**UK-Salford: Systems and technical consultancy services. \*Duplicated\***

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Section I: Contracting Authority  
I.1)Name, Addresses and Contact Point(s):  
HM Revenue & Customs  
Commercial Directorate,, 5th Floor West, Ralli Quays, 3 Stanley Street, Salford, M60 9LA, United Kingdom  
Tel. +44 3000587778, Email: e.procurement@hmrc.gsi.gov.uk, URL: https://www.gov.uk/government/organisations/hm-revenue-customs/about/procurement#esourcing  
Contact: e.procurement@hmrc.gsi.gov.uk, Attn: e.procurement@hmrc.gsi.gov.uk  
  
Further information can be obtained at: As Above   
Specifications and additional documents: As Above   
Tenders or requests to participate must be sent to: As Above   
  
I.2)Type of the contracting authority:  
Ministry or any other national or federal authority, including their regional or local sub-divisions   
  
I.3) Main activity:  
Other: Direct and Indirect Taxes  
  
I.4) Contract award on behalf of other contracting authorities:  
The contracting authority is purchasing on behalf of other contracting authorities: No   
  
Section II: Object Of The Contract: SERVICES  
II.1)Description  
II.1.1)Title attributed to the contract by the contracting authority: UK-Salford: Lead Transformation Partner  
II.1.2)Type of contract and location of works, place of delivery or of performance: SERVICES   
Service Category: 11  
  
II.1.3) Information about a public contract, a framework or a dynamic purchasing system:The notice involves a public contract   
  
II.1.5)Short description of the contract or purchase:  
Systems and technical consultancy services. Business analysis consultancy services. Systems consultancy services. General management consultancy services. Technical analysis or consultancy services. Business and management consultancy services. Information systems or technology strategic review services. Systems and technical consultancy services. Business analysis consultancy services. Systems consultancy services. General management consultancy services. Technical analysis or consultancy services. Business and management consultancy services. Information systems or technology strategic review services. HMRC/CDIO (Chief Digital and Information Officer) are looking for a strategic lead partner who has a deep and expert knowledge of the task facing HMRC to support the Programme Management Team exit from a large scale outsourced IT arrangement. This knowledge, combined with significant experience, will include management of exit from a large scale outsourced arrangement, system process re-engineering, programme management and governance, supporting people and culture change with access to further expertise as required  
  
II.1.6)Common Procurement Vocabulary:  
72220000 - Systems and technical consultancy services.  
  
72221000 - Business analysis consultancy services.  
  
72246000 - Systems consultancy services.  
  
79411000 - General management consultancy services.  
  
71621000 - Technical analysis or consultancy services.  
  
79410000 - Business and management consultancy services.  
  
72222100 - Information systems or technology strategic review services.  
  
  
II.1.7) Information about Government Procurement Agreement (GPA):  
The contract is covered by the Government Procurement Agreement (GPA): Yes   
II.1.8)Lots:  
This contract is divided into lots: No   
II.1.9)Information about variants:  
Variants will be accepted: No   
  
II.2)Quantity Or Scope Of The Contract  
II.2.1)Total quantity or scope:  
HMRC/CDIO needs an injection of strategic-level experience and capacity to support people and culture transformation. The successful Partner must have experience of managing large post-merger work force integrations, and the significant people and cultural issues that arise. HMRC will require the supplier to provide strategic input to the planning of this activity and for support for senior line managers in delivering it.  
  
HMRC/CDIO needs an injection of strategic level experience and capacity to help manage the exit from a large scale outsourced arrangement that has been in place for 20+ years. HMRC is dependent on its IT services to collect £505bn in tax and to administer £43bn in benefits each year. The successful supplier must have proven experience of working in a multi-supplier environment, working with internal and external legal teams and suppliers and must have a proven track record of understanding large IT business operations.   
  
HMRC/CDIO needs an injection of strategic level experience and capacity to help HMRC Process Re-engineer and ‘Lean’ its IT operation.   
  
