



**Crown
Commercial
Service**

Crown Commercial Service

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<https://www.gov.uk/ccs>

REDACTED

Finsbury Tower
103-105 Bunhill Row
Moorgate
London
EC1Y8LR

CCS Ref: SO15044

30th October 2015

Dear **REDACTED**

Re: Award of Contract Variation for RM4198 - L0646; CIMA Gateway Fastrack and CIMA Gateway Intensive Courses

Crown Commercial Service are writing to inform you of HM Treasury's intention to vary the existing contract for CIMA Gateway Fastrack and CIMA Gateway Intensive Courses with your organisation, contract reference RM4198 L0646. The conditions of this variation are:

- Two additional individuals to undertake the CIMA Training
- The total cost for this variation includes gateway study fees of £5,975 per individual, the exam fee of £115 per individual and the remaining course content fee of £4,500 per individual.

All other terms and conditions of the contract remain unchanged.

Please print and sign one (1) copy of this letter and send an electronic copy to the Crown Commercial Service via e-mail to managedprocurementservice@crownccommercial.gov.uk and via one (1) copy to the address below by close of play Wednesday 4th November 2015.

REDACTED, HM Treasury, 2nd floor Red, 1 Horse Guards Road, London, SW1A 2HQ.

Should you wish to discuss this matter, please do not hesitate to contact me on the details below.

Yours sincerely

REDACTED

Crown Commercial Service Managed Service

Tel: 0207 276 8886

E-mail: **REDACTED**

Kaplan accept the terms of the contract variation as set out in this award letter.

Name of Organisation: HM Treasury

Authorised Signatory (print): _____

Signature: _____

Date: _____

Name of Department: Kaplan

Authorised Signatory (print): _____

Signature: _____

Date: _____