

DPS Schedule 6 (Order Form and Order Schedules) Order Form

ORDER REFERENCE: PS25133 - Innovation Corridors and City-Region
Innovation Connections Research Project

THE BUYER: Advisory, Conciliation and Arbitration Service (Acas)

BUYER ADDRESS 11th Floor, 14 Westfield Avenue, Stratford,
London, E20 1HZ

THE SUPPLIER: Institute for Employment Studies

SUPPLIER ADDRESS: City Gate, 185 Dyke Road, Brighton, East Sussex,
BN3 1TL

REGISTRATION NUMBER: 00931547

DUNS NUMBER: N/A

APPLICABLE DPS CONTRACT

This Order Form is for the provision of the Deliverables and dated 05th July 2025

It's issued under the DPS Contract with the reference number RM6126 – Research and Insights for the provision of PS25118 – Training product impact evaluation framework design proposal.

DPS FILTER CATEGORY(IES):

Subject area: Workplace training / skills development

Research methods: Mixed method (qualitative and quantitative), Face-to-face, Online, Impact evaluation, Theory-based impact evaluation (incl. Theories of Change (ToC) and Logic Modelling)

Target Participants: Adult learners

Research location: England, Wales, Scotland

DPS Schedule 6 (Order Form and Order Schedules)

Crown Copyright 2021

ORDER INCORPORATED TERMS

The following documents are incorporated into this Order Contract. Where numbers are missing we are not using those schedules. If the documents conflict, the following order of precedence applies:

1. This Order Form including the Order Special Terms and Order Special Schedules.
2. Joint Schedule 1(Definitions and Interpretation) RM6126
3. DPS Special Terms
4. The following Schedules in equal order of precedence:
 - Joint Schedules for RM6126
 - Joint Schedule 2 (Variation Form)
 - Joint Schedule 3 (Insurance Requirements)
 - Joint Schedule 4 (Commercially Sensitive Information)
 - Joint Schedule 10 (Rectification Plan)
 - Joint Schedule 11 (Processing Data) Annex A
 - Order Schedules for PS25118
 - Order Schedule 2 (Staff Transfer) PART C&E
 - Order Schedule 4 (Order Tender)
 - Order Schedule 5 (Pricing Details)
 - Order Schedule 7 (Key Supplier Staff)
 - Order Schedule 20 (Order Specification)
5. CCS Core Terms (DPS version) v1.0.3
6. Joint Schedule 5 (Corporate Social Responsibility) RM6126
7. Order Schedule 4 (Order Tender)

No other Supplier terms are part of the Order Contract. That includes any terms written on the back of, added to this Order Form, or presented at the time of delivery.

ORDER SPECIAL TERMS

None

ORDER START DATE: Friday, 11th July 2025

ORDER EXPIRY DATE: Friday, 30th January 2026

ORDER INITIAL PERIOD: 7 months

DELIVERABLES

See details in Order Schedule 20 (Order Specification)

MAXIMUM LIABILITY

The limitation of liability for this Order Contract is stated in Clause 11.2 of the Core Terms.

DPS Schedule 6 (Order Form and Order Schedules)

Crown Copyright 2021

The Year 1 Charges used to calculate liability in the first Contract Year is £71,957.50
Excluding VAT.

ORDER CHARGES

See details in Order Schedule 5 (Pricing Details)

REIMBURSABLE EXPENSES

None

PAYMENT METHOD

Payment shall be made via BACS.

Invoices payable upon receipt of invoice and Purchase Order.

Payment shall be made on Acceptance of the Deliverables

BUYER'S INVOICE ADDRESS:

Acas National, 14 Westfield Avenue
Stratford, London, E20 1HZ

If you have a query regarding an outstanding payment please contact our accounts payable section either by email to finance@uksbs.co.uk or by telephone 01793-867204 between 09:00 and 17:00 Monday to Friday

BUYER'S AUTHORISED REPRESENTATIVE

[REDACTED]

BUYER'S ENVIRONMENTAL POLICY

Available online at: Environmental policy - GOV.UK (www.gov.uk)

BUYER'S SECURITY POLICY

Available online at: [Security policy framework: protecting government assets - GOV.UK](#)

SUPPLIER'S AUTHORISED REPRESENTATIVE

[REDACTED]

SUPPLIER'S CONTRACT MANAGER

[REDACTED]

PROGRESS REPORT FREQUENCY

Not applicable

PROGRESS MEETING FREQUENCY

Weekly progress meetings

KEY STAFF

[REDACTED]

DPS Schedule 6 (Order Form and Order Schedules)
Crown Copyright 2021

KEY SUBCONTRACTOR(S)

Not applicable

E-AUCTIONS

Not applicable

COMMERCIALLY SENSITIVE INFORMATION

Supplier's Commercially Sensitive Information

SERVICE CREDITS

Not applicable

ADDITIONAL INSURANCES

Not applicable

GUARANTEE

Not applicable

SOCIAL VALUE COMMITMENT

The Supplier agrees, in providing the Deliverables and performing its obligations under the Order Contract, that it will comply with the social value commitments in Order Schedule 4 (Order Tender)

