GatenbySanderson Ltd

14 King Street,

Leeds,

LS1 2HL

Attn: [Redacted]

tenders@gatenbysanderson.com

Date: 18/06/2021

Contract ref: CCHR20A56

Dear Sir/Madam,

**Award of contract for the The Provision of Executive Search services to Government Recruitment Service, on behalf of DEFRA and the Office for Environmental Protection**

Further to your submission of a bid for the above Procurement, on behalf of Cabinet Office (the “Authority”), I am pleased to inform you that you ranked first in our evaluation and therefore we would like to award the contract to you.

The attached appendix provides detailed feedback on your submission.

The call-off contract shall commence 22nd day of June 2021 and the Expiry Date will be 21st day of June 2022. The total contract value shall be [Redacted] Ex-Vat.

This procurement activity was a Call Off under Commercial Agreement RM6002 Permanent Recruitment Solutions, Lot 7 – Executive Search and the Commercial Agreement Terms and Conditions shall apply. A copy of the contract is provided with this Award Letter and includes those terms and conditions.

Please sign the Call-Off Contract Terms and Conditions (Attachment 5) and forward to the Procurement Lead electronically via the e-Sourcing Suites’ messaging service by 16:00 Monday 21st June 2021. You are reminded that no engagement with the Contracting Authority is permitted until a copy of the signed contract is received.

A copy signed on behalf of the Contracting Authority will be returned for your records.

Should you have any queries regarding this or any other matter please do not hesitate to contact me.

Yours faithfully,

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| Signed for and on behalf of Cabinet Office (and DEFRA) | |
| [Redacted] Sourcing Specialist |  |
| Signature:  [Redacted] |  |
| Date: 18/06/2021 |  |