

TENDER: Leadership Development 2016

Responses to clarification questions – Issue 3 dated 1 September 2016

**PLEASE NOTE THAT THE RETURN DATE FOR THIS TENDER OPPORTUNITY IS
MONDAY 12 SEPTEMBER 2016 AT 1200 HOURS (NOON)**

Clarification Question	Response from Cotswold District Council
1. How many senior managers (strategic leaders and operational managers) does your organisation currently have and what percentage of them would be expected to attend these inputs?	Approx. 30 Strategic Leaders and Managers Approx. 30 Operational 80-100%
2. What are your expected research timeframes? And is this expected to be included in total costings	We feel our requirements are clearly outlined in section 3 of schedule 1. The anticipated timeframe of the project is 4/5 months (which should include research) and the costs are £20,000 to £30,000 but we would not wish tenderers be bound by this information provided any increase (time/cost) can be explained.
3. Is delivery of the programme expected to begin in early October, or is there flexibility to begin the programme delivery later in the year?	It is anticipated that the project will start as soon as possible however Section 3 in Schedule 1 advises that providers must not be bound by the timeframes provided and that any timings are explained within the proposal.
4. You've mentioned 'technology, community, etc.', could you provide more detail around these expectations?	Providers need to think wider than just the Leadership title and training element, this is about a legacy of sustainability. The latest thinking should incorporate other mediums for delivering the requirements of the brief.

<p>5. Are you looking to run separate Leadership & Management Development training for the three groups (Strategic Leaders & Managers, Operational Managers and Partnership People), or is the preference to deliver training/ workshops that are relevant to all groups?</p>	<p>As outlined in Section 2 of Schedule 1 the tender covers Strategic Leaders and Managers, and Operational Managers.</p> <p>Approx. 30 Strategic Leaders and Managers Approx. 30 Operational</p>
<p>6. How many people will be attending the training overall?</p>	<p>See question 1 and 5</p>
<p>7. How many sessions of the programme are you planning to run?</p>	<p>This will be dependent on the proposal and the method of delivery. We have no number in mind and would be influenced by the successful tender and proposal.</p>
<p>8. When would you like the training to start?</p>	<p>See question 3 above.</p>