

Schedule 6**Template Form of Order for Services**

Framework Agreement with ...

Contract for: ...

Contract number: [Lot # and Date signed by British Council]

PREAMBLE

The British Council and **[insert company or individual's name]** have entered into a Framework Agreement for the Purchase of Consultancy Services dated **[insert date]** (the "Framework"). As specified in Clause 2.1 of the Framework, each order of services shall form a separate agreement between the Parties but shall incorporate the terms of the Framework (the "Order Contract"). Therefore, this Order Contract is made subject to the terms set out in the Framework and it shall be understood that the Order Contract terms shall prevail at all times.

However, the terms stated in the Framework Agreement are supplemented for the purposes of this Order Contract as follows:

1. Services and Deliverables

The Service Provider shall provide to the British Council, and the British Council shall acquire and pay for, the Services and the related Deliverables described in the Terms of Reference attached in Annex I below.

It shall be understood that time shall be of the essence in respect of any dates/milestones set out under this Order Contract and in any Terms of Reference.

2. Term

The Order Contract shall come into force on **[Date]** and it will expire on **[Date]** unless the Order Contract is terminated earlier in accordance with the terms and conditions of the Framework Agreement.

3. Charges

The specific Charges applying to this Order Contract for Services and/or Deliverables shall be based on the conditions set out in Schedule 3 of the Framework and are as set out below:

[...]

4. Key Personnel

In order for the Service Provider to provide the Services and deliver the Deliverables to the British Council's satisfaction the Key Personnel shall be as follows:

[...]

5. Deliverables

For the purposes of this Order Contract, the following shall be “**Deliverables**”:

- [...]

The Intellectual Property Rights of the Deliverables are to be transferred to the British Council.

6. Meetings and Reporting

A review meeting shall be held between the British Council and the Service Provider or at such frequency as may be agreed by the British Council and the Service Provider in writing.

7. Miscellaneous

7.1 No variation of this Order shall be valid unless it is in writing and signed by or on behalf of each of the parties.

7.2 The Order, together with a completed, signed and dated Framework Agreement and the other documents referred to in them constitute the entire agreement and understanding between the parties in respect of the matters dealt with in them and supersede, cancel and nullify any previous agreement between the parties in relation to such matters

7.3 The Framework signed with the British Council shall be used as reference for any other standard terms and therefore shall be hereby incorporated by reference and made part of this Order Contract unless altered by or in conflict with this Order Contract.

This Order shall only become binding on the British Council upon its signature by an authorised signatory of the British Council subsequent to signature by or on behalf of the Service Provider.

IN WITNESS whereof the parties or their duly authorised representatives have entered into this Agreement on the date set out above.

Signed by the duly authorised representative of the British Council

Name:	Signature:
Position:		

Signed by

Name:	Signature:
Position:		

Annex 1

ORDER CONTRACT

Terms of Reference/Scope of Work for the Services

[...]

Schedule 7

Data Processing Schedule

Description	Details
Duration of Processing	
Nature/purpose of Processing	
Type of Personal Data	
Categories of Data Subjects	
Countries or International Organisations Personal Data will be transferred to	
Sub-Processors	