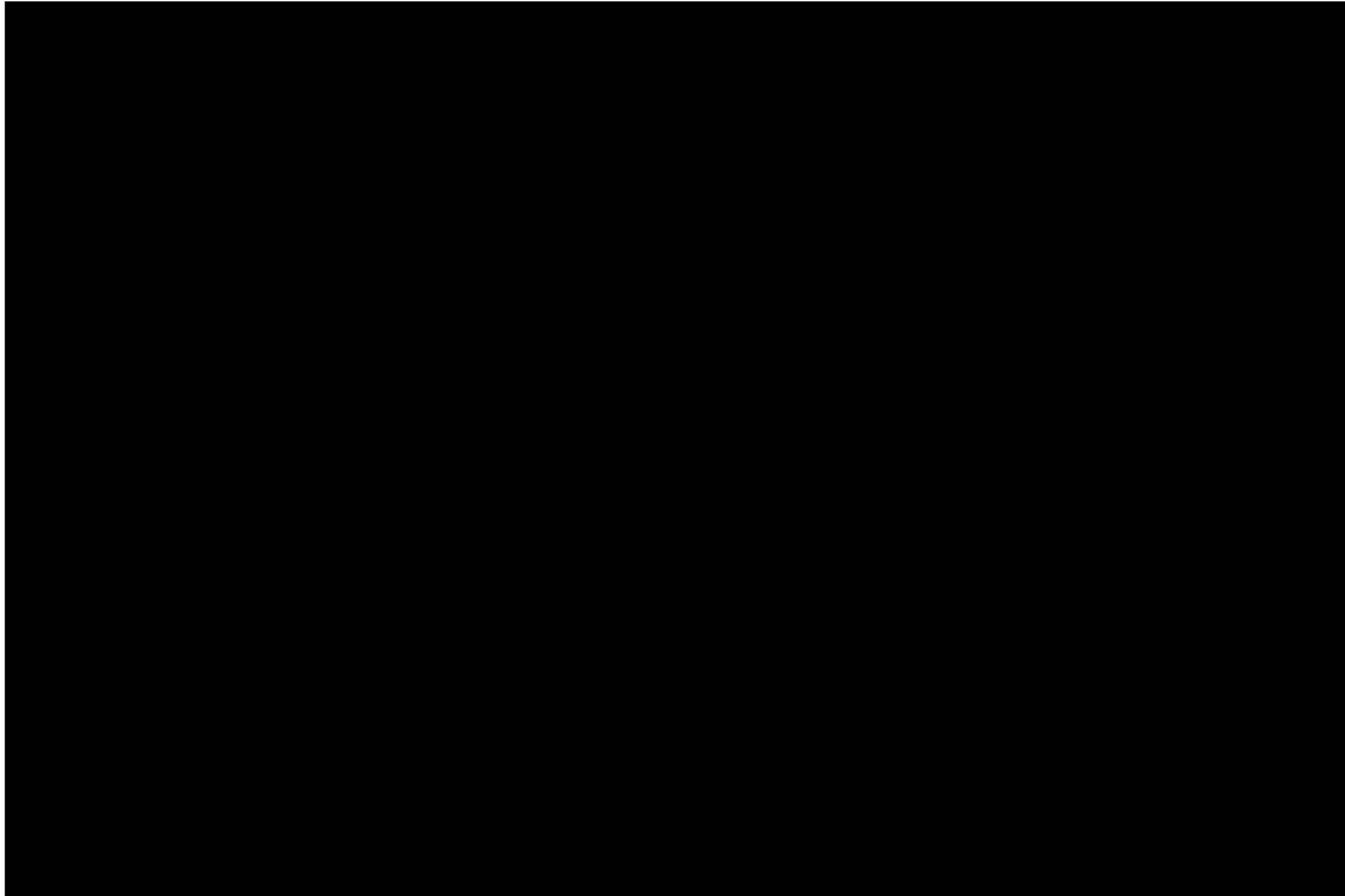
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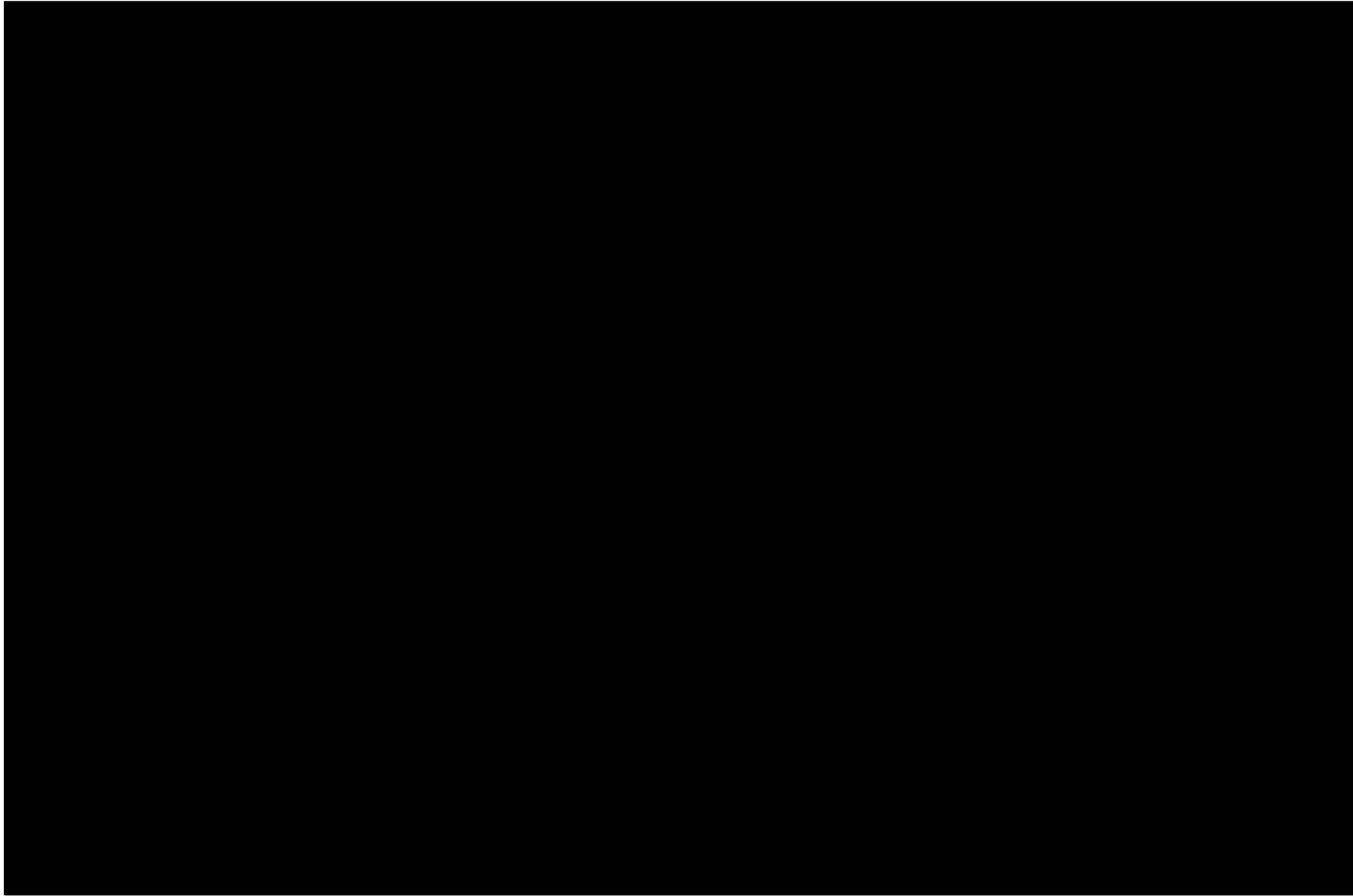
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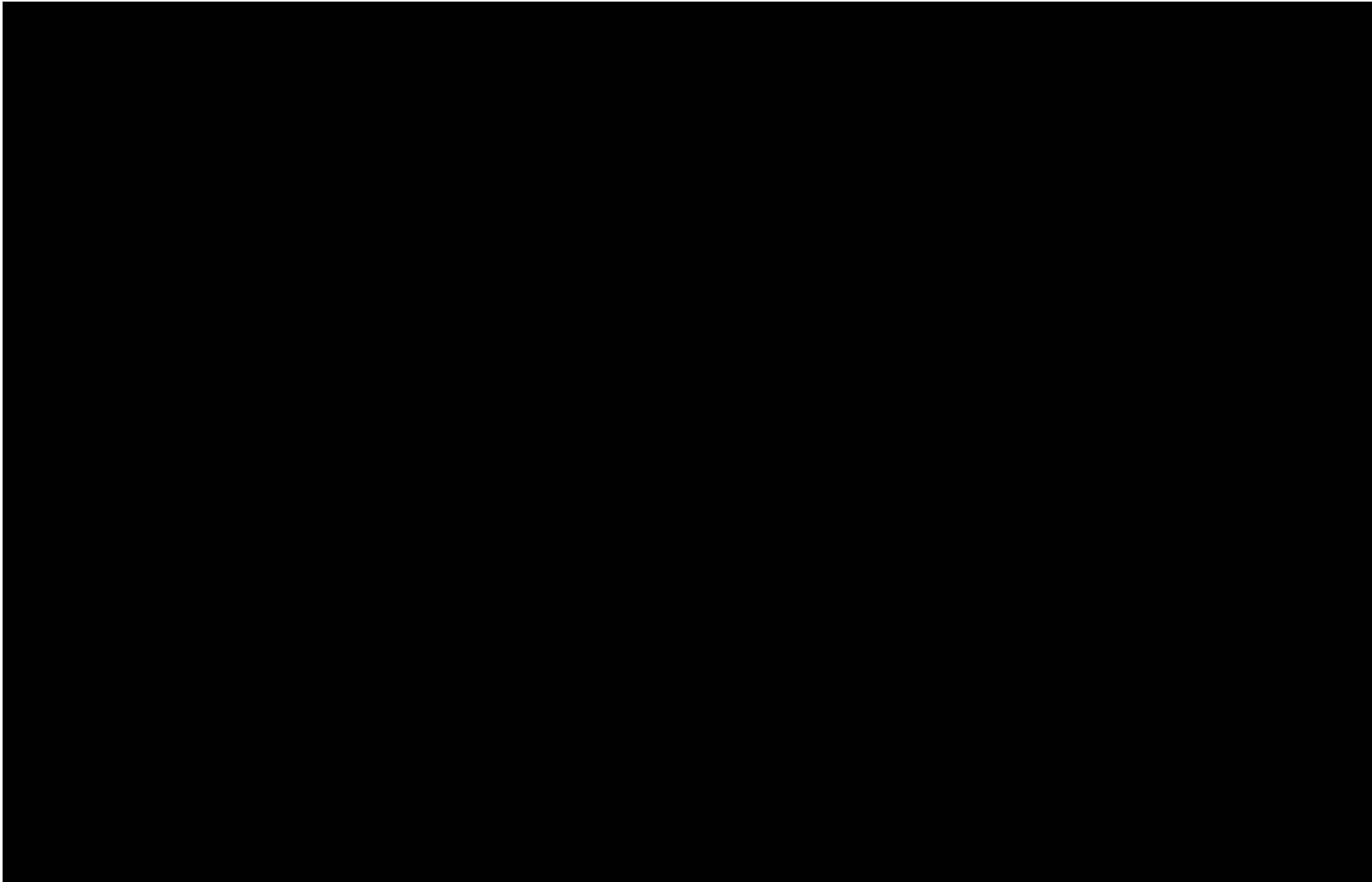
