**Introduction**

County Durham and Darlington Fire and Rescue Service (CDDFRS) is governed by a separate statutory body known as the Combined Fire Authority (CFA). The authority is accountable to the CFA which is comprised of locally elected Councillors who are members of the CFA and has a legal duty to provide an efficient and effective fire service.

County Durham and Darlington is in the North-East of England and covers an area of almost 2,460 square kilometres. Durham City and the larger industrial and commercial towns are in the east of the area; in contrast the west is predominantly rural consisting of open moorland and wooded river valleys and is sparsely populated. Darlington, our largest town, lies in the South and is undergoing significant regeneration.

**CDDFRS localities**

The Service is made up of fifteen fire stations divided into the two Districts, comprising of:

* North – Consett, High Handenhold, Seaham, Peterlee, Wheatley Hill, Durham, Stanhope, Crook.
* South – Spennymoor, Sedgefield, Newton Aycliffe, Bishop Auckland, Middleton in Teesdale, Barnard Castle, Darlington.
* In addition there are the Headquarters site at Belmont and two facilities situated on the Bowburn South Industrial Estate i.e. the Technical Services Centre and Training Centre.

Sites requiring surveys to be completed are as below:

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| **Site** | **Address** |
| Consett Fire Station | Villa Real Road, Consett, Co. Durham, DH8 6BH |
| High Handenhold Fire Station | Pelton, Chester-Le-Street, Co. Durham, DH2 1XF |
| Seaham Fire Station | Parkside Road, Seaham, Co Durham, SR7 7UB |
| Peterlee Fire Station | Shotton Road, Peterlee, Co. Durham, SR8 2FS |
| Durham Fire Station | Lanchester Road, Sniperley, Co. Durham, DL1 5RA |
| Crook Fire Station | Peases Way, Crook, Co. Durham, DL15 9GR |
| Newton Aycliffe Fire Station | Central Avenue, Newton Aycliffe, Co. Durham, DL5 5QH |
| Darlington Fire Station | St Cuthberts Way, Darlington, Co. Durham, DL1 5LN |
| Training Centre | Bowburn South Industrial Estate, Bowburn, Co. Durham, DH6 5AD |

**Scope of Requirements**

CDDFRS seeks to appoint a contractor to carry out the annual servicing of any fuel pump installation at any of the aforementioned sites, along with any unplanned repairs that may occur or be identified as part of an annual inspection being carried out.

Bids should be returned no later than Friday 4th April 2025 at 12pm (noon).

CDDFRS are seeking to award the contract no later than 21st April 2025, with a view to the contract starting on 2nd May 2025 for an initial period of 2 years, ending on 1st May 2027. With the option to extend the contract by a further 1 year + 1 year + 1 year, subject to review.

Annual servicing of each fuel pump installation must be include:

* Carrying out annual service of the fuel pumps.
* Inspect all moving parts of pump, oil and grease and adjust where necessary and according to Manufacturer’s instructions.
* Calibration checks to the meter.
* To check tension on V Belt and replace, if necessary.
* To generally, inspect installation for soundness and accuracy.
* Carry out the Statutory Electrical Inspection and provide a test certificate.

Additionally, as part of this contract CDDFRS will require any adhoc repairs to be carried out, whether these are identified through a failure on site or identified as during the annual service of the installation(s). Quotations and prior authorisation should be sought before any adhoc repairs are carried out.

The response time to reported defects should not exceed 24 hours, however, this would ideally be within the same working day as the report being lodged wherever possible.

**Pricing**

Bidders must ensure they include all costs associated with the item. The pricing schedule can be extended to incorporate additional variations or multiple options, however, the general layout must remain the same.

Please note that ALL costs MUST be accounted for within this pricing schedule. Any additional costs applied after the contract have been agreed and signed will nullify the contract.

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| **Description of Cost Element** | **Cost Applicable (exc VAT)** |
| Total Annual Service at Each Site (exc. VAT) |  |
| Travel Cost per Unplanned Repair (exc. VAT) |  |
| Hourly Labour Charge per Hour for Unplanned Repairs (exc. VAT) |  |
| **Additional Costs** |  |
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