HMRC/CDIO requires a Programme Management Office (PMO) to undertake the management aspects of the programme. It is envisaged that the Lead Transformation Partner will provide leadership of the PMO and work alongside HMRC employees. The leadership must have significant experience of working in large, dynamic, multi-faceted programmes working in organisations that are of national/international scale and importance including major transformation   
Estimated value excluding VAT:  
Range between: 5,000,000 and 20,000,000  
Currency: GBP  
  
  
II.2.2)Options: No   
II.2.3)Information about renewals:  
This contract is subject to renewal: No   
II.3)Duration Of The Contract Or Time-Limit For Completion   
Starting: 01/09/2015  
Completion: 31/08/2017   
  
Information About Lots  
  
Section III: Legal, Economic, Financial And Technical Information  
III.1)Conditions relating to the contract  
III.1.1)Deposits and guarantees required:  
Performance bonds, bank guarantees or parent company guarantees may be required.  
  
III.1.2)Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them:  
HMRC operates an Enterprise Resource Planning (electronic trading/ordering) system and has a Purchase Order Mandatory Policy. Successful tenderers will be required to provide information so that they can be adopted onto the system. Payment will be made by BACS within 30 days of receipt of a valid invoice.  
  
III.1.3)Legal form to be taken by the group of economic operators to whom the contract is to be awarded:  
Joint and several liability.No special legal form is required, but each supplier will be required to become jointly and severally liable for the contract before acceptance.  
  
III.1.4)Other particular conditions:   
The performance of the contract is subject to particular conditions:Yes   
If Yes, description of particular conditions:  
Any contract/framework awarded will be subject to the Authority's Conditions of Contract.   
III.2)Conditions For Participation  
III.2.1)Personal situation of economic operators, including requirements relating to enrolment on professional or trade registers:  
  
As stated in Section VI.3, HMRC is using an e-sourcing (eTendering) tool or application for this procurement. Tenders will normally not be fully considered or evaluated unless Tenderers have first demonstrated that they have the necessary personal standing and are eligible and suitable to be awarded a public contract. Tenderers will therefore be required to provide a statement within an online “selection questionnaire” as to whether any of the circumstances (relating to mandatory and discretionary grounds for exclusion) described in Regulation 57 of the Public Contracts Regulations 2015 apply. Revenue compliance will be considered and checks will be undertaken throughout the tendering exercise, using, as applicable, information from HMRC’s own records. UK applicants will be required to provide their tax reference numbers: i.e. Value Added Tax registration number, PAYE collection reference and Corporation Tax or Self-Assessment reference, as applicable. Overseas or non-UK Tenderers will be required to submit a certificate of tax compliance obtained from the country in which they are resident for tax purposes. If a company is a subsidiary, a member of a group or a consortium, the above details may also be required in respect of the parent company, other group members or each consortium member as appropriate. Information may also be required in respect of sub-contractors who will prospectively be performing core or major elements of the requirement.   
III.2.2)Economic and financial capacity  
Economic and financial capacity - means of proof required:   
  
Information and formalities necessary for evaluating if requirements are met:  
Information and formalities necessary for evaluating if requirements are met:  
As stated in Section VI.3, HMRC is using an e-sourcing (eTendering) tool or application for this procurement. Tenders will normally not be fully considered or evaluated unless Tenderers have first demonstrated via an online “selection questionnaire” that they have the necessary economic or financial capacity to perform the contract. Actual requirements will vary depending on the particular requirement or contractual opportunity, but, as a minimum, the questionnaire will request the following information: 1) audited accounts (to include balance sheet and statement of profit and loss) and/or similar financial statements or information; 2) statement of turnover in respect of the required goods and/or service only; and 3) details of Public Liability and Employers Liability Insurance (as applicable) and other relevant insurances. If a company is a subsidiary, a member of a group or a consortium, the above details may also be required in respect of the parent company, other group members or each consortium member as appropriate.  
  
