

Direct award Order Form Template

CALL-OFF REFERENCE: RM3808

THE BUYER: National Institute for Health and Care Excellence (NICE)

BUYER ADDRESS: Level 1 City Tower, Piccadilly Plaza,
Manchester, M1 4BT

CUSTOMER REFERENCE [REDACTED]

SUPPLIER REFERENCE [REDACTED]

THE SUPPLIER: [REDACTED]

SUPPLIER ADDRESS: [REDACTED]

REGISTRATION NUMBER: [REDACTED]

DUNS NUMBER: [REDACTED]

APPLICABLE FRAMEWORK CONTRACT

This Order Form is for the provision of the Call-Off Deliverables and dated 31st May 2021.

It's issued under the Framework Contract with the reference number RM3808 for the provision of Network Services.

CALL-OFF LOT(S):

Lots 1 and 3

CALL-OFF INCORPORATED TERMS

The following documents are incorporated into this Call-Off Contract. Where numbers are missing we are not using those schedules. If the documents conflict, the following order of precedence applies:

1. This Order Form including the Call-Off Special Terms and Call-Off special Schedules.
2. Joint Schedule 1(Definitions and Interpretation) RM3808
3. The following Schedules in equal order of precedence:

Joint Schedules for framework reference number RM3808

- Joint Schedule 2 (Variation Form)
- Joint Schedule 3 (Insurance Requirements)
- Joint Schedule 4 (Commercially Sensitive Information)
- Joint Schedule 6 Not used

- Joint Schedule 7 (Financial Difficulties)
 - Joint Schedule 8 Not used
 - Joint Schedule 9 Not used
 - Joint Schedule 10 (Rectification Plan)
 - Joint Schedule 11 (Processing Data)
 - Joint Schedule 12 Not used
- Call-Off Schedules for **NICE**
 - Call-Off Schedule 1 Not used
 - Call-Off Schedule 2 (Staff Transfer)
 - Call-Off Schedule 3 Not used
 - Call-Off Schedule 4 Not used
 - Call-Off Schedule 5 Not used
 - Call-Off Schedule 6 Not used
 - Call-Off Schedule 7 Not used
 - Call-Off Schedule 8 (Business Continuity and Disaster Recovery)
 - Call-Off Schedule 9 (Security)
 - Call-Off Schedule 10 (Exit Management)
 - Call-Off Schedule 11 Not used
 - Call-Off Schedule 12 Not used
 - Call-Off Schedule 13 Not used
 - Call-Off Schedule 14 (Service Levels)
 - Call-Off Schedule 15 Not used
 - Call-Off Schedule 16 (Benchmarking)
 - Call-Off Schedule 17 Not used
 - Call-Off Schedule 18 Not used
 - Call-Off Schedule 19 Not used
 - Call-Off Schedule 20 (Call-Off Specification)
 - Call-Off Schedule 21 Not used

4. CCS Core Terms (version 3.0.5)
5. Joint Schedule 5 (Corporate Social Responsibility)

No other Supplier terms are part of the Call-Off Contract. That includes any terms written on the back of, added to this Order Form, or presented at the time of delivery.

CALL-OFF SPECIAL TERMS

Not applicable when the Call-Off Contract is awarded through a direct award procedure.

CALL-OFF START DATE 31st May 2021

CALL-OFF EXPIRY DATE 28th February 2022

CALL-OFF INITIAL PERIOD 9 months

CALL-OFF OPTIONAL EXTENSION PERIOD Up to 24 months

MINIMUM PERIOD OF NOTICE FOR WITHOUT REASON TERMINATION 60 days

CATALOGUE SERVICE OFFER REFERENCE: Not applicable

CALL-OFF DELIVERABLES

See details in Call-Off Schedule 20 (Call-Off Specification)

MAXIMUM LIABILITY

The limitation of liability for this Call-Off Contract is stated in Clause 11.2 of the Core Terms.

The Estimated Year 1 Charges used to calculate liability in the first Contract Year is **£37,260.00**

CALL-OFF CHARGES

See details below:

Product Description	Monthly Charge	Term in months	Line Total
Co-location based on 9KW of power between two racks		9	
MPLS Network Service 1/10Gb		9	
Internet Access Service 1/10Gb		9	
Total monthly Charge		Grand Total	£37,260.00

All charges are exclusive of VAT.

The Charges will not be impacted by any change to the Framework Prices.

REIMBURSABLE EXPENSES

Not recoverable

PAYMENT METHOD

BACS payment

BUYER'S INVOICE ADDRESS:

Phoenix House, Topcliffe Lane,
Wakefield, West Yorkshire
WF3 1WE

BUYER'S AUTHORISED REPRESENTATIVE

[REDACTED]
Associate Director, IT Infrastructure and Operations
[REDACTED]

Level 1A City Tower
Piccadilly Plaza
Manchester
M1 4BT

BUYER'S ENVIRONMENTAL POLICY

Not applicable

ADDITIONAL INSURANCES

Not applicable when the Call-Off Contract is awarded through a direct award procedure.

GUARANTEE

Not applicable when the Call-Off Contract is awarded through a direct award procedure.

SOCIAL VALUE COMMITMENT

Not applicable

STAFF TRANSFER

The following parts of Call-Off Schedule 2 (Staff Transfer) shall apply:

Part C (No Staff Transfer On Start Date)

Part D (Pensions)

- Part D Annex D1 (CSPS)

- Part D Annex D2 (NHSPS)

- Part D Annex D3 (LGPS)

- Part D Annex D4 (Other Schemes)] D1 (CSPS), D2 (NHSPS), or D3 (LGPS)].

Part E (Staff Transfer on Exit) will apply to every Contract.

