



# **TENDER SPECIFICATION**

## **PROCUREMENT OF PLAY EQUIPMENT**

### **CLOVER DRIVE PLAY AREA, THRAPSTON, NORTHAMPTONSHIRE NN14 4RN**

#### **Introduction**

The play area at Clover Drive, Thrapston is the responsibility of Thrapston Town Council. The area, including play equipment, fencing and surfacing is in need of complete replacement.

#### **Specification**

The play area should:

- cater for ages 11 years and under and include all aspects of play, climbing, swinging, spinning, sliding, creative etc.
- include a minimum 5 pieces of equipment;
- include equipment of steel construction which must have at least a 20-year guarantee;
- be surfaced in an appropriate product commensurate with the equipment provided and have at least a 5-year guarantee (e.g. wetpour / bonded rubber mulch); with preparation excavation, regrading and laying of MOT stone or similar for levelling;
- accommodate the needs of less able users;

Additionally:-

- Your tender should include costs to replace the perimeter fencing with a play-spec hooped railing with the appropriate number of openings.
- Your tender should include costs for the removal and disposal of the existing equipment and surfacing.
- Your tender/design should include space only for the installation of a bench but to include suitable concrete plinth (size to be confirmed).
- Your tender should include costs to secure the site with Heras fencing.
- On completion of the project the supplier should arrange for an independent safety inspection of the site by a suitability qualified person, the report of which must be handed to the Town Council prior to site hand over.
- The supplier is required to provide a one-year 'snagging' guarantee on completion for all works undertaken.
- The supplier is required to provide maintenance instructions for all works undertaken.

#### **Consents**

It is suggested that the plan to be submitted be referred to North Northamptonshire Council for Pre-Application advice.

Should the play area require planning permission from North Northamptonshire Council, the successful contractor will be required to apply for all necessary consents and permissions before commencing the construction of the play area.

#### **Quotation Requirements**

We are looking for a competitive price to a maximum of £50,000 excluding VAT for supply, delivery and installation of all works.

Hard copies of the following documentation should be provided in a sealed envelope marked "Private and Confidential – Clover Drive Tender" and addressed to Linda Brodier, Town Clerk, Thrapston Town Council, 77 High Street, Thrapston, Northamptonshire NN14 4JJ by **1pm on Friday 25<sup>th</sup> August 2023**:

- Method statement;
- Risk assessments;
- Public liability insurance;
- Company health and safety policy;
- Fixed-price quotation for the full design, build, installation, planning application process (if required) and independent safety inspection. Please confirm to the Council whether your proposed project will require planning permission.

Your method statement must:

- include full details of the proposed play area, equipment and surfacing to be installed;
- include CAD and elevation drawings;
- provide full details of relevant experience and qualifications;
- provide details of comparable projects;
- include contact details for a minimum of two reference sites.

Your quotations should:

- detail separate fixed-costs for each element of the work including separate fixed-costs for each item of equipment;
- include all preparatory work, supply, delivery and installation of all works, planning costs (if appropriate) and independent safety inspection report.
- Your method statement and quotation must take all latest relevant legislation and regulations into consideration.
- All equipment should be robust and comply with the latest European Safety Standards EN1176 with relevant certification provided.
- All suppliers must be API registered.

**Failure to provide any of the information requested will result in the tender being rejected.**

### **Site Access**

Site visits can be made at any time during normal working daylight hours between Monday to Friday. If an accompanied visit is required please telephone the office on 01832 734673. Local residents and their families should not be inconvenienced. A location map is included at Appendix 1.

Once appointed, the preferred contractor will need to negotiate access for works in advance with Thrapston Town Council.

### **Timings**

Tenders must be received by Thrapston Town Council no later than **1pm on Friday 25<sup>th</sup> August 2023**.

Once tenders have been received, they will be reviewed to ensure they meet the specification. Any tenders which fail to include the requested information or do not comply with this specification will be rejected.

A contract will be awarded by Thrapston Town Council at its meeting on the 19<sup>th</sup> September. All tenderers will be notified of the outcome shortly thereafter.

It is anticipated that installation will commence on site no sooner than w/c 23<sup>rd</sup> October 2023 and will be completed no later than Friday 15<sup>th</sup> March 2024.

~ End ~

## Appendix 1 - Location Plans

