

## MODEL SCHEDULE OF FIRM PRICE FOR SERVICES


The Total tendered **Firm Total Price** for all work to be carried out under this contract P4/030/013b is

<b>PRICE = £</b>	<b>VAT = £</b>	<b>TOTAL = £</b>
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The breakdown of the total price is;  
STAFF COSTS

Staff Category, Grade or Title	Name	Daily Rate £	Number of Days	Cost £
<b>TOTAL</b>				
<b>VAT</b>				

### NON-STAFF COSTS

	£
Travel ø	
Subsistence ø	
Capital Items 	
Computing	
Printing and Production	
Other (Specify)	
<b>TOTAL</b>	£
<b>VAT</b>	£

ø Travel and Subsistence rates must not exceed those applicable to DfT Staff of equivalent status (see *Travel and Subsistence Annex attached*)

 Any individual Capital Item which costs or is valued in excess of £500 must be listed individually.

### TOTALS

STAFF COSTS	£
VAT	£
NON-STAFF COSTS	£
VAT	£
TOTAL FIRM/ESTIMATED PRICE	£

### CONTRACT COST PROFILE:-

The quarterly cost profile (including VAT) for the work shall be:

FINANCIAL YEARS				
QTR	2020 /2021		2021 /2022	
	Qtr	Cumulative	Qtr	Cumulative
1				
2				
3				
4				

**NOTE:** The first and last quarters may not cover a full quarter's Services, depending on the contract initiation date. The cumulative cost must be entered appropriate to the duration of the services. Cumulative cost is the total costs for the quarter plus those of the preceding quarters. Please include any Q4 2019/20 costs in the Q1 2020/21 figure.

### BREAKDOWN OF ADDITIONAL COSTS FOR OPTIONAL MEETINGS DESCRIBED IN SECTION 6.3 OF APPENDIX A – STATEMENT OF REQUIREMENTS:

The additional per meeting costs (including VAT) for the work shall be:

Names (Technical Lead and Alternate)	Day Rate (all meetings)	Non-Staff costs (UK meetings excl London)	Non-Staff costs (London/ Chiswick meetings)	Non-staff costs (Berlin meetings)	Non-staff costs (Swiss meetings)
	£	£	£	£	£

**NOTE:** The figures provided in this Table will be used by DfT to establish the cost effectiveness of asking key members of the research team to provide support to DGD at some or all of the anticipated domestic and international meetings and will not form part of the overall evaluation process for the main Part C research. This support is to be taken up only if, as and when deemed necessary by DGD.

Signed ..... in the capacity of .....  
duly authorised to sign tenders for and on behalf of (in BLOCK CAPITALS) .....  
.....

Postal Address .....	Telephone No.....
.....	Fax No. ....
.....	Email Address.....
Date.....	