III.2.3)Technical capacity  
Technical capacity - means of proof required   
  
Information and formalities necessary for evaluating if requirements are met:  
1) Bidders will be requested to provide evidence of previous relevant experience in the last 3 years, demonstrating capacity and ability to provide the required goods and/or services, inclusive of dates, size/value of contract and customer address/contact names for reference purposes.  
2) Bidders will be requested to provide evidence to demonstrate their understanding of the organisations Procurement Probity Policy (HMRC Terms and Conditions Schedule I) and show how they will implement effective plans to manage any probity issues that may be associated with the work that will be undertaken. Bidders are expressly informed that undertaking particular work in this role may preclude and/or exclude them from being entitled to participate in related future procurements pursuant to Regulations 18, 24, 41 and 57 (8) (e) and (f) of the Public Contracts Regulations 2015, and HMRC will make specific reservations in order to protect future competition(s), prevent distortion of competition and ensure equal treatment of all economic operators.   
3) Details of quality systems in place, including (if applicable) details and copy certification relating to formal accreditation held, such as BS, ISO or equivalent; 4) Details of the company's health and safety policy; 5) Details of environmental policy and copies of any relevant accreditation; 6) A list of professional associations or trade bodies to which your organisation or individuals in your organisation belong. If a company is a subsidiary, a member of a group or consortia, the above details may also be required in respect of the parent company, other group members or each consortium member as appropriate.  
A Supplier event will be held on the morning of 10th June 2015 between 8.30 and 12.30. Any supplier unable to attend may request the slide deck from the day. The event will be held in London. To register for the Supplier event, please contact sue.hughes1@hmrc.gsi.gov.uk. There will be a limit of 1 attendee from each supplier at the event. Please provide details of attendee when registering for the event. Further details of the event, including venue, will be sent following registration. Supplier's must have registered for the Supplier Event by 4pm 9th June 2015, no further registrations will be accepted after 4pm 9th June 2015.  
Tenderers should be aware that following evaluation they may be required to attend an interview in London week commencing 20th July 2015 (date/time/venue to be confirmed following evaluation). Full details of the interview process will be included in the Tendering Instructions.   
III.2.4)Information about reserved contracts: Not Provided   
III.3)Conditions Specific To Service Contracts  
III.3.1)Information about a particular profession:  
Execution of the service is reserved to a particular profession: No   
III.3.2)Staff responsible for the execution of the service:  
Legal persons should indicate the names and professional qualifications of the staff responsible for the execution of the service: No   
Section IV: Procedure  
IV.1)Type Of Procedure  
IV.1.1)Type of procedure: Open  
  
IV.2)Award Criteria  
IV.2.1)Award criteria:   
The most economically advantageous tender in terms of  
The criteria stated in the specifications, in the invitation to tender or to negotiate or in the descriptive document  
  
IV.2.2)Information about electronic auction:  
An electronic auction will be used: No   
  
IV.3)Administrative Information  
IV.3.1)File reference number attributed by the contracting authority: Not Provided   
IV.3.2)Previous publication(s) concerning the same contract: No   
  
IV.3.3)Conditions for obtaining specifications and additional documents or descriptive document:  
  
Date: 18/06/2015  
Time-limit for receipt of requests for documents or for accessing documents: 12:00  
Payable documents: No   
  
IV.3.4)Time-limit for receipt of tenders or requests to participate  
Date: 09/07/2015  
Time: 17:00   
IV.3.6)Language(s) in which tenders or requests to participate may be drawn up: English  
  
IV.3.7)Minimum time frame during which the tenderer must maintain the tender   
Duration in month(s): 6  
  
IV.3.8)Conditions for opening tenders  
Date: 09/07/2015  
Time: 17:01  
Persons authorised to be present at the opening of tenders: Yes   
HMRC will be using an e-sourcing (e-tendering) tool/application for this procurement. This prevents any information provided by the applicant or tenderer from being viewed by the Authority until the e-sourcing event is closed. The e-sourcing (e-tendering) application will display the closing date and time for this particular tendering exercise within the event. The close time will be the earliest point at which the HMRC nominated or a tender defined evaluation team member will be able to open and view the tender responses. Therefore, the opening time for tenders will coincide with the close date and time for the event and all tenders will become visible to the HMRC nominated or event defined tender evaluation team in any place that provides access to the e-sourcing tool/application at that time  
  