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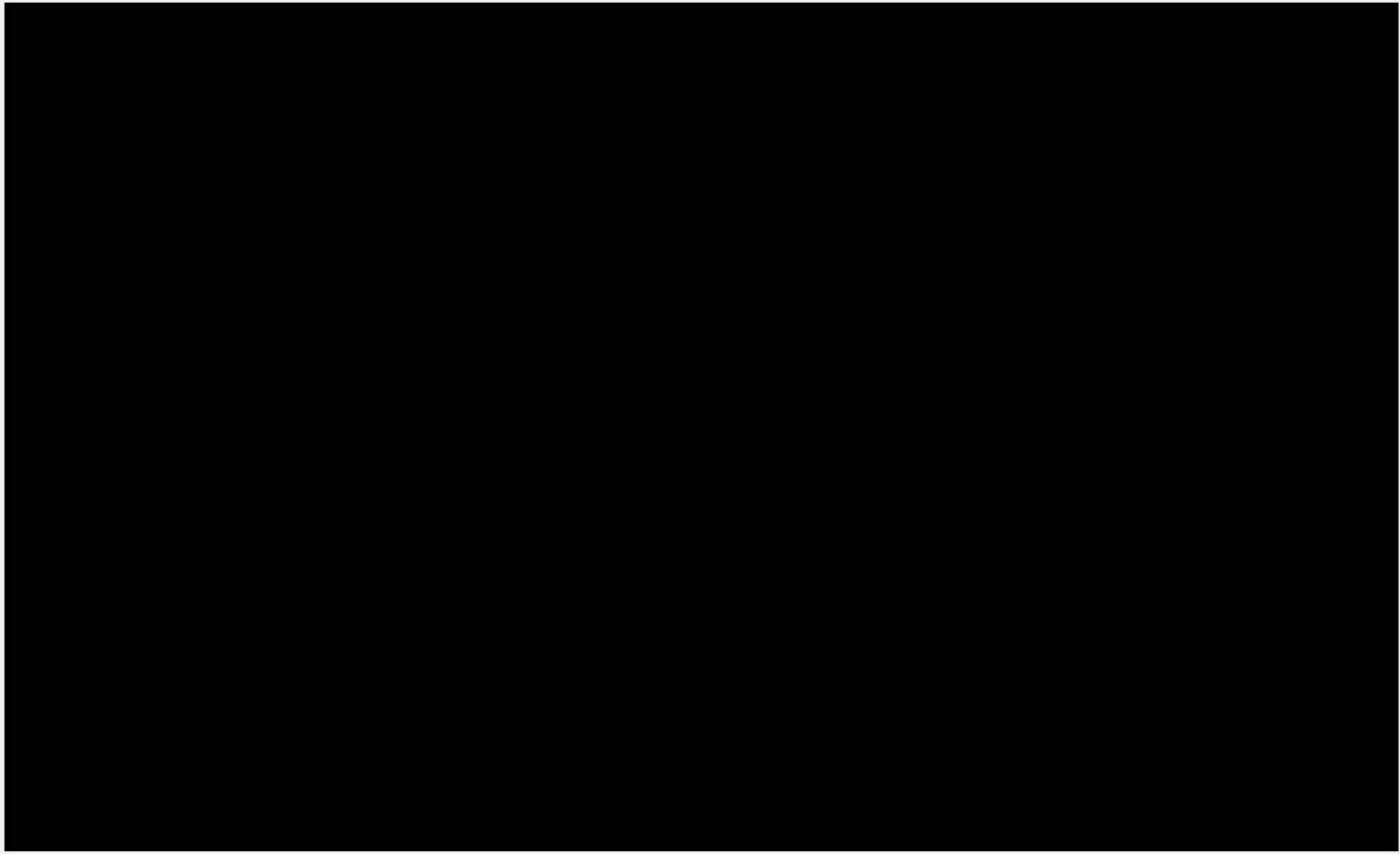
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[REDACTED]

[REDACTED]

