

Framework Schedule 6 (Order Form Template and Call-Off Schedules)

Order Form

CALL-OFF REFERENCE:	C306336 PRO6245 Employee Assistance Programme
THE BUYER:	UK Health Security Agency
BUYER ADDRESS	5th Floor, 10 South Colonnade, London, E14 4PU
THE SUPPLIER:	PAM Wellbeing Limited
SUPPLIER ADDRESS:	Holly House, 73-75 Sankey Street, Warrington, WA1 1SL
REGISTRATION NUMBER:	07475231
DUNS NUMBER:	21-703-1036
SID4GOV ID:	25998

APPLICABLE FRAMEWORK CONTRACT

This Order Form is for the provision of the Call-Off Deliverables and dated 14/10/2024.
It's issued under the Framework Contract with the reference number RM6182 for the provision of an Employee Assistance Programme.

CALL-OFF LOT(S):
Lot 3 – Employee Assistance Programme

CALL-OFF INCORPORATED TERMS
The following documents are incorporated into this Call-Off Contract. Where numbers are missing we are not using those schedules. If the documents conflict, the following order of precedence applies:

1. This Order Form including the Call-Off Special Terms and Call-Off Special Schedules.

Framework Schedule 6 (Order Form Template and Call-Off Schedules)

Crown Copyright 2020

2. Joint Schedule 1(Definitions and Interpretation) RM6182.
3. The following Schedules in equal order of precedence:
 - Joint Schedules for RM6182
 - Joint Schedule 2 (Variation Form)
 - Joint Schedule 3 (Insurance Requirements)
 - Joint Schedule 4 (Commercially Sensitive Information)
 - Joint Schedule 10 (Rectification Plan)
 - Joint Schedule 11 (Processing Data)
 - Joint Schedule 12 (Supply Chain Visibility)
 - Call-Off Schedules for RM6182
 - Call-Off Schedule 1 (Transparency Reports)
 - Call-Off Schedule 2 (Staff Transfer)
 - Call-Off Schedule 3 (Continuous Improvement)
 - Call-Off Schedule 5 (Pricing Details)
 - Call-Off Schedule 7 (Key Supplier Staff)
 - Call-Off Schedule 20 (Call-Off Specification)
4. CCS Core Terms (version 3.0.10)
5. Joint Schedule 5 (Corporate Social Responsibility) RM6182

No other Supplier terms are part of the Call-Off Contract. That includes any terms written on the back of, added to this Order Form, or presented at the time of delivery.

CALL-OFF SPECIAL TERMS

[None]

CALL-OFF START DATE: 1st October 2024

CALL-OFF EXPIRY DATE: 30th September 2027

CALL-OFF INITIAL PERIOD: 3 Years

CALL-OFF DELIVERABLES

See details in Call-Off Schedule 20 (Call-Off Specification)]

MAXIMUM LIABILITY

The limitation of liability for this Call-Off Contract is stated in Clause 11.2 of the Core Terms.

The Estimated Year 1 Charges used to calculate liability in the first Contract Year is £42,000 excluding VAT.

The estimated contract value is £126,000 excluding VAT.

Framework Schedule 6 (Order Form Template and Call-Off Schedules)

Crown Copyright 2020

CALL-OFF CHARGES

See details in Call-Off Schedule 5 (Pricing Details)]

REIMBURSABLE EXPENSES

None

PAYMENT METHOD

Current Payment Options: - Consolidated invoice accounts, 30 days paid via BACS.

Current Invoice Option: Weekly Consolidated invoice – 30-day settlement terms.

BUYER'S INVOICE ADDRESS:

Accounts Payable;

UK Health Security Agency,

Manor Farm Road,

Porton Down,

Salisbury,

SP4 0JG

UKHSA VAT No: GB888851648

[REDACTED]

BUYER'S AUTHORISED REPRESENTATIVE

[REDACTED]

[REDACTED]

[REDACTED]

BUYER'S ENVIRONMENTAL POLICY

[Environmental and sustainability policy - GOV.UK \(www.gov.uk\)](https://www.gov.uk/government/publications/environmental-policy-framework)

BUYER'S SECURITY POLICY

<https://www.gov.uk/government/publications/security-policy-framework>

SUPPLIER'S AUTHORISED REPRESENTATIVE

[REDACTED]

[REDACTED]

[REDACTED]

Holly House, 73-75 Sankey Street, Warrington, WA1 1SL

SUPPLIER'S CONTRACT MANAGER

[REDACTED]

[REDACTED]

[REDACTED]

Holly House, 73-75 Sankey Street, Warrington, WA1 1SL

Framework Ref: RM6182

Project Version: v1.0

Model Version: v3.6

Framework Schedule 6 (Order Form Template and Call-Off Schedules)
Crown Copyright 2020

PROGRESS REPORT FREQUENCY
On the first Working Day of each calendar month

PROGRESS MEETING FREQUENCY
Quarterly on the first Working Day of each quarter

KEY STAFF
Please see details in Call-Off Schedule 7 (Key Supplier Staff).

KEY SUBCONTRACTOR(S)
Not Applicable.


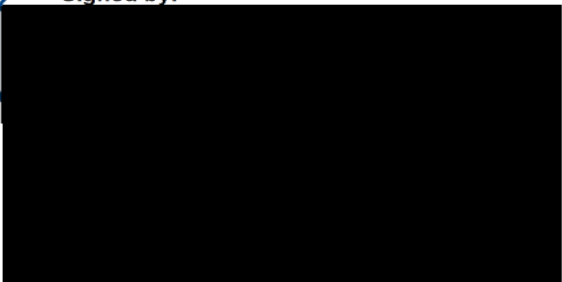
COMMERCIALLY SENSITIVE INFORMATION
Please see details in Joint Schedule 4 (Commercially Sensitive Information).

SERVICE CREDITS
Not applicable

ADDITIONAL INSURANCES
Not applicable.

GUARANTEE
Not applicable.

SOCIAL VALUE COMMITMENT
Not applicable.

<p>For and on behalf of the Supplier:</p> <p>DocuSigned by:</p>  <p>Date Signed: 25.10.2024</p>	<p>For and on behalf of the Buyer:</p> <p>Signed by:</p> 
-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	------------------------------------------------------------------------------------------------------------------------------------------------------