  
Section VI: Complementary Information  
  
VI.1)This Is A Recurrent Procurement: No   
VI.2)Information about European Union funds:  
The contract is related to a project and/or programme financed by European Union funds: No   
VI.3)Additional Information: The contracting authority considers that this contract may be suitable for economic operators that are small or medium enterprises (SMEs). However, any selection of tenderers will be based solely on the criteria set out for the procurement, and the contract will be awarded on the basis of the most economically advantageous tender.Any selection of tenderers will be based solely on the criteria set out for the procurement, and the contract will be awarded on the basis of the most economically advantageous tender. HMRC is conducting this tendering exercise under the OJEU Open procedure and is using an eSourcing (eTendering) tool or application. ((Information about the e-Sourcing application, and about supplying to HMRC in general, is available on the HMRC website: www.hmrc.gov.uk/about/supplying.htm.) Economic operators who have difficulty accessing the online tender documentation must send an email to e.procurement@hmrc.gsi.gov.uk any time up to, but no later than 12:00 on 18/06/2015. This email should contain (a) the contract reference shown in Section IV.3.1 (File Reference), (b) a contact email address; (c) a contact name; and (d) the company name and contact telephone number. Economic operators who have complied with the foregoing will receive details of how to access the online Tender documentation. (If an email response from HMRC is not received within one working day of your request, re-contact e.procurement@hmrc.gsi.gov.uk (after first checking your spam in-box) notifying non-receipt and confirming when the request was first made). Online Tender documentation must be fully completed (and any requested associated hard-copy documents received by HMRC) no later than 17:00 on 09/07/2015. Tender documentation not submitted in the required form (or containing the requested information) may be rejected. (When requesting access to the online Tender documentation, please notify the Authority if you have any accessibility issues (disabilities) which may prevent you from providing a high quality response using the eSourcing application. This will then allow HMRC to agree with you an appropriate format for you to view and respond to the requirements). All communications shall be in English. Tenders, when invited, and all supporting documentation must be priced in Sterling and all payments under the contract will be in Sterling. Any contract or agreement resulting from the Invitation to Tender will be considered as a contract made in England according to English Law and subject to the exclusive jurisdiction of the English courts. The Awarding Authority does not bind itself to accept any tender and reserves the right to accept any part of the tender unless the tenderer expressly stipulates to the contrary.  
  
Tender documentation will be available through the event in HMRC e-sourcing and the requirement is also advertised in Contracts Finder reference ECM 980.  
To view this notice, please click here:   
https://www.delta-esourcing.com/delta/viewNotice.html?noticeId=146650742  
GO-201568-PRO-6663342 TKR-201568-PRO-6663341  
  
VI.4)Procedures For Appeal  
VI.4.1)Body responsible for appeal procedures:  
See VI.4.2  
  
VI.4.2)Lodging of appeals: HMRC will incorporate a minimum 10 calendar day standstill period at the time the award of the contract is communicated to tenderers. This period allows unsuccessful tenderers to seek further debriefing from the contracting authority before the contract is entered into. Such additional information should be requested from the address at I.1. Where a contract has not been entered into, the Court may order the setting aside of the award decision or order the Authority to amend any document and may award damages. If the contract has been entered into, the Court may only award damages.   
  
VI.4.3)Service from which information about the lodging of appeals may be obtained:  
Not Provided  
  
VI.5) Date Of Dispatch Of This Notice: 08/06/2015  
  
ANNEX A

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[Terms and Conditions](https://www.delta-esourcing.com/delta/termsandconditions.html)[Help](https://www.delta-esourcing.com/delta/help/userguides.html)[Contact](https://www.delta-esourcing.com/delta/contact.html)[Security](https://www.delta-esourcing.com/delta/security.html)[Privacy Policy](https://www.delta-esourcing.com/delta/privacy.html)