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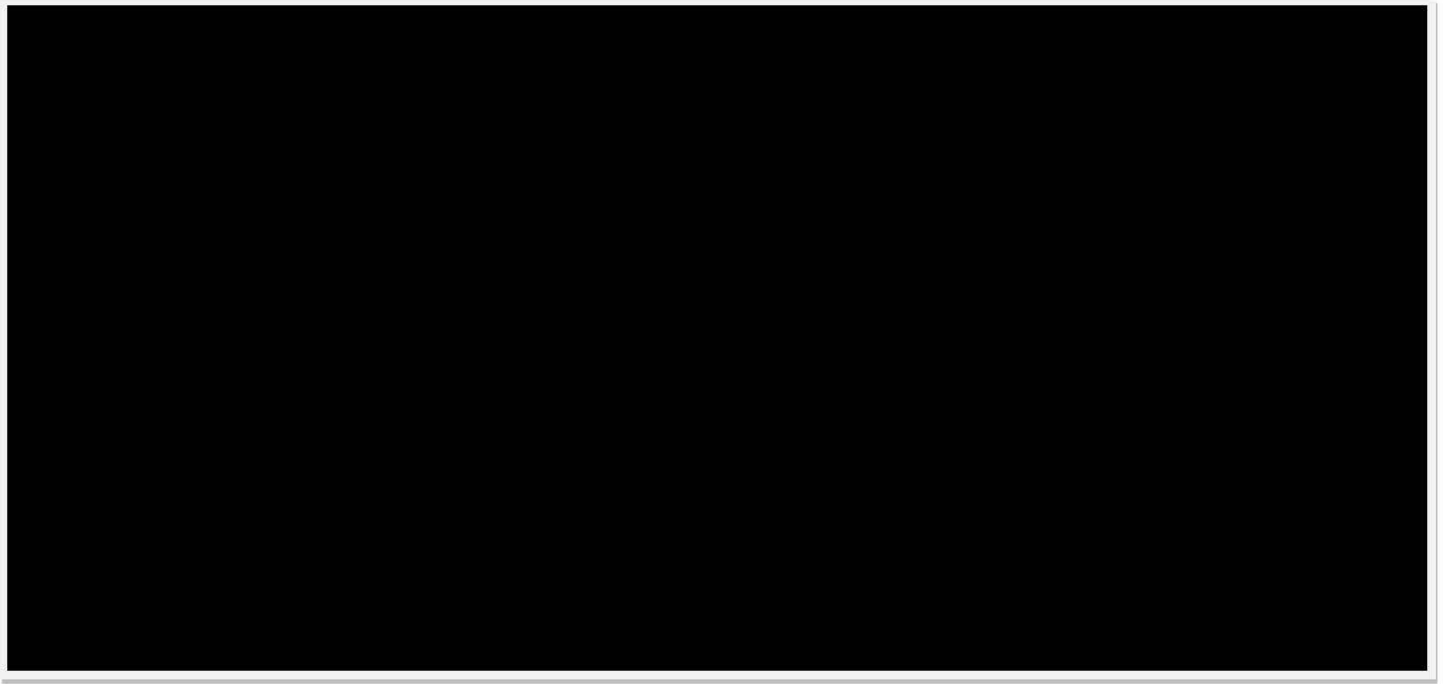
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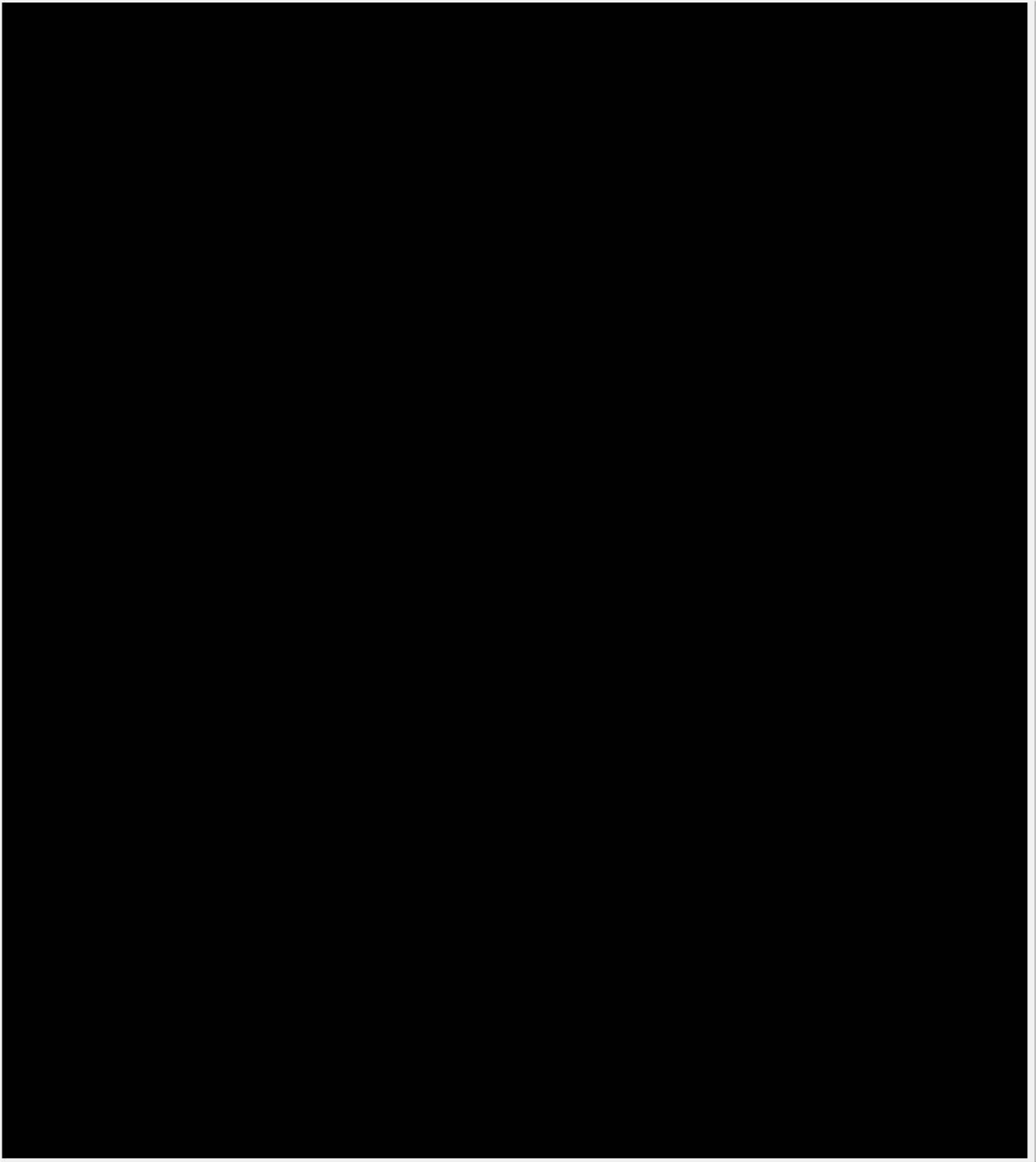
[REDACTED]

