

DPS Schedule 6 (Order Form and Order Schedules)

Order Form

ORDER REFERENCE: **Project_8463**

THE BUYER: **Department for Education**

BUYER ADDRESS **Department for Education
Sanctuary Buildings
Great Smith Street
London
SW1P 3BT**

THE SUPPLIER: **ICF Consulting Services Ltd (ICF)**

SUPPLIER ADDRESS: **Riverscape, 10 Queen Street Place, London,
EC4R 1BE**

REGISTRATION NUMBER: **4161656**

DUNS NUMBER: **221428324**

DPS SUPPLIER REGISTRATION SERVICE ID: **n/k**

APPLICABLE DPS CONTRACT

This Order Form is for the provision of the Deliverables and dated **22 November 2023**.

It's issued under the DPS Contract with the reference number **RM6126 CCS Research & Insights Marketplace DPS** for the provision of **Evaluation of the SEND and AP Change Programme**.

DPS FILTER CATEGORY(IES):
Quantitative, Qualitative, SEN

ORDER INCORPORATED TERMS

The following documents are incorporated into this Order Contract. Where numbers are missing we are not using those schedules. If the documents conflict, the following order of precedence applies:

1. This Order Form including the Order Special Terms and Order Special Schedules.
2. Joint Schedule 1(Definitions and Interpretation) **RM6126 CCS Research & Insights Marketplace DPS**



DPS Joint Schedule 1
- Definitions v1.0.pdf

3. DPS Special Terms
4. The following Schedules in equal order of precedence:
 - Joint Schedules for **RM6126 CCS Research & Insights Marketplace DPS**

- Joint Schedule 1 is covered in '2.' Above
- Joint Schedule 2 (Variation Form)



DPS Joint Schedule 2
- Variation Form v.1.0

- Joint Schedule 3 (Insurance Requirements)



DPS Joint Schedule 3
- Insurance Requirem

- Joint Schedule 4 (Commercially Sensitive Information)



DPS Joint Schedule 4
- Commercially Sensit

- Joint Schedule 5 is covered in '6.' below
- Joint Schedule 6 (Key Subcontractors)



DPS Joint Schedule 6
- Key Subcontractors '

- Joint Schedule 10 (Rectification Plan)



DPS Joint Schedule
10 - Rectification Plan

- Joint Schedule 11 (Processing Data)



DPS Joint Schedule
11 - Processing Data

- Order Schedules for **Project_8463**

- Order Schedule 1 (Transparency Reports)



DPS Order Schedule
1 - Transparency Rep

- Order Schedule 2 (Staff Transfer)



DPS Order
Schedule 2 - Staff Tr

- Order Schedule 4 (Order Tender)



DPS Order Schedule
4 - Order Tender v1.0

- Order Schedule 5 (Pricing Details)



DPS Order Schedule
5 - Pricing Details v1.0

- Order Schedule 7 (Key Supplier Staff)



DPS Order Schedule
7 - Key Supplier Staff

- Order Schedule 8 (Business Continuity and Disaster Recovery)



DPS Order Schedule
8 - Business Continuit

- Order Schedule 9 (Security)



DPS Order Schedule
9 - Security v1.1.docx

- Order Schedule 10 (Exit Management)



DPS Order Schedule
10 - Exit Management

- Order Schedule 15 (Order Contract Management)



DPS Order Schedule
15 - Order Contract M

- Order Schedule 18 (Background Checks)



DPS Order Schedule
18 - Background Chec

DPS Schedule 6 (Order Form and Order Schedules)

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- Order Schedule 20 (Order Specification)



DPS Order Schedule
20 - Specification v1.0

5. CCS Core Terms (DPS version) v1.0.3



RM6126 DPS Core
Terms v1.0.pdf

6. Joint Schedule 5 (Corporate Social Responsibility)



DPS Joint Schedule 5
- Corporate Social Res

- 7. Order Schedule 4 (Order Tender), as long as any parts of the Order Tender that offer a better commercial position for the Buyer (as decided by the Buyer) take precedence over the documents above

No other Supplier terms are part of the Order Contract. That includes any terms written on the back of, added to this Order Form, or presented at the time of delivery.

ORDER SPECIAL TERMS

The following Special Terms are incorporated into this Order Contract:



Special Terms -
Research updated Sep

Special Term 1. Safeguarding Children and Vulnerable Adults

Special Term 2. Project outputs

Special Term 3. Departmental Security Standards for Business Services
and ICT Contract

Special Term 4. Indexation

ORDER START DATE: **22 November 2023**

ORDER EXPIRY DATE: **1 September 2025**

ORDER INITIAL PERIOD: **1 year and 9 months**, with the option to
extend subject to internal approvals.

DELIVERABLES

See details in Order Schedule 20 (Order Specification)

MAXIMUM LIABILITY

RM6126 - Research & Insights DPS
Project Version: v1.0
Model Version: v1.3

DPS Schedule 6 (Order Form and Order Schedules)

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The limitation of liability for this Order Contract is stated in Clause 11.2 of the Core Terms.

The Estimated Year 1 Charges used to calculate liability in the first Contract Year is

██████████

ORDER CHARGES

Total Project expenditure shall not exceed **£634,550** exclusive of VAT.

See details in Order Schedule 5 (Pricing Details)

REIMBURSABLE EXPENSES

None

PAYMENT METHOD

Payment by completion of work against milestones included within this contract

BUYER'S INVOICE ADDRESS:

Department for Education, Sanctuary Buildings, Great Smith Street,
London SW1P 3BT

Invoices must be submitted in pdf format, state the Purchase Order number
(provided separately to this form), and sent via email to ██████████

BUYER'S AUTHORISED REPRESENTATIVE

██████████

Senior Social Researcher

██████████

Department for Education

Bishopsgate House

Darlington

DL1 5QE

BUYER'S ENVIRONMENTAL POLICY

Available on request

BUYER'S SECURITY POLICY

Available on request

SUPPLIER'S AUTHORISED REPRESENTATIVE

██████████

Project Manager

██████████

Riverscape, 10 Queen Street Place, London, EC4R 1BE

SUPPLIER'S CONTRACT MANAGER

██████████

Contracts Manager, Europe & Asia

██████████

Riverscape, 10 Queen Street Place, London, EC4R 1BE

PROGRESS REPORT FREQUENCY

Weekly

PROGRESS MEETING FREQUENCY

RM6126 - Research & Insights DPS

Project Version: v1.0

Model Version: v1.3

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Weekly

KEY STAFF

See Order Schedule 7

KEY SUBCONTRACTOR(S):

RSM UK CONSULTING LLP

25 Farringdon Street

London

United Kingdom

EC4A 4AB

BMG Research LTD

Spring Lodge

172 Chester Road

Helsby

Cheshire

United Kingdom

WA6 OAR

E-AUCTIONS

Not applicable

COMMERCIALLY SENSITIVE INFORMATION

See Joint Schedule 4

SERVICE CREDITS

Not applicable

ADDITIONAL INSURANCES

Not applicable

GUARANTEE

Not applicable

SOCIAL VALUE COMMITMENT

The Supplier agrees, in providing the Deliverables and performing its obligations under the Order Contract, that it will comply with the social value commitments in Order Schedule 4 (Order Tender)

DPS Schedule 6 (Order Form and Order Schedules)

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For and on behalf of the Supplier:		For and on behalf of the Buyer:	
Signature:	██████████	Signature:	██████████
Name:	██████████	Name:	██████████
Role:	██████████	Role:	██████████
Date:	Nov 23, 2023	Date:	Nov 23, 2023