**Framework Schedule 6 (Order Form Template and Call-Off Schedules)**

**Order Form**

**CALL-OFF REFERENCE:** PS/25/01 - Provision of Red Hat Renewal

**THE BUYER:** Driver and Vehicle Licensing Agency (DVLA)

**BUYER ADDRESS** Longview Road, Morriston, Swansea, SA6 7JL

**THE SUPPLIER:**  **Akhter Computers Limited**

**SUPPLIER ADDRESS: xxx** “redacted under FOIA section No 40 – Personal Information”

**REGISTRATION NUMBER**:xxx “redacted under FOIA section No 41 – Information provided in confidence”

**DUNS NUMBER:** xxx “redacted under FOIA section No 41 – Information provided in confidence”

**SID4GOV ID**:N/A

**APPLICABLE FRAMEWORK CONTRACT**

This Order Form is for the provision of the Call-Off Deliverables and dated 21/03/2025.

It’s issued under the Framework Contract with the reference number RM6098 for the provision of Technology Products & Associated Service 2.

**CALL-OFF LOT(S):**

Lot 3 Software

**CALL-OFF INCORPORATED TERMS**

This is a Bronze Contract.

The following documents are incorporated into this Call-Off Contract. Where numbers are missing we are not using those schedules. If the documents conflict, the following order of precedence applies:

1. This Order Form including the Call-Off Special Terms and Call-Off Special Schedules.
2. Joint Schedule 1 (Definitions and Interpretation) RM6098
3. Framework Special Terms
4. The following Schedules in equal order of precedence:

* Joint Schedules for RM6098
  + Joint Schedule 2 (Variation Form)
  + Joint Schedule 3 (Insurance Requirements)
  + Joint Schedule 4 (Commercially Sensitive Information)
  + Joint Schedule 7 (Financial Difficulties) including Annex 5 – Optional Terms for Bronze Contracts
  + Joint Schedule 10 (Rectification Plan)
  + Joint Schedule 11 (Processing Data)
* Call-Off Schedules for RM6098
  + [Call-Off Schedule 6 (ICT Services)]
  + [Call-Off Schedule 8 (Business Continuity and Disaster Recovery)

1. CCS Core Terms (version 3.0.11) as amended by the Framework Award Form
2. [Annexes A-E to Call-Off Schedule 6 (ICT Services)]

No other Supplier terms are part of the Call-Off Contract. That includes any terms written on the back of, added to this Order Form, or presented at the time of delivery.

**CALL-OFF SPECIAL TERMS**

N/A

**CALL-OFF START DATE:** 31/03/2025

**CALL-OFF EXPIRY DATE:** 30/03/2028

**CALL-OFF INITIAL PERIOD:** 3 years

**CALL-OFF DELIVERABLES**

DVLA are looking to renew its Red Hat contract from 31/03/25**.** DVLA currently has a mix of Red Hat Enterprise Linux deployed both on premise and off-premise.

The full requirement is outlined below:

REQUIREMENT

* RH00006 x 2 - Red Hat Enterprise Linux for Virtual Datacenters with Smart Management, Premium
* RH00031 x 4 - Smart Management
* RH00008 x 45 -Red Hat Enterprise Linux Server with Smart Management, Premium (Physical or Virtual Nodes)

xxxx “redacted under FOIA section No 41 – Information provided in confidence”



**LOCATION FOR DELIVERY**

|  |
| --- |
| **D - Basement Morriston** |
| D-Block Stores,  DVLA,  Longview Road,  Morriston,  Swansea  SA6 7JL  **7am till 3pm** |

**LOCATION FOR LICENCE KEYS**

xxx “redacted under FOIA section No 40 – Personal Information”

**TESTING OF DELIVERABLES**

Not applicable

**WARRANTY PERIOD**

The warranty period for the purposes of Clause 3.1.2 of the Core Terms shall be per manufacturer warranty.

**MAXIMUM LIABILITY**

The limitation of liability for this Call-Off Contract is stated in Clause 11.2 of the Core Terms.

The Estimated Year 1 Charges used to calculate liability in the first Contract Year is xxx “redacted under FOIA section No 41 – Information provided in confidence”

in the first 12 months of the Contract.

Red Hat require full payment for the term at the start of the contract.

**CALL-OFF CHARGES**

The Charges for the Deliverables

Xxx “redacted under FOIA section No 41 – Information provided in confidence”

The Charges will not be impacted by any change to the Framework Prices. The Charges can only be changed by agreement in writing between the Buyer and the Supplier because of:

* [Indexation]
* [Specific Change in Law]
* [Benchmarking using Call-Off Schedule 16 (Benchmarking)]

**REIMBURSABLE EXPENSES**

Not applicable

**PAYMENT METHOD**

The Supplier shall submit invoices directly to the billing address as per the Buyer’s order. The Supplier shall invoice the Buyer for Goods on despatch and for Services as per Supplier’s quotation. Payment to be made by BACS payment.

**BUYER’S INVOICE ADDRESS:**

All invoices and/or credit notes will either need to be sent electronically as an attachment to an email or as a hard copy document through the post to the designated address listed below:

# Email: [SSa.invoice@Ubusinessservices.co.uk](mailto:SSa.invoice@Ubusinessservices.co.uk)

# Postal Address:

# Unity Business Services (UBS) 5 Sandringham Park Swansea Vale

SA7 0EA



**BUYER’S AUTHORISED REPRESENTATIVE**

xxx “redacted under FOIA section No 40 – Personal Information”

**BUYER’S ENVIRONMENTAL POLICY**

****

**BUYER’S SECURITY POLICY**

**None**

**SUPPLIER’S AUTHORISED REPRESENTATIVE**

xxx “redacted under FOIA section No 40 – Personal Information”

**SUPPLIER’S CONTRACT MANAGER**

xxx “redacted under FOIA section No 40 – Personal Information”

**PROGRESS REPORT FREQUENCY**

Not applicable

**PROGRESS MEETING FREQUENCY**

Not applicable

**KEY STAFF**

xxx “redacted under FOIA section No 40 – Personal Information”

**KEY SUBCONTRACTOR(S)**

Not applicable

**COMMERCIALLY SENSITIVE INFORMATION**

Not applicable

**SERVICE CREDITS**

Not applicable

**ADDITIONAL INSURANCES**

Not applicable

**GUARANTEE**

Not applicable

SOCIAL VALUE COMMITMENT

The Supplier agrees, in providing the Deliverables and performing its obligations under the Call-Off Contract, that it will comply with the social value commitments in Call-Off Schedule 4 (Call-Off Tender)]

|  |  |  |  |
| --- | --- | --- | --- |
| **For and on behalf of the Supplier:** | | **For and on behalf of the Buyer:** | |
| Signature: | Xxx “redacted under FOIA section No 40 – Personal Information” | Signature: | Xxx “redacted under FOIA section No 40 – Personal Information” |
| Name: | Xxx “redacted under FOIA section No 40 – Personal Information” | Name: | Xxx “redacted under FOIA section No 40 – Personal Information” |
| Role: | Sales & Purchasing Administrator | Role: | Commercial Category Lead |
| Date: | 25 March 2025 | Date: | 25th March 2025 |

[**Buyer guidance:** execution by seal / deed where required by the Buyer].