



Call-Off Contract

Framework Number: ITC11445 – Reseller and Associated Services
Request Form Number: ITC11445/ICT13004

THIS CALL-OFF CONTRACT is made 25/06/18

BETWEEN:

- (1) Transport for London (“**the Authority**”); and
- (2) Computacenter UK Ltd a company registered in England and Wales (Company Registration Number 01584718 whose registered office is at Computacenter, Hatfield Avenue, Hatfield, Hertfordshire, United Kingdom, AL10 9TW (“**the Service Provider**”)).

RECITALS:

A. The Contracting Body and the Service Provider have entered into an agreement dated August 2014 which sets out the framework for the Service Provider to provide certain Deliverables to the Contracting Body or the Contracting Body (“**the Framework Agreement**”).

B. The Contracting Body wishes the Service Provider to provide the specific Deliverables described in this Call-Off Contract pursuant to the terms of the Framework Agreement and this Call-Off Contract and the Service Provider has agreed to provide such Deliverables on those terms and conditions set out in the Call-Off Contract.

THE PARTIES AGREE THAT:

1. CALL-OFF CONTRACT

1.1 The terms and conditions of the Framework Agreement shall be incorporated into this Call-Off Contract.

1.2 In this Call-Off Contract the words and expressions defined in the Framework Agreement shall, except where inconsistent with the context requires otherwise, have the meanings given in the Framework Agreement. In this Call-Off Contract references to Attachments are, unless otherwise provided, references to attachments of this Call-Off Contract.

2. DELIVERABLES

2.1 The Deliverables to be supplied by the Service Provider pursuant to this Call-Off Contract are set out in Attachment 1.

2.2 The Service Provider acknowledges that it has been supplied with sufficient information about this Call-Off Contract and the Deliverables to be provided and that it has made all appropriate and necessary enquiries to enable it to provide the Deliverables under this Call-Off Contract. The Service Provider shall neither be entitled to any additional payment nor excused from any obligation or liability under this Call-Off Contract or the Framework



Agreement due to any misinterpretation or misunderstanding by the Service Provider of any fact relating to the Deliverables to be provided. The Service Provider shall promptly bring to the attention of the Call-Off Co-ordinator and Commercial Manager any matter that is not adequately specified or defined in the Call-Off Contract or any other relevant document.

2.3 The timetable for any Deliverables to be provided by the Service Provider and the corresponding Milestones (if any) and Key Milestone Dates (if any) and Implementation Plan (if any) are set out in Attachment 1. The Service Provider must provide the Deliverables in respect of this Call-Off Contract in accordance with such timings and the Service Provider must pay liquidated damages in accordance with the Framework Agreement of such an amount as may be specified in Attachment 1. The Service Provider shall be liable for the ongoing costs of providing Deliverables in order to meet a Milestone and Key Milestone Dates.

2.4 The Service Provider acknowledges and agrees that as at the commencement date of this Call-Off Contract it does not have an interest in any matter where there is or is reasonably likely to be a conflict of interest with the Deliverables provided to the Contracting Body under this Call-Off Contract.

3. CALL-OFF TERM

This Call-Off Contract commences on the date of this Call-Off Contract or such other date as may be specified in Attachment 1 and subject to the provisions of the Framework Agreement, shall continue in force for the Call-Off Term stated in Attachment 1 unless terminated earlier in whole or in part in accordance with the Framework Agreement.

4. CHARGES

Attachment 2 specifies the Charges payable in respect of the Services provided under this Call-Off Contract. The Charges shall not increase during the duration of this Call-Off Contract unless varied in accordance with the Framework Agreement. The Service Provider shall submit invoices in accordance with the Framework Agreement and the Charges shall be paid in accordance with this Call-Off Contract.

5. CALL-OFF CO-ORDINATOR /COMMERCIAL MANAGER AND KEY PERSONNEL

The Contracting Body's Call-Off Co-ordinator in respect of this Call-Off Contract is named in Attachment 1 and the Service Provider's Key Personnel in respect of this Call-Off Contract are named in Attachment 2.

Transport for London



This Call-Off Contract has been signed by duly authorised representatives of each of the Parties.

SIGNED

For and on behalf of Computacenter UK Ltd.

Signature:  _____

Name:  _____

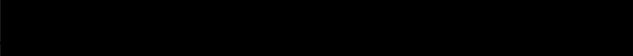
Title: 

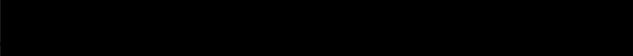
Date: 

SIGNED

For and on behalf of Transport for London

Signature: 

Name: _____ 

Title: _____ 

Date: _____ 



Attachment 1

Deliverables to be provided and associated information

1. Requirement

Build Deployment Engineer x3

- To take the lead and be the main contact point for anything related to the build and deployment of high volume devices relating to projects i.e. re-stack/flexible working
- To organise and work with the Live team to check and ensure build instructions are clear, concise, and accurate for all related devices
- Ensure that any related documentation is kept up-to-date to a level that can be used by anyone in TG, and create documents where needed
- Manage the process for the order in which devices are built, communicate regularly with TG colleagues, and keep customers regarding progress and readiness
- Manage and provide daily/weekly reporting stats on progress of build stages, deployment to customers, completion
- Work with Business Support to understand order, delivery, asset status of devices
- Ensure Equipment Issue Forms have been completed and handed to Business Support for logging and processing after customer has taken receipt and signed the form
- Will be involved in possibly working with external partner or contractor to assist with the build process only, and to be the point lead for the external resources that may work on site at City Hall
- Organise and ensure that any device deployment to GLA sites outside of City Hall have the correct paperwork raised and relevant resources are involved
- Provide guidance/training on how to use the Surface Pro, Win10, laptops, Apple products, and any accessories/peripherals
- During quiet times, work with TG to identify, and pick-up service requests from Track-it for devices that require build, setup, and deployment
- Attend any related meetings regarding progress of builds

2. Acceptance Criteria

The contract, if awarded, will be awarded to the bidder submitting the most competitive quote.

