



Department
for Environment
Food & Rural Affairs



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29th November 2021

COMMERCIAL IN CONFIDENCE

Farm and Land Management Advice Framework (contract ecm_63081)

Farm and Land Management Advice Framework Theme:	Theme 1 – Water Quality and Protection including Water Framework Directive Theme 2 – Air Quality and Ammonia Reduction Directive
Mini-Contract Title:	Catchment Sensitive Farming: One-to-one Advice Programme
Mini-Contract Reference:	FaLMA/CSFWM004

IT IS AGREED as follows:

As per the mini-tender Request for Quotation, the delivery of Catchment Sensitive Farming in the West Midlands Lot will commence on the 30th November 2021. Activities and payment details are summarised below.

Table 1

Activity Type	Delivery Deadline	Funding Source	No. of Units	Unit Cost (£s exc VAT)	Total Cost (£s exc VAT)
WQ1/C: Farm Infrastructure Audits	31/05/2022	GiA	■	■	■
WQ1/D: Slurry/Manure/Silage Handling & Storage	31/05/2022	GiA	■	■	■
WQ1/E: Water Pathway Management	31/05/2022	GiA	■	■	■
WQ1/H: Soil Husbandry	31/05/2022	GiA	■	■	■
WQ1/J: Pesticide Filling/ Wash-down Facilities & Biobed/Biofilter Design	31/05/2022	GiA	■	■	■

WQ1/K: Maximising Countryside Stewardship Opportunities Through CSF	31/05/2022	GiA	■	■	■
WQ1/Q: Soil and Nutrient Management Plan	31/05/2022	GiA	■	■	■
WQ1/U: Assessment and Monitoring of Soil Health	31/05/2022	GiA	■	■	■
WQ1/W: Woodland for Water and Air	31/05/2022	GiA	■	■	■
AQ1/A: Conserving Nitrogen Through Reducing Ammonia Emissions & Nitrate Losses	31/05/2022	GiA	■	■	■
AQ1/B: Livestock Nutrient Planning. Animal Nutrition to Reduce Losses of Nutrients and Ammonia to the Environment	31/05/2022	GiA	■	■	■
WQ1a/M1: Standard Soil Sampling With No Interpretation For Standard Agricultural Soil Analysis	28/02/2022	GiA	■	■	■
WQ1a/M6: Standard Soil Sampling, Assessment of Soil Biological Activity/Soil Health with No Interpretation	28/02/2022	GiA	■	■	■
Grand Total					113,560

The Service Provider shall deliver the Services in accordance with the details specified in the following documents:

1. The mini-tender Request for Quotation dated 2nd November 2021.
2. The mini-tender specification issued in support of the Request for Quotation.
3. The mini-tender submission of the Service Provider submitted to Bravo on 16th November 2021
4. The delivery milestones as set out in Annex A to this Work Order.

If there is any conflict between the documents referred to above or the terms of the Framework Agreement, the conflict shall be resolved in accordance with the following order of precedence:

1. This Work Order (including Annex A).
2. The mini-tender specification issued by Natural England as referred to above.
3. The Framework Agreement.
4. The mini-tender submission of the Service Provider as referred to above.

All other terms and conditions are as per the main framework contract. The final claim should be submitted by 12/07/2022 (within 6 weeks of the mini-contract delivery end date).

The offer comprised in the Award Letter shall be deemed to be accepted by the Contractor on receipt by the Customer of the Contractor's notification of acceptance via Bravo within 7 days of the date of the Award Letter.

Yours sincerely



Category Officer
Defra group Commercial

Annex A: Delivery Milestones

Deadline	Activity
26/11/2021	Inception Meeting to be held. 140 of the total contact names to be provided by the CSF Team.
30/11/2021	Delivery of one-to-one visits to commence.
31/12/2021	25 of 157 one-to-one visits to be delivered and reports sent to farmers.
31/01/2022	57 of 157 one-to-one visits delivered and reports sent to farmers.
18/02/2022	All 157 contact names to be provided by the CSF Team.
28/02/2022	All soil sampling to be completed.
28/02/2022	85 of 157 one-to-one visits delivered and reports sent to farmers.
31/03/2022	115 of 157 one-to-one visits delivered and reports sent to farmers.
30/04/2022	140 of 157 one-to-one visits delivered and reports sent to farmers.
31/05/2022	All 157 one-to-one visits delivered and reports sent to farmers.
12/07/2022	Final claim submitted.

Schedule 1: PROCESSING, PERSONAL DATA AND DATA SUBJECTS

1. This Schedule shall be completed by the Authority, who may take account of the view of the Contractor, however the final decision as to the content of this Schedule shall be with the Authority at its absolute discretion.
2. The contact details of the Authority Data Protection Officer are:
[REDACTED]@defra.gsi.gov.uk
3. The contact details of the Contractor Data Protection Officer are:
[REDACTED]@genusplc.com
4. The Contractor shall comply with any further written instructions with respect to processing by the Authority.
5. Any such further instructions shall be incorporated into this Schedule.

Data Processing descriptor	Narrative
Identity of the Controller and Processor	The Parties acknowledge that for the purposes of the Data Protection Legislation, the Authority is the Controller and the Contractor is the Processor in accordance with Clause E2.1.
Subject matter of the processing	The processing is needed in order to ensure that the Processor can effectively deliver the services required by the contract to provide.
Duration of the processing	Duration of the contract
Nature and purposes of the processing	The collection, recording, organisation and storage of information for the purpose of providing advice to named individuals.
Type of Personal Data	Name, address, date of birth, NI number, telephone number, email address.
Categories of Data Subject	Members of the public in the person of farmers who will be the recipients of advice.
Data Processing descriptor	Narrative