

DPS Schedule 6 (Order Form Template and Order Schedules)

Order Form

ORDER REFERENCE:	TTSC3043
THE BUYER:	Department for Transport
BUYER ADDRESS	33 Horseferry Road, London SW1P 4DR,
THE SUPPLIER:	ACTICA CONSULTING LIMITED
SUPPLIER ADDRESS:	4 Stirling House Guildford Surrey GU2 7RF
REGISTRATION NUMBER:	03396854
DUNS NUMBER:	520304304

APPLICABLE DPS CONTRACT

This Order Form is for the provision of the Deliverables and dated 4 November 2021. It's issued under the DPS Contract with the reference number RM3764iii for the provision of Cyber Security Services.

DPS FILTER CATEGORY(IES):
Not applicable

ORDER INCORPORATED TERMS

The following documents are incorporated into this Order Contract. Where numbers are missing we are not using those schedules. If the documents conflict, the following order of precedence applies:

1. This Order Form including the Order Special Terms and Order Special Schedules.
2. Joint Schedule 1 (Definitions and Interpretation) RM3764iii
3. The following Schedules in equal order of precedence:

DPS Ref: RM3764iii
Model Version: v1.0

- Joint Schedules for RM3764iii
 - Joint Schedule 2 (Variation Form)
 - Joint Schedule 3 (Insurance Requirements)
 - Joint Schedule 4 (Commercially Sensitive Information)
 - Joint Schedule 5 (Corporate Social Responsibility) RM3764iii
 - Joint Schedule 6 (Key Subcontractors)
 - Joint Schedule 7 (Financial Difficulties)
 - Joint Schedule 8 (Guarantee)
 - Joint Schedule 10 (Rectification Plan)
 - Joint Schedule 11 (Processing Data) to be completed at contract initiation
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- Order Schedules for RM3764iii
 - Order Schedule 4 (Order Tender)
 - Order Schedule 5 (Attachment 5 - Pricing Details)
 - Order Schedule 20 (Attachment 3 - Order Specification)

4. CCS Core Terms (DPS version)

No other Supplier terms are part of the Order Contract. That includes any terms written on the back of, added to this Order Form, or presented at the time of delivery.

ORDER SPECIAL TERMS

The following Special Terms are incorporated into this Order Contract:

None

ORDER START DATE: 8 November 2021

ORDER EXPIRY DATE: 31 March 2022

ORDER INITIAL PERIOD: 31 March 2022

ORDER OPTIONAL EXTENSION Optional extension of 3 additional months

DELIVERABLES

See details in Attachment 3 (Schedule 20 Order Specification)

MAXIMUM LIABILITY

The limitation of liability for this Order Contract is stated in Clause 11.2 of the Core Terms.

The Estimated Year 1 Charges used to calculate liability in the first Contract Year is £100,000

ORDER CHARGES

Attachment 5 Order Schedule 5 (Pricing Details)

REIMBURSABLE EXPENSES

Recoverable as stated in the DPS Contract

PAYMENT METHOD

Suppliers must be in possession of a written purchase order (PO), before commencing any work under this contract. You must quote the aforementioned PO number on all invoices, and these must be submitted directly to:

ssa.invoice@sharedservicesarvato.co.uk

or via post to:

Accounts Payable,
Shared Services arvato,
5 Sandringham Park,
Swansea Vale,
Swansea
SA7 0EA

Invoices received without the correct PO number will be returned to you and will delay receipt of payment.

BUYER'S AUTHORISED REPRESENTATIVE

Commercial:

[REDACTED]
[REDACTED]
[REDACTED]

Contract Manager:

[REDACTED]
[REDACTED]
[REDACTED]

SUPPLIER'S AUTHORISED REPRESENTATIVE

[REDACTED]

SUPPLIER'S CONTRACT MANAGER

[REDACTED]

PROGRESS REPORT FREQUENCY

First draft report for comment by participants no later than 31/01/2022

PROGRESS MEETING FREQUENCY

Weekly update via email to raise any issues for the project going forward

KEY SUBCONTRACTOR(S)

Not applicable

COMMERCIALLY SENSITIVE INFORMATION

Not applicable

SERVICE CREDITS

Not applicable

ADDITIONAL INSURANCES

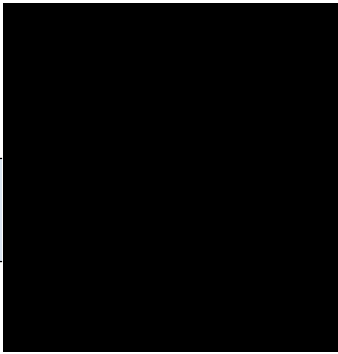
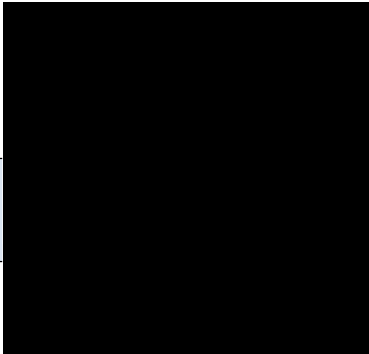
Not applicable

GUARANTEE

Not applicable

SOCIAL VALUE COMMITMENT

The Supplier agrees, in providing the Deliverables and performing its obligations under the Order Contract, that it will comply with the social value commitments made in the Suppliers tender response to the Social Value evaluation criteria.

For and on behalf of the Supplier:		For and on behalf of the Buyer:	
Signature:		Signature:	
Name:		Name:	
Role:		Role:	
Date:	16/11/2021	Date:	04/11/2021