|  |
| --- |
| Proc 90.0029Community Counselling - C387018 |
| Tenderer Declarations  |
|  |
|  |

|  |  |
| --- | --- |
| Name of Contracting Authority |  **Birmingham and Solihull Mental Health Commissioning** |
| Tender for | Community Counselling |
| Contract reference | C387018 |
| Return Deadline | 12.00 3rd November 2025  |

|  |  |
| --- | --- |
| **Supplier name** | [Insert] |
| **Tender name** | Community Counselling |
| **Tender reference** | C387018 |

1. Acceptance of Terms and Conditions
2. Our organisation confirms that the information provided to The Authority in reference to this competitive process is fully correct to the best knowledge at the time of submission.

Yes No

1. If you have answered no to the above please provide details in the box below; if the changes are materially different then The Authority may require the tendered to resubmit the supplier questionnaire. Please note that if changes affect the original response to any exclusionary questions or grounds, the tenderer may be disqualified. Any changes to discretionary exclusion grounds will be considered, however The Authority still reserve the right to exclude the tenderer if it considers there is a material change.

|  |
| --- |
| Response (maximum 2000 Characters) |
|  |

Confirmation that our organisation accepts the Terms and Conditions and Call-Off Order Form as set out in [insert document reference]. This is a pass/fail question. YES = Pass, NO = Fail.

By answering YES, Tenderers are confirming that these documents have been downloaded and read and that they accept the terms set out in these documents as published by The Authority, in full and without amendment.

|  |
| --- |
| Response |
| Yes No |

1. Conflicts of interest
2. Tenderers and their officers have a continuing duty to disclose actual or potential conflicts of interest in respect of themselves and, any staff of the Tenderer, any consortium member, and/or any sub-contractor relating to this tender process and/or the performance of the Contract if the Tenderer were a Service Provider.
3. Please describe any (actual or potential) conflicts of interest that the Tenderer has identified and how these will be managed. In the event that no actual or potential conflicts of interest are included in this section of the document, the Tenderer will be deemed to have warranted and represented that no actual or potential conflicts of interest exist.

|  |
| --- |
| Response (maximum 2000 Characters) |
|  |

Tenderers are reminded that failure to identify material conflicts of interest (actual or potential) may lead to rejection of its tender response.

For the avoidance of doubt the circumstances where a conflict of interest arise include (but are not limited to) where the Tenderer and/or any relevant body or person connected with the Tenderer and/or this procurement process and/or the Tenderer’s Tender submission have, directly or indirectly, a financial, economic or other personal interest which might be perceived to compromise their impartiality and independence in the context of this procurement procedure.

Where The Authority becomes aware of any conflict of interest arising or at risk of arising in respect of a Tenderer, any staff of the Tenderer, any consortium member, and/or any sub-contractor relating to this tender process and/or the performance of the Contract if the Tenderer were a Service Provider (whether as notified by a Tenderer in accordance with these Tender Declarations or otherwise) then The Authority shall:

* + - 1. assess such conflict of interest and consider if it distorts competition or otherwise undermines the equal treatment of Tenderers; and
			2. where, in its absolute discretion, The Authority considers that a conflict of interest does distort competition or otherwise undermines the equal treatment of Tenderers it may direct a Tender to take such measures as The Authority shall determine as a condition of continued participation in the tender process or may exclude that Tenderer from further participation in this procurement process.
1. Is there information included within their Tender submission that the Tenderer considers to be confidential and commercially sensitive and exempt from disclosure under the Freedom of Information Act 2000?

For further guidance Tenderers are referred to Section 2.9 of Document 1 of the ITT Pack.

1. Commercially sensitive information:

|  |  |  |
| --- | --- | --- |
| Information considered confidential | Reason for FoIA exemption sought(Include paragraph reference) | Period exemption is sought(Months) |
|  |  |  |
|  |  |  |
|  |  |  |

1. Declaration of Completion

Please complete the following. Tenderers must ensure that all requested information is fully completed and in the format required (if permitted formats are specified). Failure to do so may result in the Authority rejecting this Tender:

|  |
| --- |
| I certify that the information supplied in these Tender Declarations are accurate to the best of my knowledge and belief.I also declare that I am authorised by the under mentioned organisation to supply the information given above and that, at the date of signing, the information given is a true and accurate record. |
| Name |  |
| Date |  |
| Company Name |  |
| **Signature** |  |

**Tenderers are reminded that The Authority may reject this Tender if there is a failure to answer all relevant questions fully or false/misleading information is provided or information is not provided in the format required (if permitted formats are specified).**