

RM971 NON MEDICAL NON CLINICAL

PART 1 – TEMPLATE ORDER FORM

ORDER FORM

THE SUPPLY OF NON MEDICAL NON CLINICAL (NMNC) TEMPORARY AND FIXED TERM STAFF FRAMEWORK AGREEMENT: RM971

FROM: The Care Quality Commission

CUSTOMER	Care Quality Commission
SERVICE ADDRESS	Care Quality Commission 151 Buckingham Palace Road SW1W 9SZ
INVOICE ADDRESS(if different)	Care Quality Commission T70 Payables F175 Phoenix House Topcliffe Lane Wakefield West Yorkshire WF3 1WE
CONTACT REFERENCE	Authoriser Name: [REDACTED] Tel: [REDACTED] e-mail: [REDACTED]
ORDER NUMBER	TBC
ORDER DATE	25/02/2019

TO: Investigo Ltd

SERVICE PROVIDER	Investigo Ltd
SERVICE PROVIDER'S ADDRESS	One Broadgate London EC2M 1QS
ACCOUNT MANAGER	Name: [REDACTED] Address: Investigo Ltd One Broadgate London EC2M 1QS Tel: [REDACTED] E-mail: [REDACTED]

PART 1: SERVICE REQUIREMENT

PART 1.1: SERVICE AND DELIVERABLES REQUIRED:

Digital Delivery Manager

- Support the delivery and management of complex Government Digital Service projects and programmes
- Deliver user centred service design practices, Government Digital Service Standards and the assessment process
- Support the delivery and management of large-scale agile projects, including organisational design and change management
- Challenge and remove any unnecessary barriers to service delivery

<ul style="list-style-type: none"> • Lead a collaborative, dynamic planning process - prioritising the work that needs to be done against the capacity and capability of multidisciplinary teams • Deliver formal and informal project reporting at a senior level. 	
RM971 LOT:	5
ADDITIONAL REQUIREMENTS:	n/a
PART 1.2: ANTICIPATED DURATION OF CONTRACT 4 months – notice to terminate is 4 weeks by both parties.	
PART 1.3: MILESTONES AND KEY DELIVERABLES	
<p>Deliverables to be agreed with the customer in-line with their Agile sprint cycle.</p> <p>An electronic timesheet system will be used to accept delivery of days deployed and deliverables met.</p>	
PART 1.4: CHARGES PAYABLE BY CUSTOMER:	
<p>CQC WILL PAY INVESTIGO LTD A DAY RATE OF [REDACTED] BY BACS ON SUBMISSION OF A VALID INVOICE.</p> <p>Monthly consolidated invoices in arrears.</p>	
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DISCOUNTS APPLICABLE:	N/A
PART 1.5: ACCEPTANCE PRIOR TO PAYMENT	
Completion of an assignment checklist by Service Provider	
PART 2: CUSTOMER CONTRACTUAL REQUIREMENTS	
As per the terms of the framework	
PART 3: FURTHER-COMPETITION ORDER - ADDITIONAL REQUIREMENTS	
N/A	
PART 3.1: SUPPLEMENTAL REQUIREMENTS IN ADDITION TO CALL-OFF TERMS AND CONDITIONS:	
PART 3.2: VARIATIONS TO CALL-OFF TERMS AND CONDITIONS:	
PART 4: PERFORMANCE OF THE SERVICES AND DELIVERABLES	
PART 4.1: KEY PERSONNEL OF THE SERVICE PROVIDER TO BE INVOLVED IN THE SERVICES AND DELIVERABLES:	<p>[REDACTED]</p> <p>The Buyer is content to accept substitution of consultants from the Supplier during the term of the contract providing they are adequately experienced, skilled and qualified to take responsibility for Service Delivery</p>
PART 4.2: SUB-CONTRACTORS TO BE INVOLVED IN THE SERVICES AND DELIVERABLES:	
PART 5: CONFIDENTIAL INFORMATION	
PART 5.1: THE FOLLOWING INFORMATION SHALL BE DEEMED COMMERCIALY SENSITIVE INFORMATION OR CONFIDENTIAL INFORMATION:	

BY SIGNING AND RETURNING THIS ORDER FORM THE SERVICE PROVIDER AGREES to enter a legally binding contract with the Customer to provide to the Customer the Services specified in the Service Order Requirements set out in this Order Form [(together with where completed and applicable, the further-competition order (additional requirements))] incorporating the rights and obligations in the Call-Off Terms and Conditions set out in the Framework Agreement between the Service Provider and the Minister for the Cabinet Office.

FOR AND ON BEHALF OF THE SERVICE PROVIDER:

NAME:	
TITLE:	
SIGNATURE:	
DATE:	2

FOR AND ON BEHALF OF THE CUSTOMER:

NAME:	
TITLE:	
SIGNATURE:	
DATE:	

