

"MEMORANDUM OF UNDERSTANDING"

BETWEEN

THE WALES DEANERY

AND

Health Education England (HEE) NORTH WEST

THIS MEMORANDUM OF UNDERSTANDING IS DATED: 12th March 2018

AND MADE BETWEEN:

1. THE WALES DEANERY, POSTGRADUATE MEDICAL & DENTAL EDUCATION, CARDIFF CF14 4YS ("Wales") and
2. NORTH WESTERN DEANERY, THREE PICCADILY PLACE, MANCHESTER, M1 3BN

1. Introduction

- 1.1 Wales and HEE North West wish to enter into a co-operative relationship for the general purpose of the **Clinical Oncology** training for the Wales Deanery training programme.
- 1.2 As of 1 October, The Wales Deanery will be integrated into a newly formed Special Health Authority (SHA), Health Education and Improvement Wales (HEIW). As of this date all principles relating to this agreement will novate to HEIW.
- 1.3 This memorandum of understanding ("MoU") sets out below the principles by which Wales and HEE North West can establish a formal arrangement regarding such activity.
- 1.4 The aim of this arrangement is to provide high quality training for individual trainees and to ensure that all trainees are exposed to appropriate training opportunities which meet GMC curriculum requirements.

2. Principles

- 2.1 As required and subject to the needs of individual trainees, the Wales Deanery proposes to rotate North Wales Clinical Oncology Trainees between Betsi Cadwaladr University Health Board (Wrexham Maelor, Glan Clwyd and Ysbyty Gwynedd hospitals) and Clatterbridge Cancer Centre NHS Foundation Trust hosted in HEE North Western Deanery.
- 2.2 For the purposes of this document 'home deanery' refers to the deanery that manages the trainee and allocates their National Training Number (NTN). 'Receiving deanery' refers to the training programme trainees rotate into.
- 2.3 From May 2018, Wales's trainees will be allocated placements in the North West Deanery. These placements/trainees will continue to be funded by the Betsi Cadwaladr University Health Board as per existing arrangements i.e. BCUHB continue to fund the basic salary of the trainee but not the out of hours banding payments, BCUHB will continue to fund study leave. Financial salary recharge details and invoicing arrangements are the

responsibility of BCUHB and North West Deanery. For the training posts in question, the Wales Deanery will continue to allocate appropriate funding to BCUHB.

2.4 Both Wales and HEE Training Programme Directors (TPDs) will liaise with each other to agree on the number of trainees allocated to Clatterbridge Cancer Centre Foundation NHS Trust at any one time and will confirm between them the start and end dates of each placement. Each TPD will liaise with each other to determine competencies to be achieved for each placement.

2.5 Recruitment to the Clinical Oncology training programme for the Home Deanery, will continue as standard practices via national selection processes.

2.6 HEE North West Deanery will ensure that whilst Wales's trainees are placed with them, that the trainees will receive training, supervision and guidance to allow the trainees to gain competencies and complete curriculum requirements as set out in the Clinical Oncology training curriculum and in line with the agreements of each of the Training Programme Directors or nominated deputies.

2.7 Trainees will rotate every September or March, and/or at any other times as agreed between each of the Training Programme Directors or nominated deputies.

2.8 Trainees will retain the NTN allocated to them by the Wales Deanery whilst in the receiving deanery.

2.9 Trainees will be placed into GMC & JRCPTB approved training posts by the receiving deanery.

2.10 Trainees will be subject to the existing funding, training and assessment arrangements and allocations within the home deanery. Access to this funding will be maintained through existing systems within their based Health Board.

2.11 Trainees holding Wales NTN numbers will have their performance managed by their home Deanery i.e. Wales at ARCP. At ARCP, the home deanery accepts that MCR reports on e-portfolio from the receiving deanery, will be acceptable for ARCPs purposes. The receiving deanery will send a representative for ARCPs if training concerns have been identified and raised by them for any particular trainee whilst in their care.

2.12 The receiving TPD will inform the home TPD immediately of any concerns relating to the training environment or a trainees performance that may affect training performance and/or placement allocation or progress.

2.13 The receiving deanery will be responsible for ensuring training within their region meets the requirements set by the GMC.

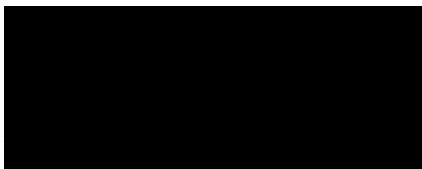
2.14 HEE North West will ensure that the Wales trainees receive an appropriate Hospital and Departmental Induction.

2.15 The Wales Deanery will ensure that occupational health services will be made available if required through services provided by Betsi Cadwaladr University Health Board

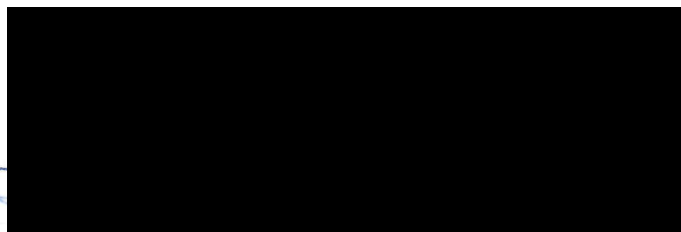
3. Amendment and Termination

3.1 Either party may amend this MoU at any time, provided it is with prior written consent of both parties and provides at least one months notice for changes to be implemented.

3.2 Either party may terminate this MoU at any time by giving 12 months notice to the other party in writing.



**Interim Postgraduate Dean on behalf of the
Wales Deanery
Date:**



**Postgraduate Dean on behalf of HEE North West
Date:**