



# Award Form

**Sensor Assurance Framework Stage 3 (2023-25).  
TFTS1013**



This Award Form creates the Contract. It summarises the main features of the procurement and includes the Buyer and the Supplier's contact details.

1.	<b>Buyer</b>	<p>Centre for Connected and Autonomous Vehicles (CCAV), Department For Transport, on behalf of the Secretary of State for Transport</p> <p>Its offices are on: Department for Transport Great Minster House 33 Horseferry Road London SW1P 4DR</p>
2.	<b>Supplier</b>	<p>Name: <b><i>NPL Management Limited</i></b></p> <p>Address: <b>Hampton Rd, Teddington, Middlesex, TW11 0LW, UK</b></p> <p>Registration number: <b>02992144</b></p> <p>SID4GOV ID: <b>n/a</b></p>
3.	<b>Contract</b>	<p>This Contract between the Buyer and the Supplier is for <b>Sensor Assurance Framework Stage 3 (2023-25)</b>.</p>



4.	<b>Contract reference</b>	TFTS1013
5.	<b>Deliverables</b>	<p>Stage 3 is a 2-year project which takes SAF from generating understanding of the issues to turning that understanding into application, i.e. The sector in the UK and elsewhere understands what is required to demonstrate performance of CAV sensors using a range of real and simulated environments to support system developers, regulatory approval and authorisation processes. The plan for stage 3 has been developed around identified stakeholder need in context of the activities, findings and outcomes to date, which, as well as the testbed measurements and data analysis</p> <p><i>See Schedule 2 (Specification) for further details.</i></p>
6.	<b>Buyer Cause</b>	the obligations of the Buyer or any other default, act, omission, negligence or statement of the Buyer, of its employees, servants, agents in connection with or in relation to the subject-matter of the Contract and in respect of which the Buyer is liable to the Supplier.
7.	<b>Collaborative working principles</b>	<p>The Collaborative Working Principles apply to this Contract.</p> <p>See Clause 3.1.3 for further details.</p>
8.	<b>Financial Transparency Objectives</b>	<p>The Financial Transparency Objectives do not apply to this Contract.</p> <p>See Clause 6.3 for further details.</p>
9.	<b>Start Date</b>	<i>31<sup>st</sup> July 2023</i>
10.	<b>End Date</b>	<i>31<sup>st</sup> March 2025</i>
11.	<b>Extension Period</b>	Not applicable
12.	<b>Ending the Contract without a reason</b>	The Buyer shall be able to terminate the Contract in accordance with Clause 14.3.



<p><b>13.</b></p>	<p><b>Incorporated Terms</b>  (together these documents form the "<b>the Contract</b>")</p>	<p>The following documents are incorporated into the Contract. Where numbers are missing, we are not using these Schedules. If the documents conflict, the following order of precedence applies:</p> <ul style="list-style-type: none"> <li>a) This Award Form</li> <li>b) Any Special Terms (see <b>Section 14 (Special Terms)</b> in this Award Form)</li> <li>c) Core Terms</li> <li>d) Schedule 36 (Intellectual Property Rights)</li> <li>e) Schedule 1 (Definitions)</li> <li>f) Schedule 6 (Transparency Reports)</li> <li>g) Schedule 20 (Processing Data)</li> <li>h) The following Schedules (in equal order of precedence): <ul style="list-style-type: none"> <li>a. Schedule 2 (Specification)</li> <li>b. Schedule 3 (Charges)</li> <li>c. Schedule 5 (Commercially Sensitive Information)</li> <li>d. Schedule 21 (Variation Form)</li> <li>e. Schedule 22 (Insurance Requirements)</li> <li>f. Schedule 25 (Rectification Plan)</li> <li>g. Schedule 26 (Sustainability)</li> </ul> </li> <li>i) Schedule 4 (Tender), unless any part of the Tender offers a better commercial position for the Buyer (as decided by the Buyer), in which case that aspect of the Tender will take precedence over the documents above.</li> </ul>
<p><b>14.</b></p>	<p><b>Special Terms</b></p>	<p>Regarding Clause 6.5 in the Mid -Tier Terms;</p> <ul style="list-style-type: none"> <li>• The Buyer will endeavour to ensure that the Supplier is provided with reasonable notice to allow any Auditor access to their premises.</li> </ul>



15.	<b>Sustainability</b>	The Supplier agrees, in providing the Deliverables and performing its obligations under the Contract, that it will comply with Schedule 26 (Sustainability).
16.	<b>Buyer's Environmental Policy</b>	N/A
17.	<b>Social Value Commitment</b>	See Social Value commitments outlined in Schedule 26 (sustainability)
18.	<b>Buyer's Security Policy</b>	N/A
19.	<b>Commercially Sensitive Information</b>	See Schedule 5 for more details
20.	<b>Charges</b>	<b>Total Fixed cost is £960,000 (exc VAT)</b> Details in Schedule 3 (Charges)
21.	<b>Reimbursable expenses</b>	None
22.	<b>Payment method</b>	Suppliers must be in possession of a Purchase Order (PO), before submitting their invoice. The PO Number for this contract will be provided to you at the start of the contract. You must quote the aforementioned PO number on all invoices, and these must be submitted directly to: <b>Accounts Payable, Shared Services arvato, 5 Sandringham Park, Swansea Vale, Swansea</b>



		<p><b>SA7 0EA or REDACTED</b></p> <p>To avoid delay in payment it is important that the invoice is compliant and that it includes a valid PO Number, PO Number item number (if applicable) and the details (name and telephone number) of your Buyer contact (i.e. Contract Manager). Non-compliant invoices will be sent back to you, which may lead to a delay in payment. If you have a query regarding an outstanding payment, please contact our Accounts Payable section:</p> <p><b>REDACTED</b></p>
23.	<b>Service Levels</b>	N/A
24.	<b>Insurance</b>	Details in Annex of Schedule 22 (Insurance Requirements).
25.	<b>Liability</b>	<p>In accordance with Clause 15.1 each Party's total aggregate liability in each Contract Year under the Contract (whether in tort, contract or otherwise) is no more than the greater of <b>£5 million</b>.</p> <p>In accordance with Clause 15.5, the Supplier's total aggregate liability in each Contract Year under Clause 18.8.5 is no more than the Data Protection Liability, being <b>£1 million</b>.</p>
26.	<b>Cyber Essentials Certification</b>	N/A
27.	<b>Progress Meetings and Progress Reports</b>	<ul style="list-style-type: none"> <li>• The Supplier shall attend Progress Meetings with the Buyer at a minimum of once every Month.</li> <li>• The Supplier shall provide the Buyer with Progress Reports at a minimum of once every Month.</li> </ul>
28.	<b>Guarantee</b>	N/A



29.	Virtual Library	N/A
30.	Supplier Contract Manager	REDACTED
31.	Supplier Authorised Representative	REDACTED
32.	Supplier Compliance Officer	N/A
33.	Supplier Data Protection Officer	REDACTED
34.	Supplier Marketing Contact	N/A
35.	Key Subcontractors	N/A
36.	Buyers Contract Manager	REDACTED



37.	Buyer Authorised Representative	REDACTED
-----	---------------------------------	----------

For and on behalf of the Supplier:		For and on behalf of the Buyer:	
Signature:	REDACTED	Signature:	REDACTED
Name:	REDACTED	Name:	REDACTED
Role:	REDACTED	Role:	REDACTED
Date:	28 <sup>th</sup> July 2023	Date:	31 <sup>st</sup> July 2023