

Our ref: itt_3274

PA Consulting Services Limited
123 Buckingham Palace Road
London
SW1W 9SRHighways England
Bridge House
1 Walnut Tree House
Guildford
Surrey, GU1 4LZDirect Line: **Redacted**

19 September 2017

RESTRICTED – COMMERCIAL**RM1502 CONSULTANCY ONE FRAMEWORK
CONSULTANCY SUPPORT FOR RIS 2 AND OPERATIONAL EXCELLENCE IN
OPERATIONS**

Dear Sir/Madam,

On behalf of Highways England Company Limited, I am authorised to increase and extend the contract period from the 30 November 2017 to 31 January 2018. This extension is agreed as detailed in the original contract scope.

The approved budget for this request for the period is £469,000 (excluding VAT), the overall budget for this contract is £1,427,000 and will not be exceeded without Procurement approval.

Please accept this letter as **Appendix 3: (Variations and/or supplements to the Call-Off Terms)** of the Letter of Appointment.

The project sponsor is **Redacted** who can be contacted on **Redacted**.

I would be grateful if you would confirm your receipt and understanding of this letter by signing and returning the attached acknowledgement slip to me.

You should note Highways England will not pay for any work outside the scope of this contract unless it has been authorised by the Procurement Team.

Invoices should be forwarded direct to Highways England, The Cube, Payments Team, 11th Floor, 199 Wharfside Street, Birmingham, West Midlands, B1 1RN.

Yours sincerely

Redacted
Commercial & Procurement Directorate.

Please complete and return to the address above (retaining the original copy of this letter for your records).

**RM1502 CONSULTANCY ONE FRAMEWORK
CONSULTANCY SUPPORT FOR RIS 2 AND OPERATIONAL EXCELLENCE IN
OPERATIONS**

I acknowledge receipt and understanding of this letter.

Name:

Signed:

Dated:

Company Stamp/Address: