



Crown
Commercial
Service

**Technology Products 2 Agreement RM3733
Framework Schedule 4 - Annex 1**

Order Form 01

In this Order Form, capitalised expressions shall have the meanings set out in Call Off Schedule 1 (Definitions), Framework Schedule 1 or the relevant Call Off Schedule in which that capitalised expression appears.

The Supplier shall supply the Goods and/or Services specified in this Order Form to the Customer on and subject to the terms of the Call Off Contract for the duration of the Call Off Period.

This Order Form should be used by Customers post running a Further Competition Procedure under the Technology Products 2 Framework Agreement ref. RM3733.

The Call Off Terms, referred to throughout this document, are available from the Crown Commercial Service website at <http://ccs-agreements.cabinetoffice.gov.uk/contracts/rm3733>



Section A General information

This Order Form is issued in accordance with the provisions of the Technology Products 2 Framework Agreement RM3733.

Customer details

Customer organisation name

Defra - APHA

Billing address

Your organisation's billing address - please ensure you include a postcode

Customer representative name

The name of your point of contact for this Order

Customer representative contact details

Email and telephone contact details for the Customer's representative

Supplier details

Supplier name

The Supplier organisation name, as it appears in the Framework Agreement
Softcat PLC

Supplier address

Supplier's registered address
Softcat PLC (Head Office), Fieldhouse Lane, Marlow, Buckinghamshire, SL7 1LW

Supplier representative name

The name of the Supplier point of contact for this Order

Supplier representative contact details

Email and telephone contact details of the supplier's representative

Order reference number

A unique number provided by the supplier at the time of quote
FRM00034875



Section B

Overview of the requirement

Framework Lot under which this Order is being placed

Tick one box below as applicable

- | | |
|---|-------------------------------------|
| 1. HARDWARE | ☐ |
| 2. SOFTWARE | ☒ |
| 3. COMBINED SOFTWARE AND HARDWARE REQUIREMENTS | ☐ |
| 4. INFORMATION ASSURED PRODUCTS | ☐ |
| 5. VOLUME HARDWARE REQUIREMENTS (DIRECT FROM OEM) | ☐ |

Customer project reference

Please provide a project reference, this will be used in management information provided by suppliers to assist CCS with framework management

ecm_54822 Project 26223

Call Off Commencement Date

The Call Off Commencement Date is the date on which the Call Off Contract is formed – this should be the date of the last signature on Section E of this Order Form

29/03/2019

Call Off Contract Period (Term)

A period in Months which does not exceed 60 Months (5 years) - leave blank if this is a simple transactional Goods purchase. Where established as an initial and extension period complete the fields below

N/A

Call Off Initial Period Months

12 Months

Call Off Extension Period (Optional) Months

Up to 4 additional 12 Month periods

Specific Standards or compliance requirements

Include any conformance or compliance requirements with which the Goods and/or Services must meet

Manufacturers standards



Section C

Customer Core Goods and/or Services Requirements

Please provide details of all Goods and/or Services required (including any items which are considered business critical) including the locations where the supplier will be required to deliver the service/s Ordered.

Goods and/or Services

To include where relevant Packing/Packaging

Tableau Creator Online, Online Explorer, Online Viewer Subscriptions including support

Warranty Period, if applicable

29/04/2019

Location/Site(s) for Delivery

Dates for Delivery of the Goods and/or the Services

29/03/2019

Software List product details under each relevant heading below

Supplier Software

N/A

Third Party Software

Annual subscription to
Tableau Creator Online
Licence including support –
Quantity 3

Annual subscription to
Tableau Online Explorer
Licence including support –
Quantity 5

Annual subscription to
Tableau Online Viewer
Licence including support –
Quantity 100

Maintenance Agreement

Included in subscription

Additional Clauses (see Annex 3 of Framework Schedule 4) Tick as required

Alternative Clauses

Scots Law
Or

☐

Additional Clauses

Tick one box below as applicable

A: Termed Delivery – Goods

☐

Optional Clauses

Tick any applicable boxes below

C: Due Diligence

☐



Northern Ireland Law	☐	B: Complex Delivery – Solutions (includes Termed Delivery – Goods)	☐	D: Call Off Guarantee	☐
Non-Crown Bodies	☐	NB Both of the above options require an Implementation Plan which should be appended to this Order Form		E: NHS Coding Requirements	☐
Non-FOIA Public Bodies	☐			F: Continuous Improvement & Benchmarking	☐
				G: Customer Premises	☐
				H: Customer Property	☐
				I: MOD Additional Clauses	☐

Items licensed by the Customer to the Supplier (including any Customer Software, Customer Background IPR and Customer Data)

List below

N/A

Call Off Contract Charges payable by the Customer to the Supplier (including any applicable Milestone Payments and/or discount(s), but excluding VAT) and payment terms/profile including method of payment (e.g. Government Procurement Card (GPC) or BACS)

BACS

Is a Financed Purchase Agreement being used?

☐

N/A

If so, append to Call Off Schedule 2 as Annex A

Estimated Year 1 Call Off Contract Charges (£)

£ 16,889.87

For Orders with a defined Call Off Contract Period

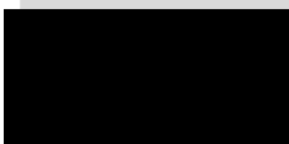
Section D

Supplier response

Suppliers - use this section to provide any details that may be relevant in the fulfilment of the Customer Order

Commercially Sensitive information

Supplier considers sensitive for the duration of an awarded Call Off Contract



Additional terms

- The Call-Off Contract will be available to Defra and its group companies.
- The supplier will provide separate invoices covering each new Order Form.



- Requests for new/additional licences will be either:
 - For 12 months, or
 - Pro-rated to the end of an existing businesses' licence period
- The licence numbers indicated below are indicative of the current requirements.
 - (Annual subscription to Tableau Creator Online Licence) including support Qty 3
 - (Annual subscription to Tableau Online Explorer Licence) including support Qty 5
 - (Annual subscription to Tableau Online Viewer Licence) including support Qty 100
 - (Annual subscription to Tableau Creator on-premise Licence) including support Qty 5
 - (Annual subscription to Tableau on-premise Explorer Licence) including support Qty 30
 - (Annual subscription to Tableau on-premise 8 core server Licence) including support Qty tbc
- There will be no limit on the quantity of additional licences purchased during the Term which may be called off by Defra as and when required.
- The supplier mark-up will remain the same for the duration of the Term.
- The Term can be extended on an annual basis to a maximum of 5 years.
- Any extension in the Term will be subject to the Customers internal processes and approvals.

Total contract value

Please provide the total contract value (for the Call Off Initial Period) as detailed in your response to the Customer's statement of requirements

£16,889.87



Section E

Call Off Contract award

This Call Off Contract is awarded in accordance with the provisions of the Technology Products 2 Framework Agreement RM3733.

The Supplier shall supply the Goods and/or Services specified in this Order Form to the Customer on and subject to the terms of this Order Form and the Call Off Terms (together referred to as “the Call Off Contract”) for the duration of the Call Off Contract Period.

SIGNATURES

For and on behalf of the Supplier

Name	
Job role/title	
Signature	
Date	

For and on behalf of the Customer

Name	
Job role/title	
Signature	
Date	