QUALITY PLAN

Not applicable when the Call-Off Contract is awarded through a direct award procedure.

MAINTENANCE OF ICT ENVIRONMENT

Not applicable when the Call-Off Contract is awarded through a direct award procedure.

BUSINESS CONTINUITY AND DISASTER RECOVERY

In accordance with Call-Off Schedule 8 (Business Continuity and Disaster Recovery) Part A, the Supplier's BCDR Plan at Annex 1 will apply.

SECURITY REQUIREMENTS

In accordance with Call-Off Schedule 9, Part A (Short Form Security Requirements) to apply.

Direct Award Call-Off Order Form
V1.0 12082019

BUYER'S SECURITY POLICY

Not applicable when the Call-Off Contract is awarded through a direct award procedure.

INFORMATION SECURITY MANAGEMENT SYSTEM (ISMS)

Not Applicable

CLUSTERING

Not Applicable

SERVICE LEVELS AND SERVICE CREDITS

Service Credits will accrue in accordance with Call-Off Schedule 14 Part B (Long Form Service Levels and Service Credits).

The required Service Maintenance Level is Level 1

The Service Credit Cap is in accordance with Call-Off Schedule 14 (Service Levels)

The Service Period is one (1) Month

SUPPLIER'S AUTHORISED REPRESENTATIVE

[REDACTED]

Managing Director – Public Sector

[REDACTED]

SUPPLIER'S CONTRACT MANAGER

[REDACTED]

Legal Council

[REDACTED]

PROGRESS REPORT FREQUENCY

On the first Working Day of each calendar month or by agreement

PROGRESS MEETING FREQUENCY

Quarterly on the first Working Day of each quarter or by agreement

OPERATIONAL BOARD

Not applicable when the Call-Off Contract is awarded through a direct award procedure.

KEY STAFF**BUYER'S KEY STAFF**

[REDACTED]

Associate Director, Infrastructure & Operations

[REDACTED]

NICE, Level 1A City Tower, Piccadilly Plaza, Manchester, M1 4BD

Direct Award Call-Off Order Form

V1.0 12082019

SUPPLIER'S KEY STAFF

Account Manager – Public Sector

KEY SUBCONTRACTOR(S)

Not applicable

COMMERCIALLY SENSITIVE INFORMATION

Supplier's Commercially Sensitive Information is Pricing.

For and on behalf of the Supplier:		For and on behalf of the Buyer:	
Signature:		Signature:	
Name:		Name:	
Role:	Managing Director	Role:	Associate Director, Infrastructure & Operations
Date:		Date:	
For and on behalf of the Buyer:		For and on behalf of the Buyer:	
Signature:		Signature:	
Name:		Name:	
Role:	Programme Director, Strategy & Governance	Role:	Associate Director, Procurement
Date:		Date:	



Issuer National Institute for Health and Care Excellence

Document generated Wed, 2nd Jun 2021 11:22:50 BST

Document fingerprint [REDACTED]

Parties involved with this document

Document processed	Party + Fingerprint
Wed, 2nd Jun 2021 16:05:03 BST	[REDACTED]
Wed, 2nd Jun 2021 16:09:44 BST	[REDACTED]
Wed, 2nd Jun 2021 16:17:36 BST	[REDACTED]
Wed, 2nd Jun 2021 16:51:21 BST	[REDACTED]
Wed, 2nd Jun 2021 16:51:21 BST	[REDACTED]

Audit history log

Date	Action
Wed, 2nd Jun 2021 16:51:21 BST	The envelope has been signed by all parties. (94.9.41.182)
Wed, 2nd Jun 2021 16:51:21 BST	Sent a copy of the envelope to [REDACTED] [REDACTED]
Wed, 2nd Jun 2021 16:51:21 BST	[REDACTED]
Wed, 2nd Jun 2021 16:50:39 BST	[REDACTED]
Wed, 2nd Jun 2021 16:17:36 BST	Document emailed to [REDACTED]
Wed, 2nd Jun 2021 16:17:36 BST	Sent the envelope to [REDACTED] [REDACTED]
Wed, 2nd Jun 2021 16:17:36 BST	[REDACTED]
Wed, 2nd Jun 2021 16:16:43 BST	[REDACTED]
Wed, 2nd Jun 2021 16:09:44 BST	Document emailed to [REDACTED]
Wed, 2nd Jun 2021 16:09:44 BST	Sent the envelope to [REDACTED] [REDACTED]
Wed, 2nd Jun 2021 16:09:44 BST	[REDACTED]
Wed, 2nd Jun 2021 16:09:03 BST	[REDACTED]
Wed, 2nd Jun 2021 16:05:04 BST	Document emailed to [REDACTED]
Wed, 2nd Jun 2021 16:05:03 BST	Sent the envelope to [REDACTED] [REDACTED]

Wed, 2nd Jun 2021 16:05:03 BST

[REDACTED]

Wed, 2nd Jun 2021 16:03:44 BST

[REDACTED])

Wed, 2nd Jun 2021 11:25:34 BST

Document emailed to [REDACTED]

Wed, 2nd Jun 2021 11:25:34 BST

Sent the envelope to [REDACTED]

[REDACTED]

Wed, 2nd Jun 2021 11:24:02 BST

[REDACTED])

Wed, 2nd Jun 2021 11:24:02 BST

[REDACTED]

Wed, 2nd Jun 2021 11:24:02 BST

[REDACTED])

Wed, 2nd Jun 2021 11:24:02 BST

[REDACTED])

Wed, 2nd Jun 2021 11:24:02 BST

[REDACTED])

Wed, 2nd Jun 2021 11:23:06 BST

Document generated with fingerprint

[REDACTED])

Wed, 2nd Jun 2021 11:22:50 BST

Envelope generated by [REDACTED]