3. Charges

The Service Provider should set out the Charges for the Deliverables required, their provision and the contract model as set out in Attachment 1, taking into account that, where and to the extent applicable, the rates and mechanisms used to calculate the Charges shall not exceed the rates and shall utilise the mechanisms set out in Schedule 3 of the Framework Agreement.

A formal quotation on Company letter headed paper is required.

4. Timetable



Commencement Date: TBC

Term of the Call-Off Contract: This agreement is for an initial 5 days per engineer, with the option to extend based on agreed day rates as stated in this document.

5. Special Conditions

None

6. The Contracting Body's Call-Off Co-ordinator:

Name:

E-mail address:





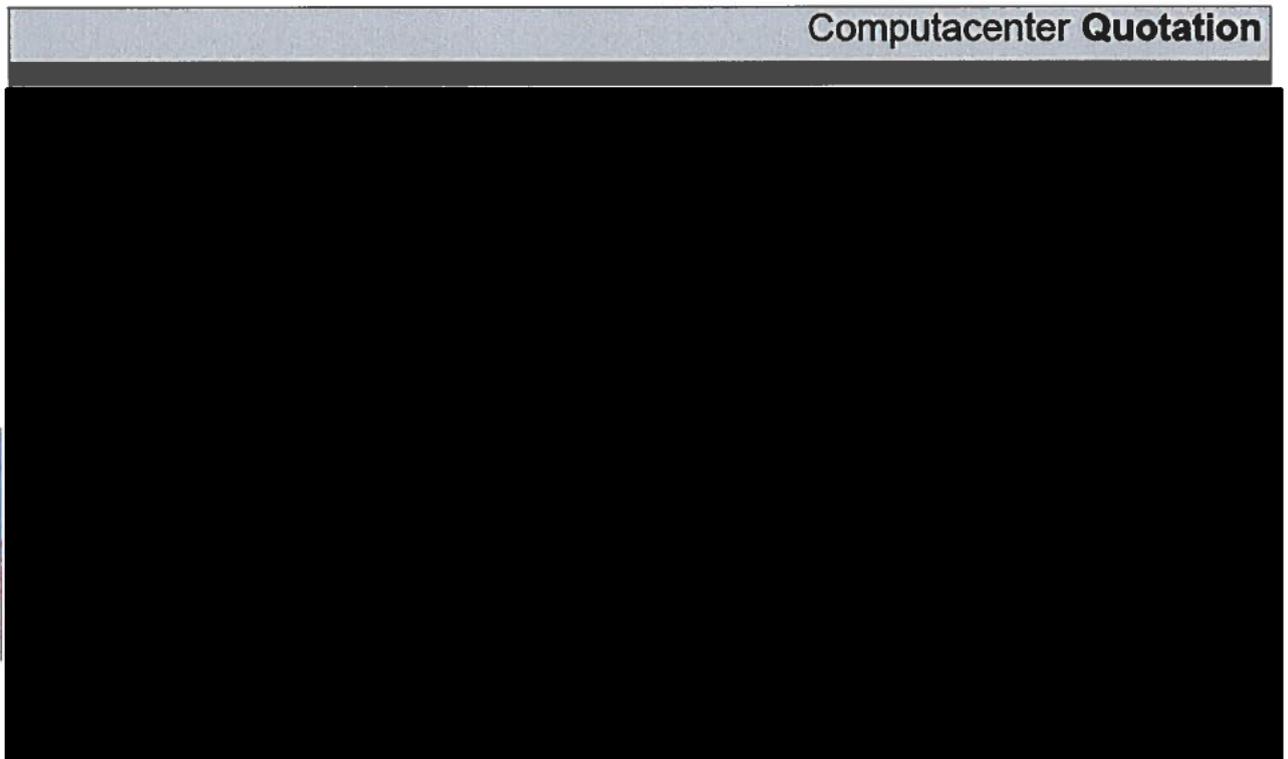
Attachment 2

Service Provider Proposal

1. Proposed Solution

The Service Provider should detail how it proposes to deliver the Deliverables set out in Attachment 1, including attaching an Implementation Plan, details of any equipment and materials required and service levels. The Service Provider should respond to all questions and requirements asked/asked for in Attachment 1.

2. Charges



WHEN ORDERING, PLEASE DETAIL THE QUOTATION REFERENCE SHOWN ABOVE ON YOUR PURCHASE ORDER, THANK YOU.

Please note:

Standard Computacenter terms & conditions apply unless you purchase through a separate framework agreement. If you wish to place an order, please ensure Computacenter stock code references are quoted at all times. Please be aware that availability of product and services can change on a daily basis. Computacenter reserve the right to re-price if relative exchange rates fluctuate or if the scope of any services quoted for change in any way, all charges quoted are dependent on time/date of booking. Please note that Computacenter may reserve the right to apply cancellation charges.

Bidder to please add a suitable exit plan.

n/a

3. Proposed Sub-Contractors (if any)

Name and contact details of proposed Sub-Contractors and details of any proposed sub-contracted work: n/a

4. Other Information

State any other information, such as any assumptions and caveats.



Attachment 3 Special Terms

1.

