

# **Purchase Order**

Purchase Order Number: PO-3010878

Order Revision Number: 0

Date: 20/05/2024

#### Supplier

Insight Direct (UK) Ltd 4th Floor The Charter Building

Charter Place Uxbridge UB8 1JG

### **Delivery Address**

IPO Purchasing Dept. Intellectual Property Office

Purchasing Dept Concept House

Newport South Wales NP10 8QQ

### Invoice Address

Email: payables@ipo.gov.uk

IPO Accounts Payable Intellectual Property Office

Concept House Newport South Wales NP10 8QQ

## Contact Details for Purchase Order queries

Contact for Enquiries: Contact Telephone:

**Contact Email:** 

Line Quantity Item Number Unit Price Line Value No. Ordered and Description £ £

Palo Alto Firewalls and Subscriptions 36 months

As per winning bid for Contract C3421.

Please forward your invoice, which must clearly quote the Purchase Order number above (Including the prefix) to payables@ipo.gov.uk

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Total Order Value £ (exc VAT)

178,366.40

Failure to do so will result in your invoice being rejected and cause a delay to payment

For payment by BACS please state on your invoice your bank name, sort code, account number and account name.

Intellectual Property Office Terms and Conditions indicated below will apply to this procurement and are attached / available upon request from the contact number as above.

 $https://www.gov.uk/government/uploads/system/uploads/attachment\_data/file/318950/termconditionservices.pdf$ 

Please be advised that this purchase order and any contractual documentation related to it may be published and made available to the public. The IPO's policy in relation to this subject can be seen at:

http://www.ipo.gov.uk/about/supply/supply-transparency.htm