

CONTRACT ORDER FORM

This Contract Order Form is issued in accordance with the provisions of the Apprenticeship Training Provider Dynamic Marketplace (DMP) Agreement for the provision of **Science & Engineering Profession L7 Systems Engineer Apprenticeship Training Services**.
Dated 13th January 2020.

The Supplier agrees to supply the Goods and/or Services specified below on and subject to the terms of this Contract.

For the avoidance of doubt this Contract consists of the terms set out in this Contract Order Form and the Contract Terms

Order Number	CS19412
From	The Department for Business, Energy and Industrial Strategy of 1 Victoria Street, London, SW1H 0ET ("Customer")
To	Cranfield University of College Road, Cranfield, Bedfordshire, MK43 0AL ("Supplier")

1. CONTRACT PERIOD

1.1	Commencement Date	13 th January 2020
1.2	Expiry Date (Apprenticeship programme completion date / End Point Assessment completion date)	There are potentially two intakes for 2020, January and September, with potential for further intakes in January and September 2021. Intake dates may vary. Expiry date for new apprentices starting this apprenticeship will be 30 th December 2021. There is potential for the contract to be extended for 12 months.

2. SERVICES REQUIRED

2.1	Services Required. APPRENTICESHIP TRAINING PROVIDER SERVICES / END POINT ASSESSOR SERVICES / BOTH. LOCATION APPRENTICESHIP TYPE AND SPECIFIC APPLICABLE INSTITUTE FOR APPRENTICESHIPS STANDARD	As part of the GSE profession strategy and the long-term commitment to capability and skills, the Profession has been working hard to address critical skills gaps and identify opportunities to develop science and engineering talent across the profession and within the civil service. Part of the work to address these gaps across the profession is through training and development opportunities to upskill and raise the profile of scientists and engineers in government. To help address skills gaps and support further development of the Profession's members we require a supplier to deliver the Level 7 Systems Engineer Apprenticeship to staff within the Government Science and Engineering Profession.
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	<p>NUMBER OF STUDENTS</p> <p>CLASS BASED</p> <p>ADDITIONAL SERVICES</p>	<p>The apprenticeship programme should be suitable for science and engineering professionals working in multi-disciplinary teams across a range of industries.</p> <p>The apprenticeship programme should include a Masters in Systems Engineering qualification, and allow for professional accreditation through the International Council on Systems Engineering (INCOSE). The programme should be designed to prepare students for the professional practice system engineering roles in multi-disciplinary teams across a range of industries and give engineering professionals the chance to develop their leadership skills, and effectively solve a range of organisational and technical challenges, creating value for their team and government as a whole.</p> <p>The learning should be aligned to the Level 7 systems engineer apprenticeship standard https://www.instituteforapprenticeships.org/apprenticeship-standards/systems-engineer/</p> <p>The supplier must be registered on the Register of Apprenticeship Training Providers and will have responsibility for appointing an approved End Point Assessment Organisation.</p> <p>Payments for the apprenticeship and End Point Assessment will be paid to the appointed supplier through the BEIS Apprenticeship Service Account. No payments will be made from BEIS to the End Point Assessment Organisation.</p> <p>BEIS, as head of the profession, will be managing this contract centrally with Cranfield University on behalf of external governmental/public sector departments and Arms-Length Bodies (known as "Collaborative Parties") who may have a requirement for this qualification throughout the contract term.</p> <p>Those Collaborative Parties who wish to take up the opportunity to contract with Cranfield for this requirement will have independent Contract Order Forms with Cranfield as is required under ESFA funding rules.</p> <p>A list of the potential Collaborative Parties who may require this qualification during the contract period are as below:</p>
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3. CONTRACT PERFORMANCE

3.1	Required Apprenticeship Standard	Level 7 Systems Engineer Apprenticeship
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3.1	Quality Standards	Continued adherence to the relevant Institute for Apprenticeships industry standard. (www.instituteforapprenticeships.org/) Maintained ESFA registration and accreditation. General industry good practice
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4. PAYMENT

4.1	Contract Charges	The total contract value shall not exceed £201,000.00 excluding VAT as per the breakdown below: Year one: £67,000.00 ex VAT (based on 4 apprentices) Year two: £134,000.00 ex VAT (based on 8 apprentices) £16,750.00 ex VAT per apprentice undertaking the Level 7 Systems Engineer apprenticeship. Cost of individual apprenticeship £15,000.00, Cost of End Point Assessment, £1,750.00. Total apprenticeship cost, £16,750.00 payable to Cranfield via the applicable Apprenticeship Service Account.
4.2	Payment terms/Profile	Payment to be made in accordance with the current in force ESFA funding rules. Further additional terms in Annex 2 of Contract Schedule 3
4.3	Customer billing address	Payment via the BEIS Apprenticeship Service Account (Levy funding). Customer to insert contact for Apprenticeship Service Account.

5. LIABILITY AND INSURANCE

5.1	Suppliers limitation of Liability	In Clause 25 of the Contract Terms
5.2	Insurance	(Clause 26 of the Contract Terms): Professional Indemnity Insurance cover of £1 million any one claim. Public Liability Insurance cover of £1 million any one claim. Employers Liability insurance cover of £5 million any one claim.

FORMATION OF CONTRACT

By signing and completing this Contract Order Form the Supplier and the Customer agree to enter into a binding contract governed by the terms of this Contract Order Form and the attached terms and conditions.









