[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED] [REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED] [REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED] [REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED] [REDACTED]	[REDACTED]

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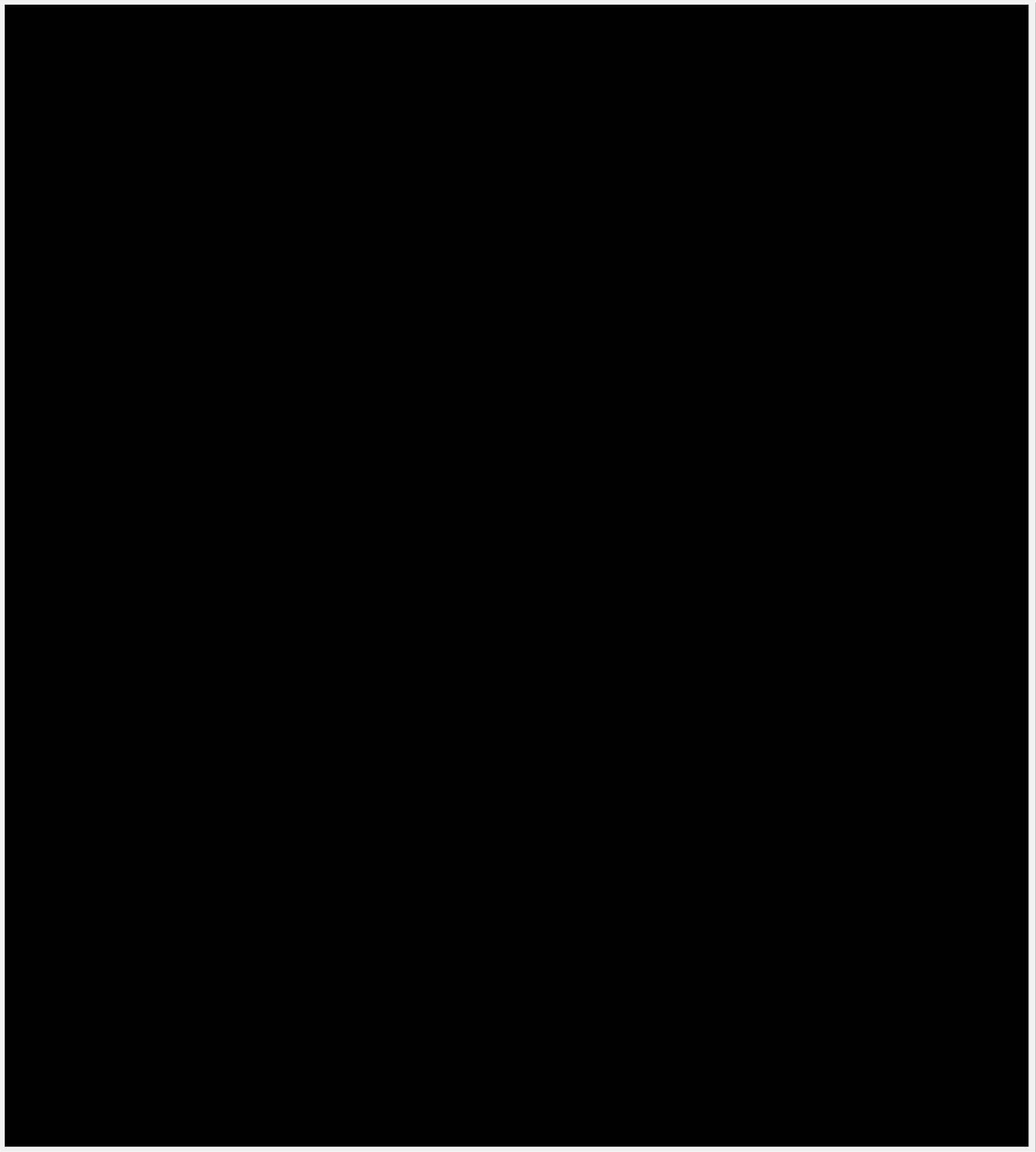
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[REDACTED]



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4 Signatures and Approvals

Agreement of this SOW

BY SIGNING this Statement of Work, the Parties agree that it shall be incorporated into Appendix 1 of the Order Form and incorporated into the Call-Off Contract and be legally binding on the Parties:

For and on behalf of The Public Service Consultants Limited, trading as The PSC



For and on behalf of UKSA – UK Space Agency



