

**NHS COMMISSIONING BOARD (1)**

**AND**

**SOCIAL FINANCE LTD (2)**

**Individual Placement and Support (IPS) infrastructure  
support services across England**

**NHS-Business Case Ref: BC-14707**

**CONTRACT VARIATION AGREEMENT**

**THIS VARIATION AGREEMENT** is made on

31 January 2023

**BETWEEN:**

- (1) **NHS COMMISSIONING BOARD** (also referred to as NHS England) of Quarry House, Quarry Hill, Leeds, LS2 7UE ("**the Authority**"); and
- (2) **Social Finance Ltd** of 87 Vauxhall Walk, London SE11 5HJ ("**the Supplier**")

Each a "**Party**" and together referred to as "**the Parties**".

**BACKGROUND:**

- (A) The Authority and the Supplier entered into a contract entitled "Individual Placement and Support (IPS) infrastructure support services across England" on 17<sup>th</sup> June 2022 ("**the Contract**").
- (B) The Authority and the Supplier have mutually agreed to vary the Contract for the inclusion of the Department for Work and Pensions (DWP) funded reprofiling of contract from calendar year to financial year and an Office for Health Improvement and Disparities (OHID) funded extension to existing works to develop the data reporting tool as fully detailed below in Section 2 (Contract Variation).
- (C) The Authority will pay the Supplier as fully detailed below in Section 3 (Costs of Contract Variation) below.
- (D) This Variation Agreement takes effect from 1 January 2023.

**IT IS AGREED** as follows:

**1. Definitions and Interpretation**

- Capitalised words and phrases in this Variation Agreement shall have the meanings given to them in the Contract.
- The Contract, including any previous Variations, shall remain effective and unaltered except as amended by this Variation.

## 2. Contract Variation:

- The Authority and the Supplier have mutually agreed to vary the contract as detailed below:

Additional services required to existing contract for DWP funded reprofiling of contract from calendar year to financial year (£500K) and an OHID funded extension to existing works to develop the data reporting tool (£156K).

### **Additional services required to existing contract for DWP funded reprofiling of contract from calendar year to financial year (£500K):**

Current milestones for the period March 2022 – December 2024 are listed in the existing Contract (pages 71 – 72). Through this Variation, the Supplier will commit to an additional set of milestones as outlined below, covering the period January 2025 – March 2025:

<b>Date</b>	<b>Milestone</b>
January 2025	Quarterly report submitted to NHSE (including relevant KPI data)
March 2025	3 Communities of Practice in the period January 2025 to March 2025
	At least 17 fidelity reviews in the period January 2025 to March 2025
	Fidelity improvement action plans in place with 20 services in the period January 2025 to March 2025
31 March 2025	Quarterly report submitted to NHSE (including relevant KPI data)
	Contract closure

The scope of the procurement (pages 66 – 70) and all other terms shall remain effective and unaltered from the existing Contract.

### **OHID funded extension to existing works to develop the data reporting tool (£156K):**

The data reporting tool forms part of the existing contract (page 69) where it states: “Collaborate with DWP, NHS England and OHID on future tool developments to reflect service need and IPS fidelity based on budget availability”. The IPS reporting tool is designed to help IPS providers manage data and report to different stakeholders. OHID, part of the Department of Health and Social Care, requires the functionality of the existing reporting tool to be significantly enhanced for IPS in Drugs and Alcohol Services, and therefore a new data reporting tool will be developed, for which these additional funds are required.

The Supplier will develop a data reporting tool for the purposes of capturing key operational and performance metrics for OHID IPS in Drugs and Alcohol Services.

Social Finance is required to develop the data tool to:

1. Improve access
  - a. User/Team/Service creation and set up will be more efficient and accurate, with an accelerated sign-up process

- b. New user login process should take no more than 2 working days
  - c. Team structures and individual roles will be more readily catered for (e.g. where providers work across multiple areas)
  - d. Provide appropriate level of access to Senior roles within each cohort with more granular access to service and team-level data
2. Improve user experience
- a. Improve the look, feel and usability of the tool to allow users to more easily navigate the tool
  - b. Provide a robust Help & Resources section that will allow the user to be more self-sufficient and have immediate access to user guides, latest spreadsheet formats, top tips etc
  - c. Provide more Benchmarking and Target vs. Actuals comparisons in the visuals available to the user adding value to the user experience
3. Increase the functionality of the tool
- a. by enabling the collection of longitudinal data, including new data fields as specified by OHID and, via OHID, DWP (e.g. demographic and substance use categories)
  - b. Improving reliability and data quality
    - i. Data validation rules will be implemented at point of data upload. User will be notified of data errors/validation failures and be required to correct prior to attempting to re-load.
    - ii. Admin dashboard will allow Supplier to monitor data, users, usage and issues over time and be more responsive/ proactive
  - c. Allow appropriately designated users to extract data **on-demand** to fulfil NHSE/OHID/DWP reporting requirements
  - d. Deliver a tool that is scalable, agile and robust. Social Finance will be more readily able to add additional data fields etc. over time and ensure the tool is kept current, relevant and valuable to its users.

### 3. Costs of Contract Variation

- The Supplier will be paid a maximum of £656,000.00 (exclusive of VAT) (£787,200.00 including VAT).
- Price breakdown below:

Details	Cost
DWP funded reprofiling of contract from calendar year to financial year	£500,000
OHID funded extension to existing works to develop the data reporting tool	£156,000
<b>Total</b>	<b>£656,000</b>

- Contract variation will be for the period: 01/01/2023 to 31/03/2025.

**IN WITNESS OF WHICH the Parties have signed this Variation Agreement on the date(s) shown below:**

**Signed by an authorised signatory to sign for and on behalf of the Supplier:**



Date Signed: 07/02/2023

**Signed by an authorised signatory to sign for and on behalf of the Authority:**



Date Signed: 08/02/23