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| **Clarifications to CASD ITT** | |
| Query | Answer |
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| Would you accommodate an extension to the deadline? | We will accommodate an extension to 12pm on Wednesday 24th January. |
| Are works to be conducted out of hours? | This has not been determined yet. We can close the gallery in advance to carry out any work. This needs to be discussed further with our General Manager as out of hours would mean a staff member having to be on site during that time but if a strong business case is made it can certainly be considered. |
| Is there a suitable, nearby location to site a skip and vehicular access to it? | There is a compound at the back of the Museum that we can use for a skip with vehicle access. |
| Can we use the 'alarmed fire escape exit' off the rear staircase to remove waste out of hours? | This will need to be checked with our Facilities Team. If it’s out of hours it shouldn’t matter which exit we use. |
| Will the NMRN Facilities team assist in the removal / relocation of existing radiators? | We have not confirmed if we will be relocating any radiators at this point so we have not had this discussion with Facilities yet. |
| Can you confirm if there are any existing TV screens that can be reused? | There are no existing TV screens that can be used. |
| Are there any NMRN costs that should be included within the £50k budget? | Associated marketing and learning activity ahs been separately funded. Movement of small artefacts may have to be funded from the exhibition budget. |
| Will the NMRN undertake labelling, mounting and installing all artefacts? | The NMRN will write labels, and install the objects in the cases. However, the production of labels and any mounts is something that we would expect included as part of the design and build. |
| 1. The checklist (Annex 2) seems to be numbered incorrectly and the Content Titles do not match the ‘Detail’. Could you please verify and amend? | Page 13.  Costs – this needs to be ‘see Annex 3 for Pricing Approach’ not Annex 4 as listed.  Verified and ITT amended |
| Annex 2 is divided into 7 Content questions – question no 2 (2.1) (CVs and qualifications) has as description a request for 3 projects, therefore I believe this to be a typo, since the CVs are requested at q 1.6.    So should q 2 be named Relevant Experience instead? | We do ask for CVs twice and this should be renamed.  Verified and ITT amended |
| 1. You refer to deliverables in Annex 1 2.1-2.4 but there is no 2.4. (this only appears in your Portsmouth project – Coastal Forces). Our understanding is that these heading 2.1-2.4 "detailed description of your method for each deliverable", seem to relate to items below.  Is that correct?   2.1 Experience of large museum builds  2.2 Budget  2.3 Programme  2.4 Safe access while surveying vessels (Coastal Forces project only) | Page 12 no 5 needs altering to remove 2.4.  Verified and ITT amended |