



**Crown
Commercial
Service**

Crown Commercial Service

2nd Floor, Aviation House, 125 Kingsway, London WC2B 6NH

T REDACTED

E managedprocurementservice@crowncommercial.gov.uk

<https://www.gov.uk/ccs>

REDACTED

The Social Innovation Partnership
The Hub
1st Floor New Zealand House
80 Haymarket
London
SW1Y 4TE

CCS Ref: SO14048

Department Ref: RM4129 L0495

9 November 2015

Dear **REDACTED**,

Re: Award of Contract Variation for Evaluation of Social Action and Carers Fund

Crown Commercial Service are writing to inform you of Cabinet Office's intention to vary the existing contract for evaluation of social action and carers fund with your organisation, contract reference RM4129 L0495. This contract was originally varied 09 March 2015, and this letter further varies the contract. The conditions of this variation are:

- The contract end date is now 01/06/2016
- The contract will be extended to include the survey extensions and project management fees plus a combination of other options to be agreed between TSIP and Cabinet Office following discussion with providers, up to a maximum value of £104,415 excl. VAT
- The payment tranches will now be structured as follows (prices excl. VAT):
 - Tranche 1, October to December 2014: **REDACTED**
Participation in interview panel; set up of processes for evaluation
 - Tranche 2, January to March 2015: **REDACTED**
Received first set of baseline data from grantees (excl. Westbank)
 - Tranche 3, April to June 2015: **REDACTED**
Received all baseline data from grantees (incl. Westbank)
 - Tranche 4, July to October: **REDACTED**
Delivery of interim report
 - Tranche 5, November to December 2015: **REDACTED**
Receive first set of transition data and plans for qualitative work
 - Tranche 6, January to March 2016: **REDACTED**
Receive all transition data and qualitative work.
 - Tranche 7: April to June 2016: **REDACTED**
Delivery of full report
- British Red Cross, Parkinson's UK and Age UK Buckinghamshire will be evaluated between January 2015 and the end of November 2015.
- Carers Trust Cambridgeshire, Westbank, Thirsk and Shared Lives will now be evaluated between January 2015 and March 2016.

- British Red Cross, Parkinson's UK and Age UK Buckinghamshire will use a pre and post design without a control group. Carers Trust Cambridgeshire, Thirsk, and Shared Lives will also use a pre and post design without a control group. In addition TSIP will undertake qualitative process evaluation with these grantees. The provider will implement a wait-list randomised control trial until November 2015 after which point they will undertake qualitative process evaluation with this grantee.
- The provider is now required to produce a final report by 1st June 2016.

All other terms and conditions of the contract remain unchanged.

I would be grateful if you can sign two copies of this letter, confirming your acceptance of this contractual change, and return these within 7 (seven) working days to the contract lead:

REDACTED

1 Horse Guards Road, London, SW1A 2HQ

Should you wish to discuss this matter, please do not hesitate to contact me on the details below.

Yours sincerely

REDACTED

Procurement Management

Customer Operations CCS Managed Service

D REDACTED

E REDACTED

The Social Innovation Partnerships accept the terms of the contract variation as set out in this award letter.

Name of Organisation: The Social Innovation Partnership

Authorised Signatory (print): _____

Signature: _____

Date: _____

Name of Department: Cabinet Office

Authorised Signatory (print): _____

Signature: _____

Date: _____