APPENDIX a: QUALITY AND CAPABILITY SUBMISSION – CORE REQUIREMENTS

The Specification for this tender can be found in Tender for Insourcing of Elective Care Clinical Services (ITT) Section 4. All boxes in green must be completed.

**Provider Information**

The overarching Provider information and nominated contact for the completed ITT submission:

|  |  |
| --- | --- |
| **Full trading name of the potential Provider** |  |
| **Contact Person Name** |  |
| **Contact Person Title** |  |
| **Contact Person Telephone Number:** |  |
| **Contact Person E-Mail Address:** |   |
| **Registered office address**  |  |
| **Registered website address**  |  |

**Provider Contract Manager**For the Provider please provide the Contract Manager details who will be the liaison at the commencement of the contract regardless of lot:

|  |  |
| --- | --- |
| **Name** |  |
| **Title** |  |
| **Contact Telephone Number** |  |
| **Contact Email Address:** |  |

**Notices**

Any notices served on the Provider under the contract are to be delivered to:

|  |  |
| --- | --- |
| **Name** |  |
| **Title** |  |
| **Contact Email Address:** |  |

**Management Levels for Dispute Resolution**

The management levels at which a dispute will be dealt with are as follows 3 representing the highest level of representation:

|  |  |
| --- | --- |
| **Level** | **Provider representative** |
| **1 – Title** |  |
| **2 - Title** |  |
| **3 - Title** |  |

**Note to Bidders: If you are awarded a contract, the details you provide here will be inserted into the overarching contract information in Schedule 5 of the contract which can be found in the ITT Section 5.**

**Lots**

Please indicate in the table below which Lot(s) you are submitting a bid for:

|  |  |  |
| --- | --- | --- |
| **Lot** | **Submission Requirements** | **Please indicate by providing X that you are bidding for this lot** |
| Lot 1 | Appendix A1 for Lot 1/Appendix B (relevant lot worksheets) |[ ]
| Lot 2 | Appendix A2 for Lot 2/Appendix B (relevant lot worksheet |[ ]
| Lot 3 | Appendix A3 for Lot 3/Appendix B (relevant lot worksheet |[ ]
| Lot 4 | Appendix A4 for Lot 4/Appendix B (relevant lot worksheet |[ ]
| Lot 5 | Appendix A5 for Lot 5/Appendix B (relevant lot worksheet |[ ]
| Lot 6 | Appendix A6 for Lot 6/Appendix B (relevant lot worksheet |[ ]

**Please note that Appendix A Quality and Capability Submission\_Core Requirements, Appendix B Master Worksheet and Appendix C Form of Offer are overarching tender submission requirements THEY ONLY NEED TO BE COMPLETED ONCE regardless of the number of lots you are submitting a bid against.**

**Confidential and Commercially Sensitive Information** The Bidder considers that the type of information listed below is exempt from disclosure under the Freedom of Information Act 2000 ("**FOIA**") and/or the Environmental Information Regulations 2004 ("**EIR**") for the reasons given below.

|  |  |  |
| --- | --- | --- |
| **Information considered exempt from disclosure (include page/paragraph reference)** | **Reason for FOIA/EIR exemption**  | **Period exemption is sought**  |
|  |  |  |
|  |  |  |
|  |  |  |